



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 05.07.19

IQAC MEETING NOTIFICATION

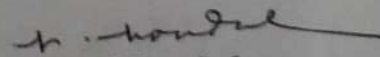
This is for information of all concerned that the 55th Meeting of the IQAC of Belda College has been slated to be held on 12.07.19 at 3 p.m. in the chamber of the Principal to transact the following items of business. Members are requested to make it convenient to attend the meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC)
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC)
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC)
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member (IQAC)
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member (IQAC)
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member (IQAC)
9. Dr. Sreetama Mishra, Asst. Professor, Dept. of Philosophy & Faculty Member (IQAC)
10. Sri Madhab Mishra, Librarian & Member (IQAC)
11. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC)
12. Sri Gopinath Bhunia, Senior Administrative Officer & Member (IQAC)
13. Sri Subhendu Bhanja, Administrative Staff Member (IQAC)
14. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC)
15. Sri Gundamohan Gandhi, Industrialist Member (IQAC)
16. Sri Avijit Kumar Sahani, Alumni Member (IQAC)
17. Sri Sanjib Patra Students' Representative & Member (IQAC)
18. Sri Duarkaprasad Khandelwal, Local Society Representative & Member (IQAC)
19. Sri Gouri Sankar Patra, Nominee from Parents & Member (IQAC)

Agenda:

1. Confirmation of the Minutes of the 54th Meeting of the IQAC of Belda College held on 07.06.19
2. Preparation of Academic Calendar.
3. Initiative for Online Submission of AQARs in New Format to NAAC.
4. Appointment of Full Time Teachers as per the Recommendations of WBCSC.
5. Promotion of Teachers under CAS.
6. Registration of Alumni Association.
7. Initiative for Cycle 3 Assessment & Accreditation by NAAC.
8. Purchase of Furniture, Laboratory Equipments, Computers and Peripherals.
9. Initiative for Publication of updated Prospectus.
10. Initiative for Green Audit & Energy Audit.
11. Initiative for Academic Audit & Administrative Audit.
12. Emphasis on Arrangement of Remedial Coaching and Tutorials by the Departments.
13. Motivating the Departments & Teachers to submit Research Proposals.
14. Induction Programme for the New Students at the beginning of Academic Session.
15. Purchase of Reference books for Central Library.
16. MOUs with Industry, NGOs and various Colleges of our State for Faculty Exchange, Research, Students' Skill Development, Staff Training, Job Training, Community Development Programs, Collaborative and Extension Activities etc.
17. Educational Tour for Staff and Students.
18. Miscellaneous


Dr. M. Mondal

Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda • Paschim Medinipur

Minutes of the 55th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 55th Meeting of the IQAC of Belda College was held on 12.07.2019 at 3 p.m. in the chamber of the Principal, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) *M. Mondal*
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) *Asit*
3. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) *Debanjan*
4. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC) *Jayanta*
5. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member (IQAC) *Deepak*
6. Dr. Lipika Mandal, Dept. of Geography & Faculty Member (IQAC) *Lipika*
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member (IQAC) *Anandamay*
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member (IQAC) *Mukesh*
9. Dr. Sreetama Misra, Asst. Professor, Dept. of Philosophy & Faculty Member (IQAC) *Sreetama*
10. Sri Madhab Mishra, Librarian & Member (IQAC) *Madhab Mishra*
11. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) *Arunava*
12. Sri Gopinath Bhunia, Senior Administrative Officer & Member (IQAC) *Gopinath*
13. Sri Subhendu Bhanja, Administrative Staff Member (IQAC) *S. Bhanja*
14. Sri Gundamohan Gandhi, Industrialist Member (IQAC) *G. M. Gandhi*
15. Sri Avijit Kumar Sahani, Alumni Member (IQAC) *Avijit*
16. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC) *Subikash*
17. Sri Duarkaprasad Khandelwal, Local Society Representative & Member (IQAC) *Duarkaprasad*
18. Sri Gouri Sankar Patra, Nominee from Parents & Member (IQAC) *Gouri Sankar Patra*

B. The following members could not attend the meeting due to other engagements:

1. Sri Sanjib Patra, Students' Representative & Member (IQAC)

The meeting started in time and Dr. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members. Dr. Manabendra Mondal, the Principal & Chairman-IQAC was requested to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 54th Meeting of the IQAC of Belda College held on 07.06.2019.

Minutes Confirmed.

Item No. 2: Preparation of Academic Calendar.

Resolved that initiatives be taken to prepare a tentative Academic Calendar for the current academic year (2019-20) following the Academic Calendar supplied by the affiliating University and the same be followed for admission in Semesters, commencement of classes, internal

evaluations, teaching days, organization of events, and various other academic and cultural activities in the college.

Item No. 3: Initiative for Online Submission of AQARs in New Format to NAAC.

In this item of business, it was resolved that initiative be taken in the current academic session for online submission of pending AQARs to the NAAC following the latest guidelines of NAAC in this connection.

Item No. 4: Appointment of Full Time Teachers as per the Recommendations of WBCSC.

In this item of business, it was resolved that the respected Principal be requested to take appropriate measures for the appointment of **Full Time Teachers in various Subjects in the current academic session following the recommendations of WBCSC, offering importance to the demands of the stakeholders and considering the requirements of the Departments so that Teacher-Student Ratio in such Departments could be enhanced.**

Item No. 5: Promotion of Teachers under CAS.

Being sure about the fulfilment of minimum eligibility criteria by eleven (11) full time faculty members of the college, in this item of business, the IQAC requested the Principal to adopt appropriate and fast measures for the promotion under Career Advancement Scheme of these teachers.

Item No. 6: Registration of Alumni Association.

Resolved that enterprise be taken in the current academic session to register the Alumni Association of the college under the West Bengal societies Registration Act, 1961 and the respected Principal be requested to take up the matter with the Governing Body for necessary approval.

Item No. 7: Initiative for Cycle 3 Assessment & Accreditation by NAAC.

Considering the expiry of the validity of the accreditation of the college by the NAAC, resolved that in the current academic session all sorts of endeavors be taken for the 3rd cycle of assessment and accreditation of the college by the NAAC and cooperation be sought from all the stakeholders in this regard.

Item No. 8: Purchase of Furniture, Laboratory Equipment, Computers and Peripherals.

As per the growing requirements of different departments, it was resolved that the respected Principal be requested to purchase Furniture, Laboratory Equipment, Computers and Peripherals for use in different departments, office and laboratory.

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Item No. 9: Initiative for Publication of updated Prospectus.

The members felt the necessity of publishing an updated prospectus for the current academic session (2019-20) including modified data in various matters, details about the courses offered and other aspects of the institution. In this context, it was resolved that the respected Chair of the Principal be requested to take initiative for forming a Prospectus Committee with a Coordinator which would supervise the process of collection and compilation of data and publication of the new Prospectus at the Press.

Item No. 10: Initiative for Green Audit & Energy Audit.

Resolved that the respected Principal be requested to conduct Green Audit & Energy Audit of the College for the previous Academic Session (2018-19) and a competent Committee be formed for the purpose.

Item No. 11: Initiative for Academic Audit & Administrative Audit.

Resolved that the respected Principal be requested to conduct Academic and Administrative Audit of the College for the previous Academic Session (2018-19) and a competent Committee be formed for the purpose.

Item No. 12: Emphasis on Arrangement of Remedial Coaching and Tutorials by the Departments.

Resolved that the HODs of various Departments be requested to put emphasis on regular arrangement of Remedial Coaching and Tutorials in the Departments.

Item No. 13: Motivating the Departments & Teachers to submit Research Proposals.

Resolved that the Faculty Members of various Departments be requested to take initiative for submission of Research Proposals to various Funding Agencies. Also resolved that the Research Committee and the respected Principal be requested to provide necessary support in this connection.

Item No. 14: Induction Programme for the New Students at the beginning of Academic Session.

Resolved that the HODs of various Departments be requested to organize Induction Meeting for 1st Year/ 1st Sem Students of various programs before the beginning of their classes to make them familiar with the history and heritage of the College, rules and regulations, code of conduct, support services, syllabus, scopes/outcomes/possibilities of the program/course etc.

Item No. 15: Purchase of Reference books for Central Library.

