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# BELDA COLLEGE

(Affiliated to Vidyasagar University)  
Accredited & Graded 'B' by NAAC

Belda :: Paschim Medinipur :: 721424 :: W.B.

Ref. No. : BC/GRC - 01/2021

Date: 11/01/2021

## Grievance Redressal Cell's Meeting Notice

All concerned are hereby apprised that a meeting of the Grievance Redressal Cell will be held at 3 pm on 21<sup>st</sup> January, 2021 (Thursday) to transact the following items of business. All members are requested to make it convenient to attend the meeting.

### Members:

- |                          |                           |
|--------------------------|---------------------------|
| 1. Dr. Manabendra Mondal | Principal & Chairperson   |
| 2. Dr. Avijit Kumar De   | Member Secretary          |
| 3. Dr. Lipika Mandal     | Member                    |
| 4. Dr. Sreetama Misra    | Member                    |
| 5. Avik Chanda           | PG Student Representative |

### Agenda:

1. To confirm the proceedings of the last meeting.
2. To place Action Taken Report.
3. To deal with a few students' complaints of a few departments regarding the non-availability of internet facilities in their respective place of residence.
4. To deal with a few teachers' complaints regarding the delay in their CAS proceedings.
5. Miscellaneous




*Ade*  
Dr. Avijit Kumar De  
Member Secretary  
Grievance Redressal Cell  
Belda College

**Grievance Redressal Cell, Belda College**  
**Minutes of the Meeting held on 21<sup>st</sup> January, 2021**

**Date: 21/01/2021**

**Time: 3:00 pm**

A meeting of the Grievance Redressal Cell of Belda College was held on 21<sup>st</sup> January, 2021 at 3 pm in the Grievance Redressal Cell's Room, Belda College. The following members were present in the meeting.

- |                          |                           |   |
|--------------------------|---------------------------|---|
| 1. Dr. Manabendra Mondal | Principal & Chairperson   |  |
| 2. Dr. Avijit Kumar De   | Member Secretary          | ADE   |
| 3. Dr. Lipika Mandal     | Member                    |   |
| 4. Dr. Sreetama Misra    | Member                    |    |
| 5. Avik Chanda           | PG Student Representative | Avik Chanda   |

Dr. Avijit Dey, Member Secretary, Grievance Redressal Cell, Belda College extended warm welcome to all members and accordingly requested the Principal & Chairman, Dr. Manabendra Mondal to chair the session. The Chairman welcomed the members and asked the Member Secretary to start the proceedings.

**Agenda No I: Confirmation of the minutes of previous meeting of the Grievance Redressal Cell**

Minutes confirmed.

**Agenda No 2: To place Action Taken Report**

The Principal reported on the actions taken on the decisions of the previous meeting of the Grievance Redressal Cell. As per the resolutions of the last meeting on 19<sup>th</sup> November, 2020, internet facilities in the Department of Music & Sanskrit were restored. It was resolved that awareness programmes on Covid-19 may be arranged during the ongoing Winter Camp.

**Agenda No 3: To deal with a few student's complaints of a few departments regarding the non-availability of internet facilities in their respective place of residence.**

Some teachers forwarded a few students' issues to the Grievance Redressal Cell regarding the non availability of internet facilities in their place of residence during evening. As a result, it is getting difficult for them to attend online classes regularly. The teachers were accordingly advised to take extra classes for those students as per their convenient time (especially in morning hours) and provide sufficient reading materials.

**Agenda No. 4: To deal with a few teachers' complaints regarding the delay in their CAS proceedings.**

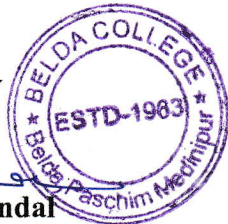
The progress of preparing CAS files of the relevant teachers was discussed and it was requested to the Principal to convene the selection committee interview as soon as possible.

**Agenda No. 5: Miscellaneous**

No other matter was discussed in this section.

The meeting ended with a vote of thanks to the Chair.

Minutes approved by



*M. Mondal*  
**Dr. Manabendra Mondal**  
Chairperson,  
Grievance Redressal Cell  
Belda College

Principal  
BELDA COLLEGE  
Belda, Paschim Medinipur

Minutes prepared by

*Avijit Kumar De*  
**Dr. Avijit Kumar De** Member Secretary  
Grievance Redressal Cell  
Belda College  
Member Secretary,  
Grievance Redressal Cell  
Belda College



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Ref. No.: BC/GRC-02/2021

Date: 11/08/2021

## Grievance Redressal Cell's Meeting Notice

All concerned are hereby apprised that a meeting of the Grievance Redressal Cell will be held at 3 pm on 18<sup>th</sup> August, 2021 (Wednesday) to transact the following items of business. All members are requested to make it convenient to attend the meeting.