Resolved that following the requirements of the Curriculum, feedback received from the students and HODs of various Departments and suggestions of the Library Committee, measures be taken to purchase Reference Books and Journals of different Subjects. Also resolved that the Librarian be requested to continue subscriptions of Journals and INFLIBNET membership by the College.

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Item No. 16: MOUs with Industry, NGOs and various Colleges of our State for Faculty Exchange, Research, Students' Skill Development, Staff Training, Job Training, Community Development Programs, Collaborative and Extension Activities etc.

Resolved that the Principal be requested to create linkage in this academic year by signing MoUs with Industry, NGOs and various Colleges of our State for Faculty Exchange, Research, Students' Skill Development, Staff Training, Job Training, Community Development Programs and Collaborative and Extension Activities etc.

Item No. 17: Educational Tour for Staff and Students

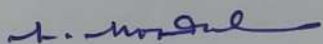
In this item of business, the Principal is requested to take appropriate measures for organizing Educational excursion/Tour to satisfy the demands of the staff and students.

Item No. 18: Miscellaneous.

Nil.

As there was no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

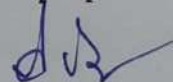
Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA * PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 10.08.19

IQAC MEETING NOTIFICATION

It is hereby notified that the 56th Meeting of the IQAC, Belda College will be held on 19.08.19 at 2 p.m. in the chamber of the Principal to transact the following items of business. Members are requested to make it convenient to attend the meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC)
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC)
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC)
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member (IQAC)
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member (IQAC)
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member (IQAC)
9. Dr. Sreetama Mishra, Asst. Professor, Dept. of Philosophy & Faculty Member (IQAC)
10. Sri Madhab Mishra, Librarian & Member (IQAC)
11. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC)
12. Sri Gopinath Bhunia, Senior Administrative Officer & Member (IQAC)
13. Sri Subhendu Bhanja, Administrative Staff Member (IQAC)
14. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC)
15. Sri Gundamohan Gandhi, Industrialist Member (IQAC)
16. Sri Avijit Kumar Sahani, Alumni Member (IQAC)
17. Sri Sanjib Patra Students' Representative & Member (IQAC)
18. Sri Duarkaprasad Khandelwal, Local Society Representative & Member (IQAC)
19. Sri Gouri Sankar Patra, Nominee from Parents & Member (IQAC)

Agenda:

1. Confirmation of the Minutes of the 55th Meeting of the IQAC of Belda College held on 12.07.19
2. To place before IQAC Action Taken Report: 2018-19.
3. Submission of Research Proposals to the UGC by Teachers and Departments under STRIDE.
4. Initiative for Introduction of Online Feedback System.
5. Introduction of e-Rickshaw from Bus Stand/Station to College.
6. Installation of more Solar Panels.
7. Organization of Career Counselling Programme with the help of "TARGET".
8. Organization of Book Exhibition cum Book Fair-2019.
9. Initiative for getting approval from FSSAI towards Belda College as empanelled training partner for FOSTAC and related certification.
10. Initiative for Participation in NIRF Ranking Process.
11. Observance of Vidyasagar Birth Day, Teachers' Day & Birth Anniversary of Dr. Sarvepalli Radhakrishnan.
12. Cloth Bank by NSS Units.
13. Intra-College Quiz Competition.
14. Inclusion of New Teachers in Faculty Database.
15. Participation of Students in Scientific Model Competition on the theme "Innovation to Save Environment" at West Bengal Student Youth Science Fair.
16. Proposal for Introduction of the a few New Subjects at the UG and PG level in Belda College Study Centre of NSOU.
17. Miscellaneous.


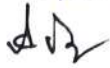







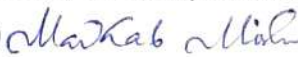
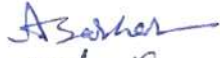



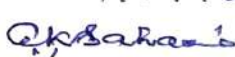

Dr. M. Mondal
Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda • Paschim Medinipur

Minutes of the 56th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 56th Meeting of the IQAC of Belda College was held on 19.08.19 at 2 p.m. in the chamber of the Principal, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) 
3. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC) 
4. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) 
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC)
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member (IQAC) 
7. Dr. Lipika Mandal, Dept. of Geography & Faculty Member (IQAC) 
8. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member (IQAC) 
9. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member (IQAC) 
10. Dr. Sreetama Misra, Asst. Professor, Dept. of Philosophy & Faculty Member (IQAC) 
11. Sri Madhab Mishra, Librarian & Member (IQAC) 
12. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) 
13. Sri Gopinath Bhunia, Senior Administrative Officer & Member (IQAC) 
14. Sri Subhendu Bhanja, Administrative Staff Member (IQAC) 
15. Sri Gundamohan Gandhi, Industrialist Member (IQAC) 
16. Sri Avijit Kumar Sahani, Alumni Member (IQAC) 
17. Sri Duarkaprasad Khandelwal, Local Society Representative & Member (IQAC) 

B. The following members could not attend the meeting due to other engagements:

1. Sri Sanjib Patra, Students' Representative & Member (IQAC)
2. Sri Gouri Sankar Patra, Nominee from Parents & Member (IQAC)

The meeting started in time. Dr. Asit Panda, the IQAC Coordinator of Belda College requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 55th Meeting of the IQAC held on 12th July, 2019.

The IQAC Coordinator read out the proceedings of the previous meeting and it was resolved unanimously that the proceedings be confirmed.

Item No. 2: To place before IQAC Action Taken Report: 2018-19.

In this item of business, the Coordinator of IQAC placed before the House Action Taken Report: 2018-19 prepared by some members on the basis of the decisions made in the meetings of the IQAC in 2018-19. Members expressed satisfaction over the compliances to the decisions of the IQAC. Resolved that the respected Principal be requested to implement some unfulfilled resolutions in near future.

Item No. 3: Submission of Research Proposals to the UGC by Teachers and Departments under STRIDE.

Resolved that the Faculty Members of various Departments be encouraged to take initiative for submission of Research Proposals for obtaining **Research Grants under STRIDE.**

Item No. 4: Initiative for Introduction of Online Feedback System.

Considering the demands of the stakeholders, it was resolved in this item of business that initiative be taken in the current academic session for introduction of online Feedback collection System and a competent committee including faculty members and technical persons be formed for the implementation of the same.

Item No. 5: Introduction of e-Rickshaw from Bus Stand/Station to College.

In this item of business, it was resolved that considering the demands of the stakeholders enterprise be taken in the current academic session to introduce e-Rickshaw from Bus Stand/Station to College and the respected Principal be requested to take up the matter with the Governing Body for necessary approval.

Item No. 6: Installation of more Solar Panels.

In this item of business, it was resolved that considering the recommendations of the Green Audit Committee some more solar panels be employed to save conventional energy and the respected Principal be requested to take up the matter with the Governing Body for implementation.

Item No. 7: Organization of Career Counseling Programme with the help of "TARGET".

Resolved that a Career Counseling Program be organized with the help of "TARGET", a Govt. registered career counseling agency (Reg. No. S/IL/4560) for UG students of Humanities and Social Science in the month of September and the Career Counseling Cell be provided necessary support for it.

Item No. 8: Organization of Book Exhibition cum Book Fair-2019.

Resolved that giving importance to the demand of the alumni and students, initiative be taken by the IQAC in the current academic session to organize a Book Exhibition cum Book Fair at the College involving students, alumni and the central Library.

Item No. 9: Initiative for getting approval from FSSAI towards Belda College as empanelled training partner for FOSTAC and related certification.

In this item of business, it was resolved that initiative would be taken to get approval from FSSAI towards Belda College as empanelled training partner for FOSTAC and the respected Principal is requested to take up the matter with the Governing Body for implementation.



Item No. 10: Initiative for Participation in NIRF Ranking Process.

It was resolved by the IQAC that initiatives be adopted by the College to participate in upcoming **NIRF Ranking process** and the NIRF Coordinator be supplied all necessary data from college office, IQAC and Departments for this purpose.

Item No. 11: Observance of Vidyasagar Birth Day, Teachers' Day & Birth Anniversary of Dr. Sarvepalli Radhakrishnan.

Resolved that adequate measures be taken by the College for observance of Vidyasagar Birth Day, Teachers' Day & Birth Anniversary of Dr. Sarvepalli Radhakrishnan in proper and dignified manner in the coming days.

Item No. 12: Cloth Bank by NSS Units.

Resolved that a **CLOTH Bank** be created by the NSS Units by collecting used but good conditioned clothes from the students and employees of the college which may be distributed among the needy people living in the neighboring villages.

Item No. 13: Intra-College Quiz Competition.

Resolved that an **Intra-College Quiz Competition** be organized by the IQAC in collaboration with **Central Library** in the month of September for the students at both UG and PG levels.

Item No. 14: Inclusion of New Teachers in Faculty Database.

Resolved that attempt be taken for inclusion of all the newly appointed faculty members in College Management System.

Item No. 15: Participation of Students in Scientific Model Competition on the theme "Innovation to Save Environment" at West Bengal Student Youth Science Fair.

In this item of business, it was resolved that the students of Science Stream under the guidance of the Faculty Members be encouraged to participate in **Scientific Model Competition** on the theme **"Innovation to Save Environment"** at West Bengal Student - Youth Science Fair.

Item No. 16: Proposal for Introduction of a few New Subjects at the UG and PG level in Belda College Study Centre of NSOU.

In this item of business, it was resolved that initiative would be taken for **introduction of a few New Subjects at the UG and PG level in Belda College Study Centre of NSOU** and the **Principal was requested to take up the matter with the Governing Body.**

Item No. 17: Miscellaneous.

Nil.

As there was no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA * PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 24.10.19

IQAC MEETING NOTICE

The 57th Meeting of the IQAC of Belda College has been slated to be held on 01.11.19 at 3 p.m. in the IQAC room to discuss the following agenda. All members are requested to make it convenient to attend the meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & MR Member (IQAC)
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC)
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC)
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member (IQAC)
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member (IQAC)
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member (IQAC)
9. Dr. Sreetama Mishra, Asst. Professor, Dept. of Philosophy & Faculty Member (IQAC)
10. Sri Madhab Mishra, Librarian & Member (IQAC)
11. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC)
12. Sri Gopinath Bhunia, Senior Administrative Officer & Member (IQAC)
13. Sri Subhendu Bhanja, Administrative Staff Member (IQAC)
14. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC)
15. Sri Gundamohan Gandhi, Industrialist Member (IQAC)
16. Sri Avijit Kumar Sahani, Alumni Member (IQAC)
17. Sri Sanjib Patra, Students' Representative & Member (IQAC)
18. Sri Duarkaprasad Khandelwal, Local Society Representative & Member (IQAC)
19. Sri Gouri Sankar Patra, Nominee from Parents & Member (IQAC)

Agenda:

1. Confirmation of the Minutes of the 56th Meeting of the IQAC held on 19.08.19
2. Reconstitution of the IQAC.
3. To place draft copy of AQAR-2018-19.
4. Proposal for opening PG Courses in M.Sc. in Food Science and Nutrition, M.A. in Sociology, M.A. in Education, Physiology (Hons.), Professional Course Bachelor in Medical Laboratory and Technology.
5. Proposal for establishing Pradhan Mantri Kausal Vikash Yoyona Center at Belda College.
6. Meeting with the Teachers & Office Staff.
7. Organization of Training Program for Teachers and Office Staff.
8. To run coaching for entry-into-services.
9. Analysis of the Results of the Students of different Years/ Semesters appearing in the Final Examinations of different courses.
10. Support for Project works and organization of Field Trips/Field Study for students by Dept. of Geography, Dept. of Bengali, Dept. of English, Dept. of Santali and certain departments of Science Stream.
11. Miscellaneous

Dr. M. Mondal

Principal, Belda College

Principal & Chairperson

Internal Quality Assurance Cell (IQAC)

Belda College

Belda * Paschim Medinipur

Minutes of the 57th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 57th Meeting of the IQAC of Belda College was held on 01.11.2019 at 3 p.m. in the IQAC Room, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) *M. Mondal*
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) *Asit Panda*
3. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC) *Subikash Jana*
4. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) *Debanjan Das*
5. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member (IQAC) *Deepak Paswan*
6. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC) *Jayanta Mukherjee*
7. Dr. Lipika Mandal, Dept. of Geography & Faculty Member (IQAC) *Lipika Mandal*
8. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member (IQAC) *Anandamay Sinha*
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10. Dr. Sreetama Misra, Asst. Professor, Dept. of Philosophy & Faculty Member (IQAC) *Sreetama Misra*
11. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) *Arunava Sarkar*
12. Sri Gopinath Bhunia, Senior Administrative Officer & Member (IQAC) *Gopinath Bhunia*
13. Sri Subhendu Bhanja, Administrative Staff Member (IQAC) *S. Bhanja*
14. Sri Avijit Kumar Sahani, Alumni Member (IQAC) *Avijit Kumar Sahani*
15. Sri Gundamohan Gandhi, Industrialist Member (IQAC) *G. G. Gandhi*
16. Sri Duarkaprasad Khandelwal, Local Society Representative & Member (IQAC) *Duarkaprasad Khandelwal*
17. Sri Sanjib Patra, Students' Representative & Member (IQAC) *Sanjib Patra*
18. Sri Gouri Sankar Patra, Nominee from Parents & Member (IQAC) *Gouri Sankar Patra*

B. The following members could not attend the meeting due to other engagements:

1. Sri Madhab Mishra, Librarian & Member (IQAC)

The meeting started in time and Dr. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members. He requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 56th Meeting of the IQAC held on 19.08.2019

Minutes Confirmed.

Item No. 2: Reconstitution of the IQAC.

Resolved that in order to bring fresh outlook in the IQAC, the respected chair of the Principal be requested to take initiative for prompt reconstitution of the IQAC following the latest guidelines published by the NAAC in this regard. The reconstituted IQAC might function from January, 2020.

Item No. 3: To place draft copy of AQAR-2018-19

In this item of business, the draft copy of AQAR-2018-19 which was finalized on an urgent basis by compiling all the collected data for the purpose of submission to the NAAC got placed. A discussion followed and certain shortcomings which need to be addressed for further improvement were noted by the Principal and IQAC members.

Item No. 4: Proposal for opening PG Courses in M.Sc. in Food Science and Nutrition, M.A. in Sociology, M.A. in Education, Physiology (Hons.), Professional Course Bachelor in Medical Laboratory and Technology.

Considering the feedback from the parents, alumni and students, in this item of business, it was resolved that emphasis will be put in the current academic session on opening PG Courses such as M.Sc. in Food Science and Nutrition, M.A. in Sociology, M.A. in Education and UG courses such as Physiology (Hons.) or Professional Course like Bachelor in Medical Laboratory and Technology. The Principal was requested to take up the matter with the Governing Body.

Item No. 5: Proposal for establishing Pradhan Mantri Kausal Vikash Yoyona Center at Belda College.

Decision regarding establishment of **Pradhan Mantri Kausal Vikash Yoyona Center** at Belda College was taken. The Principal was requested to take up the matter with the Governing Body.

Item No. 6: Meeting with the Teachers & Office Staff.

Resolved that regular meetings be conducted by the IQAC for interacting with the teachers and office staff for implementation of quality related strategies.

Item No. 7: Organization of Training Program for Teachers and Office Staff.

Resolved that initiative would be taken by the IQAC for **organizing Training Programs for Teachers and Office Staff.**

Item No. 8: To run coaching for entry-into-services.

Resolved that initiative would be taken by the IQAC for **organizing Training Programs for Teachers and Office Staff.**

Item No. 9: Analysis of the Results of the Students of different Years/ Semesters appearing in the Final Examinations of different courses.

Resolved that the HODs of different Departments be requested to make **Result Analysis of the Students of different Years/ Semesters appearing in the Final Examinations** of different courses and appropriate measures be adopted for further improvement.

Item No. 10: Support for Project works and organization of Field Trips/Field Study for students by Dept. of Geography, Dept. of Bengali, Dept. of English, Dept. of Santali and certain departments of Science Stream.

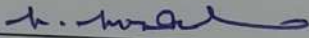
In this item of business, some of the members reported on the prospective Project works and organization of Field Trips/Field Study for students by Dept. of Geography, Dept. of Bengali, **Dept. of English, Dept. of Santali and certain departments of Science Stream.** Resolved that the Principal be requested to provide necessary support for smooth conduct of Project Works or Field Trips etc.