### Members:

- |                          |                           |
|--------------------------|---------------------------|
| 1. Dr. Manabendra Mondal | Principal & Chairperson   |
| 2. Dr. Avijit Kumar De   | Member Secretary          |
| 3. Dr. Lipika Mandal     | Member                    |
| 4. Dr. Sreetama Misra    | Member                    |
| 5. Avik Chanda           | PG Student Representative |

### Agenda:

1. To confirm the proceedings of the last meeting.
2. To Place Action Taken Report.
3. To deal with some teaching staff's grievances regarding the non-availability of books according to CBCS syllabus.
4. To plan organizing a One Day State Level Webinar on *Universal Human Values & Professional Ethics for Teaching Personalities* on 12<sup>th</sup> September, 2021.
5. To deal with a few teachers' proposal relating to vaccination drive for the students.
6. Miscalleneous

*Ade*  
Dr. Avijit Kumar De  
Member Secretary  
Grievance Redressal Cell  
Belda College

**Grievance Redressal Cell, Belda College**


**Minutes of the Meeting held on 18<sup>th</sup> August, 2021**

**Date: 18/08/2021**

**Time: 3:00 pm**

A meeting of the Grievance Redressal Cell of Belda College was held on 18<sup>th</sup> August, 2021 at 3 pm in the Grievance Redressal Cell's Room, Belda College. The following members were present in the meeting.

**Members:**

- |                          |                           |   |
|--------------------------|---------------------------|---|
| 1. Dr. Manabendra Mondal | Principal & Chairperson   |  |
| 2. Dr. Avijit Kumar De   | Member Secretary          | ADE   |
| 3. Dr. Lipika Mandal     | Member                    | WV  |
| 4. Dr. Sreetama Misra    | Member                    | SM  |
| 5. Avik Chanda           | PG Student Representative | Avik Chanda   |

Dr. Avijit Dey, Member Secretary, Grievance Redressal Cell, Belda College extended warm welcome to all members and accordingly requested the Principal, Dr. Manabendra Mondal to chair the session. The Chairman welcomed the members and asked the convener to start the proceedings.

**Agenda No I: Confirmation of the minutes of previous meeting of the Grievance Redressal Cell**

Minutes confirmed

**Agenda No 2: To Place Action Taken Report**

The Principal reported on the actions taken on the decisions of the previous meeting of the Grievance Redressal Cell. It was resolved that extra classes would be taken for those students facing internet difficulties in their place of residence. The CAS of 11 teachers was completed and their process of re-fixation of pay was completed.

**Agenda No 3: To deal with some teaching staff's grievances regarding the non-availability of books according to CBCS syllabus.**

A few teachers complained that sufficient books, in accordance with the new CBCS syllabus are not available. Accordingly, the members present discussed the matter with the Principal, and he assured to allot and grant an amount for buying new books for the Central Library for all departments.

**Agenda No. 4: To plan organizing a One Day State Level Webinar on *Universal Human Values & Professional Ethics for Teaching Personalities* on 12<sup>th</sup> September, 2021.**

It was planned in the ICC meeting that a webinar is to be organized on Universal Values and Professional Ethics on 12<sup>th</sup> September in association with Grievance Redressal Cell. It was decided that Dr. Lipika Mandal would be the Organizing Secretary of the programme.

**Agenda No. 5: To deal with a few teachers' proposal relating to vaccination drive for the students.**


Keeping in mind the interest of the students, Avik Chanda suggested that a vaccination camp for the students needs to be organized in the campus.

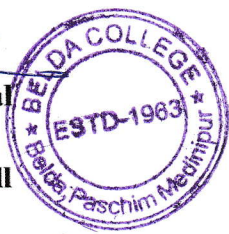
**Agenda No. 6: Miscellaneous**

No other matter was discussed in this section.


The meeting ended with a vote of thanks to the Chair.