Item No. 11: Miscellaneous.

Nil.

Having no other matter for discussion, the meeting ended with a vote of thanks to the Chair.

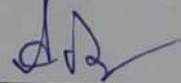
Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA * PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 03.01.20

IQAC MEETING NOTIFICATION

The members of the IQAC, Belda College are hereby apprised that the 58th Meeting of the IQAC of Belda College has been slated to be held on 07.01.20 at 2 p.m. in the IQAC room to discuss the following agenda. Members are requested to attend the meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member
9. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member
10. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member
11. Sri Madhab Mishra, Librarian & Member
12. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer
13. Sri Gopinath Bhunia, Senior Administrative Officer
14. Sri Subhendu Bhanja, Administrative Staff Member
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
16. Sri Gundamohan Gandhi, Industrialist Member
17. Sri Pranab Kumar Das, Alumni Member
18. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students
19. Sri Duarkaprasad Khandelwal, Local Society Representative
20. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents)

Agenda:

1. Confirmation of the Minutes of the 57th Meeting of the IQAC of Belda College held on 01.11.19
2. To strengthen activities by the IQAC for submission of pending AQARs of Previous Sessions
3. To conduct Students' Satisfaction Survey
4. To organize Seminar/Workshop on Quality Assurance and Enhancement strategies
5. To organize Academic & Administrative Audit by Competent External Authority
6. To organize Meeting with the Departments for discussion of Matters related to Improvement of Teaching/Learning/Evaluation and NAAC related activities
7. To provide necessary help to the Dept of Philosophy for holding ICPR sponsored special lecture
8. To consider proposal for organization of Kedar Memorial lecture Series
9. To organize Career Counselling Program for the Students with the help of the External Competent Agency
10. Initiative for Feedback collection (both online and offline)
11. To conduct environment awareness program
12. Initiative for signing MOUs with the neighbouring colleges
13. Financial support to teachers to attend seminars/conferences/workshops and incentives to teachers pursuing PhD
14. To form a Waste Management Cell
15. Proposal for introducing Best Researcher Award and Best Library User Award
16. Initiative for Establishment of Research Centres
17. To appoint a Qualified Counsellor in Psychological Counselling Cell
18. Miscellaneous.










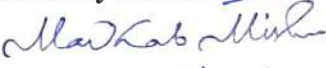


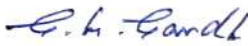


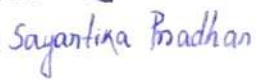

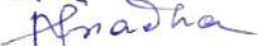

Dr. M. Mondal

Principal, Belda College
Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda • Paschim Medinipur.

Minutes of the 58th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 58th Meeting of the IQAC of Belda College was held on 07.01.20 at 2 p.m. in the IQAC room, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) 
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management 
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member 
5. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member 
6. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member 
7. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member 
8. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member 
9. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member 
10. Sri Madhab Mishra, Librarian & Member 
11. Sri Gopinath Bhunia, Senior Administrative Officer 
12. Sri Subhendu Bhanja, Administrative Staff Member 
13. Sri Gundamohan Gandhi, Industrialist Member 
14. Sri Pranab Kumar Das, Alumni Member 
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers 
16. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students 
17. Sri Duarkaprasad Khandelwal, Local Society Representative 
18. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents) 

B. The following members could not attend the meeting due to other engagements:

1. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
2. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer

The IQAC Coordinator welcomed the Chairman of IQAC Dr. Manabendra Mondal as well as other new members for the 58th Meeting of the IQAC. Dr. Manabendra Mondal, the Chairman-IQAC was requested to chair the meeting and he extended a personal welcome to all the members of the IQAC. The IQAC also recorded its appreciation for the contributions made by the outgoing members of the IQAC and requested the Coordinator to send them appreciation letter. The Chairman-IQAC requested the new members for self-introduction after which he asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 57th Meeting of the IQAC of Belda College held on 01.11.19

Minutes Confirmed.

Item No. 2: To strengthen activities by the IQAC for submission of pending AQARs of Previous Sessions

Resolved that the IQAC will adopt all possible measures to strengthen its activities for submission of AQARs of Previous Sessions by the first week of March.

Item No. 3: To conduct Students' Satisfaction Survey

In this item of business, it was resolved that the IQAC will conduct a Students' Satisfaction Survey using a specifically devised form with the help of the Departments on various aspects of Teaching, Learning and Curriculum. An analysis Report will be made on it and the Report will be shared with the Principal and the HODs for further improvement.

Item No. 4: To organize Seminar/Workshop on Quality Assurance and Enhancement strategies

Resolved that initiative be taken by the IQAC for organizing a One Day State Level Workshop on "New Modalities of Assessment and Accreditation by NAAC" in the month of January. The Principal is requested to provide necessary support.

Item No. 5: To organize Academic & Administrative Audit by Competent External Authority

Resolved that all measures would be taken to organize Academic & Administrative Audit in the current month for the previous academic session by competent External Authority.

Item No. 6: To organize Meeting with the Departments for discussion of Matters related to Improvement of Teaching/Learning/Evaluation and NAAC related activities

Resolved that the IQAC would hold a number of Meetings with the Departments for discussion of matters related to improvement of Teaching/Learning/Evaluation and NAAC related activities.

Item No. 7: To provide necessary help to the Dept of Philosophy for holding ICPR sponsored special lecture

Resolved that necessary support would be provided to the Dept of Philosophy for organizing ICPR sponsored special lecture in the month of February.

Item No. 8: To consider proposal for organization of Kedar Memorial Lecture Series

As a token of respect to **Sri Kedar Nath Das**, the founder of the college, in this item of business, it was resolved that the IQAC would organize **Kedar Memorial Lecture Series** in Virtual Classroom with experienced resource persons from different Departments of the college in the month of February and March.



Item No. 9: To organize Career Counselling Program for the Students with the help of the External Competent Agency

Resolved that with the help of the Career Counseling Cell, the IQAC would try to organize a **Training Program cum Seminar on "Promoting Career Awareness on the Prospects of Govt Jobs"**. Help might be sought from "RICE", a Private Training Institute.

Item No. 10: Initiative for Feedback collection (both online and offline)

In this item of business, it was resolved that attempts will be made by the IQAC to collect feedback from various stakeholders with the help of the newly introduced online feedback system. Considering the difficulty of having internet access faced by the rural and needy students, it was also decided that feedback would also be collected in offline mode through Departments and College office.

Item No. 11: To conduct environment awareness program

Resolved that the IQAC would organize a **One-Day State Level Seminar on "Environment Survey, Green Audit and Energy Management"** in the month of February.

Item No. 12: Initiative for signing MOUs with the neighboring colleges

Resolved that the Principal be requested to create linkage in this academic year by signing MoUs with the neighboring colleges for seminar, Research, Teachers' Exchange, Collaborative and Extension Activities etc.

Item No. 13: Financial support to teachers to attend seminars/conferences/workshops and incentives to teachers pursuing PhD

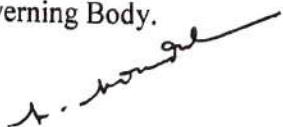
Resolved that provisions be made by the college to offer financial support to teachers for attending seminars/conferences/workshops etc. and incentives to teachers be provided for pursuing or completing PhD while in service. The Principal was requested to take up the matter with the Governing Body.

Item No. 14: To form a Waste Management Cell

In this item of business, it was felt by the IQAC members that a Waste Management Cell needs to be formed to keep the campus clean and eco-friendly. The Principal was requested to take up the matter with the Governing Body.

Item No. 15: Proposal for introducing Best Researcher Award and Best Library User Award

In this item of business, the IQAC resolved to **introduce Best Researcher Award and Best Library User Award for the teachers and the students to encourage research activities and promote the use of library by all**. The Principal was requested to take up the matter with the Governing Body.



Item No. 16: Initiative for Establishment of Research Centers

In this item of business, it was felt by the IQAC members that to offer our Faculty members and students ample opportunity for research, **the college should go for establishing Centers for Interdisciplinary Research.** The Principal was requested to approach the concerned authority of the affiliating University and take up the matter with the Governing Body.

Item No. 17: To appoint a Qualified Counselor in Psychological Counseling Cell

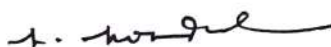
In this item of business, it was felt by the IQAC members that the Psychological Counselling Cell of the college needs an experienced and competent counselor for solving the psychological problems of the students and employees. A qualified Counselor needs to be appointed for the purpose. The Principal was requested to take up the matter with the Governing Body.

Item No. 18: Miscellaneous.

Nil.

Since there was no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
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Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
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Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
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BELDA • PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 17.03.20

IQAC MEETING NOTIFICATION

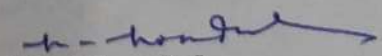
This is for information of all concerned that an online Zoom meeting (the 59th Meeting of the IQAC, Belda College) has been slated to be held on 23.03.20 at 11 a.m. to transact the following items of business. Meeting link will be provided on time. Members are requested to make it convenient to attend the meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member
9. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member
10. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member
11. Sri Madhab Mishra, Librarian & Member
12. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer
13. Sri Gopinath Bhunia, Senior Administrative Officer
14. Sri Subhendu Bhanja, Administrative Staff Member
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
16. Sri Gundamohan Gandhi, Industrialist Member
17. Sri Pranab Kumar Das, Alumni Member
18. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students
19. Sri Duarkaprasad Khandelwal, Local Society Representative
20. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents)

Agenda:

1. Confirmation of the Minutes of the 58th Meeting of the IQAC of Belda College held on 07.01.20
2. To devise planning for continuation of teaching-learning during the lockdown announced for coping with the Covid-19 pandemic
3. To organize Covid-19 Awareness programmes
4. Consideration of Academic & Administrative Audit Reports
5. Consideration of the Reports of Green Audit & Environmental Audit
6. Miscellaneous


Dr. M. Mondal

Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes of the 59th Meeting of the Internal Quality Assurance Cell (IQAC) of Belda College

The 59th meeting of the IQAC of Belda College was held online on 23.03.20 at 11 a.m.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) *M. Mondal*
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) *Asit*
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management *Debanjan*
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member *Lipika*
5. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member *AMS*
6. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member *Mukesh Pradhan*
7. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member *Sreetama*
8. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member *Saheli*
9. Sri Madhab Mishra, Librarian & Member *Madhab Mishra*
10. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer *Arunava*
11. Sri Gopinath Bhunia, Senior Administrative Officer *Gopinath*
12. Sri Subhendu Bhanja, Administrative Staff Member *S. Bhanja*
13. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers *Subikash*
14. Sri Gundamohan Gandhi, Industrialist Member *G. H. Gandhi*
15. Sri Duarkaprasad Khandelwal, Local Society Representative *Duarkaprasad*
16. Sri Pranab Kumar Das, Alumni Member *Pranab*
17. Miss Sayantika Pradhan (Student, English Hons), Nominee from Students *Sayantika Pradhan*
18. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents) *Nisith Pradhan*

B. The following members could not attend the meeting due to other engagements:

1. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
2. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member

The meeting started in time on virtual platform. Dr. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members and requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

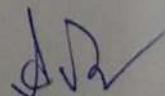
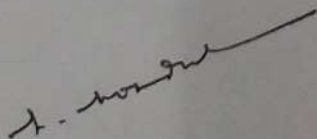
Item No. 1: Confirmation of the Minutes of the 58th Meeting of the IQAC of Belda College held on 07.01.20

The minutes of the previous meeting are read, and after a brief discussion are confirmed.

Item No. 2: To devise planning for continuation of teaching-learning during the lockdown announced for coping with the Covid-19 pandemic

In this item of business, a prolonged discussion went on to devise planning for continuation of teaching-learning-evaluation during the lockdown announced by the Govt. of India for coping with the Covid-19 pandemic. The Principal was requested to share the following recommendations with the faculty members in this regard:

1. During the Corona-safety period, teachers must keep themselves engaged in works at home following Central Govt., State Govt. & UGC guidelines.
2. Teachers must develop e-content (well-written module in PDF format for any particular portion of syllabus they teach or video lecture recorded by mobile with good cameras etc.)
3. Teachers must try to learn the use of MOODLE - free open source Learning Management System available online for launching of module developed by them and teaching their students online.
4. Teachers may use ZOOM or Microsoft Team platform for taking video classes.
5. Other e-content development platforms like e-PG-Pathsala, CEC, SWAYAM, NPTEL, NMEICT etc. may be tried for preparation and uploading of e-content.
6. Teachers have to develop innovative questions on the topics they teach. Such questions will be uploaded on college website.
7. Teachers have to prepare study materials and list of suggested reference books for sharing with the students through WhatsApp/e-mail.
8. Each teacher must use INFLIBNET during this period for gaining access to e-books and e-journals.
9. Teachers' mentees must be encouraged to use INFLIBNET in this period for learning as they will not be able to visit library physically in this period. Pls. treat it as extremely urgent. Contact the librarian for its implementation.
10. Teachers must keep contact with their mentees through e-mail for taking information regarding their health and safety. Mentees must be given advice for taking precautions against the contagion of CORONA/ spread of COVID-19. Written study materials and probable questions must be shared through a common e-mail sent to all the mentees of a particular semester to facilitate their learning in the vacation.
11. Each teacher must take the initiative of writing at least one research article and publishing the same in CARE-Listed Journals within JUNE-2020.
12. Proposals for Research Projects to be submitted to funding agencies may be prepared during this period.



Item No. 3: To organize Covid-19 Awareness programmes

Resolved that the NSS units of the college be encouraged to conduct COVID-19 awareness programs through organization of orientation/training program or Quiz competition in near future.

Item No. 4: Consideration of Academic & Administrative Audit Reports

Reports of the previous academic session placed and shared with the members. Some recommendations were noted for future planning. The Principal was requested to do the needful.

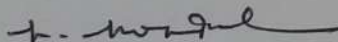
Item No. 5: Consideration of the Reports of Green Audit & Environmental Audit

Reports placed and shared with the members. Some recommendations were noted for future planning. The Principal was requested to do the needful.

Item No. 6: Miscellaneous.

Nil.

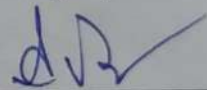
Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
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Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA * PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 26.05.20

IQAC MEETING NOTICE

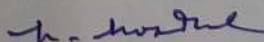
The 60th Meeting of the IQAC of Belda College will be held on 30.05.20 at 3 p.m. in the IQAC room to discuss the following agenda. All members are requested to attend the said meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member
9. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member
10. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member
11. Sri Madhab Mishra, Librarian & Member
12. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer
13. Sri Gopinath Bhunia, Senior Administrative Officer
14. Sri Subhendu Bhanja, Administrative Staff Member
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
16. Sri Gundamohan Gandhi, Industrialist Member
17. Sri Pranab Kumar Das, Alumni Member
18. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students
19. Sri Duarkaprasad Khandelwal, Local Society Representative
20. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents)

Agenda:

1. Confirmation of the Minutes of the 59th Meeting of the IQAC held on 23.03.20
2. To introduce necessary reforms in the process of Examination / Internal Evaluation / Assessment in keeping with ongoing online education
3. To encourage Departments for organizing online collaborative webinars or online lecture series
4. To take initiative for the sanitization of college office, classrooms and premises
5. To organize online environment awareness programme
6. To organize Essay Writing Competition for the students on different aspects of Online Education
7. To organize International Yoga Day Program
8. To organize Webinar Series & International e-conference on Covid-19
9. Any other item with the permission of the chair.

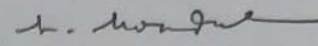
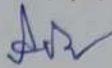
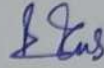

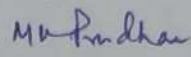
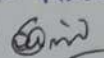

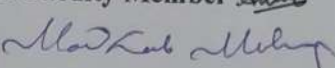

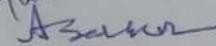
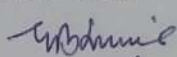
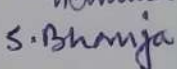
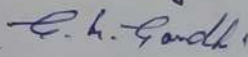
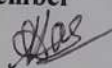
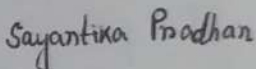

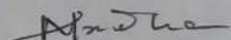

Dr. M. Mondal
Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes of the 60th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 60th Meeting of the IQAC of Belda College was held on 30.05.20 at 3 p.m. in the IQAC room, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) 
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management 
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member 
5. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member 
6. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member 
7. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member 
8. Sri Madhab Mishra, Librarian & Member 
9. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member 
10. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer 
11. Sri Gopinath Bhunia, Senior Administrative Officer 
12. Sri Subhendu Bhanja, Administrative Staff Member 
13. Sri Gundamohan Gandhi, Industrialist Member 
14. Sri Pranab Kumar Das, Alumni Member 
15. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students 
16. Sri Duarkaprasad Khandelwal, Local Society Representative 
17. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents) 

B. The following members could not attend the meeting due to other engagements:

1. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
2. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
3. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member

At the very outset, Dr. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members and requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 59th Meeting of the IQAC held on 23.03.20
Minutes confirmed.