**Minutes approved by**

  
**Dr. Manabendra Mondal**  
Chairperson,  
Grievance Redressal Cell  
Belda College

  
Principal  
BELDA COLLEGE  
Belda, Paschim Medinipur

**Minutes prepared by**

  
**Dr. Avijit Kumar De**  
Member Secretary  
Grievance Redressal Cell  
Belda College



# BELDA COLLEGE

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Ref. No : BC/GRC-03/2021

Date: 16/11/2021

## Grievance Redressal Cell's Meeting Notice

All concerned are hereby apprised that a meeting of the Grievance Redressal Cell will be held at 3 pm on 23<sup>rd</sup> November, 2021 (Wednesday) to transact the following items of business. All members are requested to make it convenient to attend the meeting.

### Members:

- |                          |                           |
|--------------------------|---------------------------|
| 1. Dr. Manabendra Mondal | Principal & Chairperson   |
| 2. Dr. Avijit Dey        | Member Secretary          |
| 3. Dr. Lipika Mandal     | Member                    |
| 4. Dr. Sreetama Misra    | Member                    |
| 5. Avik Chanda           | PG Student Representative |

### Agenda:

1. To confirm the proceedings of the last meeting.
2. To place Action Taken Report.
3. To deal with some teaching staff's grievances regarding the inadequacy of printer and computers in a few departments.
4. To deal with a few teachers' complaints non-receipt of salary slip.
5. Miscalleneous

*Ave*  
Dr. Avijit Kumar De  
Member Secretary  
Grievance Redressal Cell  
Belda College






Member Secretary  
Grievance Redressal Cell  
Belda College

**Grievance Redressal Cell, Belda College**  
**Minutes of the Meeting held on 23<sup>rd</sup> November, 2021**

**Date: 23/11/2021**

**Time: 3:00 pm**

A meeting of the Grievance Redressal Cell of Belda College was held at 23<sup>rd</sup> November, 2021 at 3 pm in the Grievance Redressal Cell's Room, Belda College. The following members were present in the meeting.

- |                          |   |
|--------------------------|---|
| 1. Dr. Manabendra Mondal | Principal & Chairperson    |
| 2. Dr. Avijit Kumar De   | Member Secretary           |
| 3. Dr. Lipika Mandal     | Member                       |
| 4. Dr. Sreetama Misra    | Member                       |
| 5. Avik Chanda           | PG Student Representative  |

Dr. Avijit Dey, Member Secretary, Grievance Redressal Cell, Belda College extended warm welcome to all members and accordingly requested the Principal & Chairperson, Dr. Manabendra Mondal to chair the session. The Chairman welcomed the members and asked the convener to start the proceedings.

**Agenda No I: Confirmation of the minutes of previous meeting of the Grievance Redressal Cell**

Minutes confirmed

**Agenda No 2: To place Action Taken Report**

The Principal reported on the actions taken on the decisions of the previous meeting of the Grievance Redressal Cell. The Librarian requested the heads of all the departments to send list of books as per CBCS syllabus for updating in the library. On 12<sup>th</sup> September, 2021, a one day state level webinar was successfully organized in Google Meet on Universal Human Values & Professional Ethics for Teaching Personalities. Prof. Tapan De was the key resource person of the webinar. Dr. Sreetama Misra presented the report of the said programme. Vaccination drive for the students of Belda College was successfully conducted in the 1<sup>st</sup> week of October.

**Agenda No 3: To deal with some teaching staff's grievances regarding the inadequacy of printer and computers in a few departments.**

A few teachers complained the inadequacy and unavailability of printers and computers in a few departments. Accordingly, the matter was discussed with the Principal and he assured to issue the requisite as per urgency and need.



**Agenda No. 4: To deal with a few teachers' complaints non-receipt of salary slip.**


A few teachers complained that the office staffs are reluctant to issue salary slip to a few teachers, who needed it urgently for house building loan. The matter was discussed with the non-teaching staffs and accordingly the salary slips were issued.

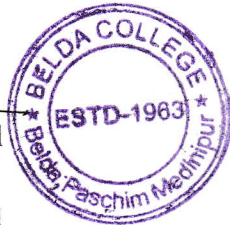
**Agenda No. 5: Miscellaneous**

No other matter was discussed in this section.

The meeting ended with a vote of thanks to the Chair.

Minutes approved by

  
**Dr. Manabendra Mondal**  
Chairperson,  
Grievance Redressal Cell  
Belda College



Principal  
BELDA COLLEGE  
Belda, Paschim Medinipur

Minutes prepared by

*Avijit Kumar De*  
**Dr. Avijit Kumar De** Member Secretary  
Member Secretary, Grievance Redressal Cell  
Grievance Redressal Cell Belda College  
Belda College