Item No. 2: To introduce necessary reforms in the process of Examination / Internal Evaluation / Assessment in keeping with ongoing online education

Resolved that in keeping with ongoing online education, certain reforms to evaluate the Students' progress like Open Book Examination pattern, online class tests, MCQ based objective tests, quiz etc. may be conducted using WhatsApp Chatbox, email, Google classroom, Google Meet Chatbox, Google Forms, Google Sheets etc. The College would follow all the necessary

modifications made in the structure of Question Paper of Final Examination by the affiliating University. Students may be asked to submit answer scripts of Internal Assessment at specific email id while to provide them Question Paper or blank Answer Script College Website and WhatsApp Group may be utilized.

Item No. 3: To encourage Departments for organizing online collaborative webinars or online lecture series

Resolved that the IQAC would organize some National/International collaborative webinars or lecture series on COVID-19 pandemic. Departments be encouraged to organize different kinds of online collaborative programs/webinars in coming days. A proposal was taken to organize a Seven-Day International Webinar Series on “Addressing Multiple Jeopardies in the Era of Pandemic” with the help from different Cells and Departments of the college.

Item No. 4: To take initiative for the sanitization of college office, classrooms and premises
Resolved that the Principal be requested to go for the sanitization of college office, IQAC room, classrooms and premises with the help of the local Govt. authority.

Item No. 5: To organize online environment awareness programme

Resolved that the NSS Units and Basundhara Eco Club be provided necessary support for conducting online Drawing Competition for students on “Time for Nature” to celebrate the World Environment Day on 5th June.

Item No. 6: To organize Essay Writing Competition for the students on different aspects of Online Education

Resolved that a State Level Essay Writing competition for UG students be organized on “Opportunities and Challenges of Online Education in Present Scenario” with the help of the Dept of Sociology, Belda College in collaboration with the Dept of Education, Basanti Devi College, Kolkata

Item No. 7: To organize International Yoga Day Program

Resolved that necessary support be provided to the NSS units and Dept of Physical Education for celebrating International Yoga Day through conducting webinars.

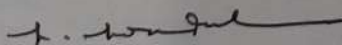
Item No. 8: To organize Webinar Series & International e-conference on Covid-19

Resolved that an International e-Conference would be organized on “Coping with Covid-19: Sustainable Living in the Era of Pandemic” (E-CoExist-2020) in the third week of June. Collaboration may be sought from Bangladesh Open University, Bangladesh in this regard.

Item No. 9: Any other item with the permission of the chair.

Nil.

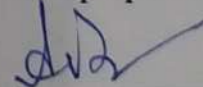
Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA * PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 10.07.20

IQAC MEETING NOTICE

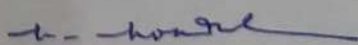
It is hereby notified that the 61st Meeting of the IQAC, Belda College will be held on 15.07.20 at 3 p.m. in the chamber of the Principal to transact the following items of business. Members of the IQAC are requested to attend the said meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member
9. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member
10. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member
11. Sri Madhab Mishra, Librarian & Member
12. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer
13. Sri Gopinath Bhunia, Senior Administrative Officer
14. Sri Subhendu Bhanja, Administrative Staff Member
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
16. Sri Gundamohan Gandhi, Industrialist Member
17. Sri Pranab Kumar Das, Alumni Member
18. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students
19. Sri Duarkaprasad Khandelwal, Local Society Representative
20. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents)

Agenda:

1. Confirmation of the Minutes of the 60th Meeting of the IQAC held on 30.05.20
2. To discuss the forthcoming Process of Admission in the 1st Semester of various UG courses
3. To discuss the tentative time of commencement of online classes of UG 3rd & 5th Semesters and PG 3rd Semester
4. To encourage Departments for publication of e-magazine
5. To organize Career Counselling Webinar
6. Organization of Webinars/e-Conferences by Departments.
7. To seek feedback from the teachers regarding the pros and cons of Online Teaching-learning
8. Preparation of Class Routine for the classes of different semesters.
9. Miscellaneous

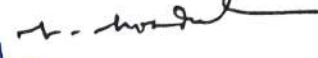





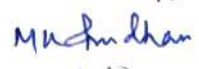
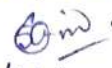







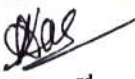




Dr. M. Mondal
Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes of the 61st Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 61st meeting of the IQAC of Belda College was held on 15.07.20 at 3 p.m. in the chamber of the Principal, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) 
3. Dr. Lipika Mondal, Dept. of Geography & Faculty Member 
4. Prof. Debanjan Das, Dept. of Bengali & Member from the Management 
5. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member 
6. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member 
7. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member 
8. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member 
9. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member 
10. Sri Madhab Mishra, Librarian & Member 
11. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer 
12. Sri Gopinath Bhunia, Senior Administrative Officer 
13. Sri Subhendu Bhanja, Administrative Staff Member 
14. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers 
15. Sri Gundamohan Gandhi, Industrialist Member 
16. Sri Pranab Kumar Das, Alumni Member 
17. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students 
18. Sri Duarkaprasad Khandelwal, Local Society Representative 
19. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents) 

B. The following members could not attend the meeting due to other engagements:

1. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member

The meeting started on time and Dr. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members. He requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 60th Meeting of the IQAC held on 30.05.20
The IQAC Coordinator read out the proceedings of the previous meeting and it was resolved unanimously that the proceedings be confirmed.

Item No. 2: To discuss the forthcoming Process of Admission in the 1st Semester of various UG courses

Resolved that regarding the admission, the College would be guided by **the directives of the Dept. of Higher Education, Govt. of West Bengal** and the instructions and regulations of the affiliating university. Also resolved that admission coordinators be appointed and the Admission Committee be requested to take appropriate measures for the smooth conduct of admission.

Item No. 3: To discuss the tentative time of commencement of online classes of UG 3rd & 5th Semesters and PG 3rd Semester

Resolved that the online classes of UG 3rd & 5th Semesters and PG 3rd Semester will commence tentatively from the first week of September. The Principal was requested to do the needful.

Item No. 4: To encourage Departments for publication of e-magazine

Resolved that the Departments be encouraged to go for online cultural program and publication of e-Magazine involving students and faculty members.

Item No. 5: To organize Career Counseling Webinar

Resolved that a career counseling webinar be jointly organized by the IQAC, Rice Education & Career Counseling Cell, Belda College on "Explore the Career Opportunities in Govt. Sector & Unlock the Potentials in You" in the last week of July, 2020.

Item No. 6: Organization of Webinars/e-Conferences by Departments.

Resolved that the Departments be encouraged to organize more webinars or e-conferences to provide the students and faculty members more opportunities to learn in this period when colleges are shut due to the pandemic and face to face teaching has been replaced by online teaching.

Item No. 7: To seek feedback from the teachers regarding the pros and cons of Online Teaching-learning

Resolved that feedback be sought from the teachers regarding the pros and cons of Online teaching-learning in which they are presently involved. The Principal was requested to do the needful.

Item No. 8: Preparation of Class Routine for the classes of different semesters.

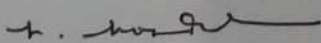
Keeping in view the fact that the classes of different semesters are going to begin shortly, it was resolved that a Routine committee be formed by the Principal with one Coordinator for preparation of the Central Routine of the College.

Item No. 9: Miscellaneous.

Nil.

As there was no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

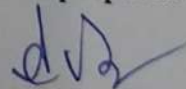
Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda • Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA • PASCHIM MEDINIPUR



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 01.09.2020

IQAC MEETING NOTIFICATION


It is hereby notified that the 62nd Meeting of the IQAC, Belda College will be held on 07.09.2020 at 3 p.m. in the chamber of the Principal to transact the following items of business. Members are requested to make it convenient to attend the meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member
9. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member
10. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member
11. Sri Madhab Mishra, Librarian & Member
12. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer
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14. Sri Subhendu Bhanja, Administrative Staff Member
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
16. Sri Gundamohan Gandhi, Industrialist Member
17. Sri Pranab Kumar Das, Alumni Member
18. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students
19. Sri Duarkaprasad Khandelwal, Local Society Representative
20. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents)

Agenda:

1. Confirmation of the Minutes of the 61st Meeting of the IQAC, Belda College held on 15.07.20
2. Initiative for Smooth Conduct of forthcoming Online Examination
3. To take initiative for fast construction of the 3rd floor of the G plus 5 storied college building
4. To organize Meeting with the Faculty Members of different Departments
5. To propose the creation of a Relief Fund by the College to help the people affected directly or indirectly by the Covid-19 pandemic
6. Feedback Collection and Analysis
7. Initiative for Deserving Teachers' Promotion under CAS
8. Initiative for Financial Audit for the previous Financial Year
9. To organize Covid-19 Awareness Program & Environment Awareness Program involving various Departments and units/cells of the College
10. Miscellaneous






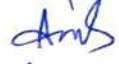














Dr. M. Mondal
Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes of the 62nd Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 62nd Meeting of the IQAC, Belda College was held on 07.09.2020 at 3 p.m. in the chamber of the Principal, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) 
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management 
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11. Sri Gopinath Bhunia, Senior Administrative Officer 
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19. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents) 

B. The following member could not attend the meeting due to other engagements:

1. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member

The meeting started in time and Dr. Asit Panda, the IQAC Coordinator, Belda College extended warm welcome to all the members. He requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 61st Meeting of the IQAC, Belda College held on 15.07.20

The IQAC Coordinator read out the proceedings of the previous meeting and it was resolved unanimously that the proceedings be confirmed.

Item No. 2: Initiative for Smooth Conduct of forthcoming Online Examination

In view of the upcoming UG 6th Sem/3rd Year Final Examination, it was unanimously resolved by the members that the Examination Cell be provided necessary support by the Principal and IQAC. Also resolved that in matters related to the Online Examination, the instructions/guidelines of the affiliating University would be strictly followed and the Principal be requested to appoint two Examination Coordinators for smooth conduct of the University Examinations.

Item No. 3: To take initiative for fast construction of the 3rd floor of the G plus 5 storied college building

In this item of business, it was resolved that emphasis be put on the fast construction of the 3rd floor of the G plus Five storied College building. The Principal was requested to take up the matter with the Governing Body.

Item No. 4: To organize Meeting with the Faculty Members of different Departments

Resolved that the IQAC would organize online and offline Meetings with the faculty members for discussion of matters related to improvement of Teaching/Learning/Evaluation and NAAC related activities.

Item No. 5: To propose the creation of a Relief Fund by the College to help the people affected directly or indirectly by the Covid-19 pandemic

In this item of business, the Principal was requested to create a **Relief Fund** with contributions from the employees of the college. Resolved that with the help of this Relief Fund, relief in the form of basic foodstuffs, sanitizers/face masks, clothes etc. be distributed among the needy people of the neighboring villages affected directly or indirectly by the Covid-19 pandemic.

Item No. 6: Feedback Collection and Analysis

In this item of business, **the Coordinator of the IQAC stressed on invigorating the process of Feedback collection in the prescribed formats from all the stakeholders and preparing an analysis report on the basis of it as it would help the College in future for further improvement It was resolved that initiatives be taken by the Departments and the IQAC in this regard.**

Item No. 7: Initiative for Deserving Teachers' Promotion under CAS

Being sure about the fulfilment of minimum eligibility criteria by four (4) full time faculty members of the Departments of **Mathematics, Geography, Physical Education and Commerce** of the College, in this item of business, the IQAC requested the Principal to adopt appropriate and fast measures for the promotion under Career Advancement Scheme of these teachers.



Item No. 8: Initiative for Financial Audit for the previous Financial Year

Resolved that the respected Principal be requested to take initiative for conducting Financial Audit in the College for the previous financial year by the recognized Agency.

Item No. 9: To organize Covid-19 Awareness Program & Environment Awareness Program involving various Departments and units/cells of the College

Resolved that the IQAC would provide necessary support to the Dept. of Geography and NSS Units to organize One-Day National Level Environment Awareness Program/Webinar on "Addressing Environmental Crisis in the Anthropocene: Moving towards Sustainability through Innovative Practices".

Also resolved that necessary support be provided to the Depts. of Geography (UG & PG) and Sociology (UG) for organizing National Webinar on "COVID-19 and Its Impacts: A Scrutiny from the Desk of Social Science" in collaboration with the Department of Geography (UG & PG) and IQAC of Bajkul Milani Maha-vidyalaya.

Item No. 10: Miscellaneous.

Nil.

Having no other matter for discussion, the meeting ended with a vote of thanks to the chair.

Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda * Paschim Medinipur

Minutes prepared by



Dr. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA * PASCHIM MEDINIPUR.



BELDA COLLEGE

(Re-accredited & Graded 'B' by NAAC)

Belda :: Paschim Medinipur :: 721424 :: W.B.

Date: 17.11.2020

IQAC MEETING NOTICE

All members of the IQAC are hereby apprised that the 63rd Meeting of the IQAC, Belda College will be held at 3 p.m. on 21.11.2020 in the chamber of the Principal to discuss the following agenda. All concerned are requested to attend the said meeting.

Members of IQAC:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC)
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC)
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
6. Dr. Deepak Paswan, Dept. of Physical Education & Faculty Member
7. Prof. Anandamay Sinha, Dept. of Economics & Faculty Member
8. Dr. Mukesh Pradhan, Dept. of Physics & Faculty Member
9. Dr. Sreetama Mishra, Dept. of Philosophy & Faculty Member
10. Dr. Saheli Chowdhury, Dept. of Sociology & Faculty Member
11. Sri Madhab Mishra, Librarian & Member
12. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer
13. Sri Gopinath Bhunia, Senior Administrative Officer
14. Sri Subhendu Bhanja, Administrative Staff Member
15. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Nominee from Employers
16. Sri Gundamohan Gandhi, Industrialist Member
17. Sri Pranab Kumar Das, Alumni Member
18. Miss Sayantika Pradhan (Student, English Hons, 3rd Sem), Nominee from Students
19. Sri Duarkaprasad Khandelwal, Local Society Representative
20. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents)

Agenda:

1. Confirmation of the Minutes of the 62nd Meeting of the IQAC held on 07.09.2020
2. To organize a Training program/Workshop on the use of online teaching tools and LMS such as MOODLE, Google Classroom etc. for the faculty members
3. To organize Induction Meeting for 1st Semester Students
4. Attempt for Participation in NIRF Ranking
5. Preparation of Academic Calendar 2020-21
6. To promote Extension Activities by NCC and NSS units
7. Initiative for inclusion of new Teachers serving on Substantive Basis under West Bengal Health Scheme
8. Creation of Awareness among Students and Teachers for enrolment in MOOC / SWAYAM courses
9. Initiative for celebration of Netaji Birthday and observance of Republic Day
10. Miscellaneous


Dr. M. Mondal

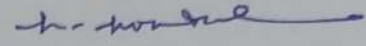
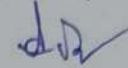
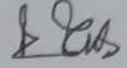

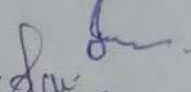
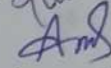
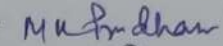
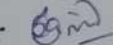

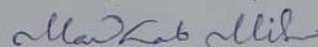
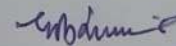
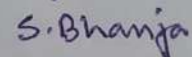
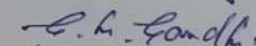

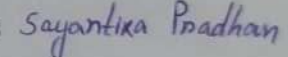
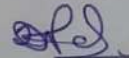
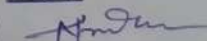
Principal, Belda College

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda • Paschim Medinipur

Minutes of the 63rd Meeting of Internal Quality Assurance Cell (IQAC), Belda College

The 63rd Meeting of the IQAC, Belda College was held at 3 p.m. on 21.11.2020 in the chamber of the Principal, Belda College.

A. Members present:

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Dr. Asit Panda, Dept. of English & Co-ordinator (IQAC) 
3. Prof. Debanjan Das, Dept. of Bengali & Member from the Management 
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member 
5. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member
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17. Sri Duarkaprasad Khandelwal, Local Society Representative 
18. Sri Nisith Kumar Pradhan, Nominee from Stakeholders (Parents) 

B. The following members could not attend the meeting due to other engagements:

1. Dr. Subikash Jana, Principal (Deshapran Mahavidyalay) & Employer Member (IQAC)
2. Sri Arunava Sarkar, Head Clerk & Senior Administrative Officer

The meeting started in time and Dr. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members. He requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members. He asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 62nd Meeting of the IQAC held on 07.09.2020

The IQAC Coordinator read out the proceedings of the previous meeting and it was resolved unanimously that the proceedings be confirmed.

Item No. 2: To organize a Training program/Workshop on the use of online teaching tools and LMS such as MOODLE, Google Classroom etc. for the faculty members

In this item of business, it was unanimously resolved that to offer the faculty members comprehensive familiarity with various features and functions of online teaching tools like **White Board, Virtual Lab etc. and Learning Management System such as MOODLE, Google Classroom etc.** a Training program/Workshop would be organized by the IQAC on **14th December, 2020.**

Item No. 3: To organize Induction Meeting for 1st Semester Students

Resolved that the HODs of various Departments be requested to organize Orientation Programs/Induction Meeting for 1st Year/ 1st Sem Students of various programs before the commencement of their classes to make them familiar with the history and heritage of the College, rules and regulations, code of conduct, support services, syllabus, scopes/outcomes/possibilities of the program/course etc.

Item No. 4: Attempt for Participation in NIRF Ranking

It was resolved by the IQAC that initiatives be adopted by the College to participate in **NIRF Ranking System.** The Principal was requested to do the needful.

Item No. 5: Preparation of Academic Calendar 2020-21

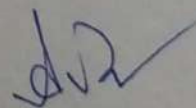
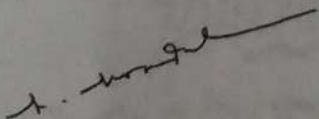
In this item of business, the IQAC resolved to prepare a tentative Academic Calendar for the **coming academic year 2020-21** following the Academic Calendar supplied by the affiliating University and the same be followed for admission in Semesters, commencement of classes, Examination and internal assessments, teaching days, holidays, organization of events, and various other academic and cultural activities in the college.

Item No. 6: To promote Extension Activities by NCC and NSS units

Keeping in view the disastrous impacts of the ongoing pandemic on the society, in this item of business, it was resolved that the NSS and NCC Coordinators be requested to involve their respective Units in community services and extension activities in a more effective way in the neighborhood. The Principal was requested to provide necessary support in this connection.

Item No. 7: Initiative for inclusion of new Teachers serving on Substantive Basis under West Bengal Health Scheme

Resolved that robust initiative be taken for inclusion of newly appointed Full Time Faculty members serving on Substantive Basis under West Bengal Health Scheme to offer them opportunity for availing of free medical facilities offered by the State Government.



Item No. 8: Creation of Awareness among Students and Teachers for enrolment in MOOC/ SWAYAM courses

Resolved that the respected Principal be requested to take initiative for **creating awareness among Students and Teachers for enrolment in MOOC / SWAYAM courses.**

Item No. 9: Initiative for celebration of Netaji Birthday and observance of Republic Day

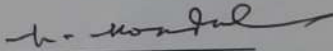
Resolved that adequate measures be taken by the College for **celebration of Netaji Birthday and observance of Republic Day** in proper and dignified manner in near future.

Item No. 10: Miscellaneous

Nil.

As there was no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

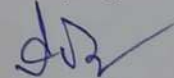
Minutes approved by



Dr. Manabendra Mondal
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mondalprincipal@yahoo.co.in

Principal & Chairperson
Internal Quality Assurance Cell (IQAC)
Belda College
Belda • Paschim Medinipur

Minutes prepared by



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Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
BELDA COLLEGE
BELDA • PASCHIM MEDINIPUR

ACTION TAKEN REPORT
ON
THE RESOLUTIONS TAKEN IN THE MEETINGS OF IQAC
ACADEMIC YEAR: 2019 JULY - 2020 DECEMBER

1. Academic Calendar for the academic session 2019-20 was prepared in compliance with the Academic Calendar prescribed by Vidyasagar University which is uploaded on College Website and displayed on College Notice Board.
2. In this academic session, 40 Teachers were appointed as Full Time Teachers in the post of Assistant Professor (Substantive) as per the Recommendations of WBCSC.
3. IQAC placed proposal to the GB for promotion of 11 Teachers as per API under the new CAS. The GB accepted the proposal and approved to proceed with the necessary steps required for the promotion of the Teachers.
4. The Alumni Association of Belda College was registered under the West Bengal Societies Registration Act XXVI, 1961, No. S0011428 of 2019-2020 with effect from 6th March 2020.
5. Furniture, Laboratory Equipments, Computers and Peripherals were purchased as per the requirement of the respective departments and office use.
6. The prospectus for the academic session 2019-20 was revised, updated and was published prior to the commencement of the admission process.
7. Induction Meeting was organized for the newly admitted students at the beginning of Academic Session.
8. 286 numbers of Text books and 489 numbers of Reference books have been purchased in the Central Library.
9. 1 (one) MOU have been signed with Prabhat Kumar College, Contai on 1st August 2019. 1 (one) MOU has been signed as a Training Partner under FoSTaC in West Bengal, effective from 10th January 2020.
10. Three (3) Teachers from the department of Philosophy, Nutrition & Sociology respectively submitted Research Proposals to the UGC under STRIDE-II scheme.
11. Online Feedback System as a component of the College Management System was introduced for all the stakeholders of the college.
12. Proposal for installation of more Solar Panels was placed before the GB for consideration and approval.
13. Career Counselling Programmes were organized for the outgoing final year students of both UG & PG with the help of "SAFALYA".
14. Book Exhibition cum Book Fair was organized by the IQAC and college Central Library in the college campus from 11th September till 14th September 2019.
15. Belda College has been empanelled as a Training Partner from 10th January 2020 onwards to conduct Food Safety Supervisor Trainings under FoSTaC in West Bengal for the following courses like a) Street Food Vending, b) Advance Catering, c) Basic Catering, d) Advance Manufacturing, e) Basic Manufacturing, f) Manufacturing Special (oil, bakery, milk products, water-based beverages).
16. The college successfully participated in the NIRF Ranking Process.
17. Career Counselling Programmes were organized in both offline and online mode for the students.
18. The Birth Anniversary of Dr Sarvepalli Radhakrishnan was celebrated by the respective Departments on 5th September along with Teacher's Day.
19. The 200th birth anniversary of Sri Ishwar Chandra Vidyasagar was celebrated on 26th September 2019 centrally by the college.

20. A Cloth Bank was started by the NSS Units of Belda College on 5th September 2019 for distributing clothes to the underprivileged children and residents in the adopted villages of Deuli, Binodpur, Asram Para and Mohammadpur.
21. Intra-College Quiz Competition was organized by the IQAC in collaboration with the college Central Library on 13th September 2019 in the college Seminar Hall, located in the Kedar Memorial Building. Total 19 Departments (UG & PG) participated in the Quiz Competition. English Department secured 1st position, Department of Computer science secured 2nd position and the Department of History secured 3rd position respectively in the competition.
22. Newly appointed Teachers were included & added in the Faculty Database.
23. 2 (Two) students from the Department of Zoology participated in the Scientific Model Competition on the theme “Innovation to Save Environment” held on 6th November 2019 at West Bengal State Student Youth Science Fair-2019 and secured 2nd & 3rd positions respectively.
24. The departments arranged Remedial Coaching and Tutorials for the advanced and slow learners respectively.
25. The IQAC was reconstituted and approved as per the resolution in the item no 15 of the Governing Body (meeting no:10/GB/2019) held on 9th November 2019 and new members were included in the committee.
26. Professional Bachelor degree course in Medical Laboratory and Technology and Health Care has been introduced from this session.
27. Combined Comprehensive Preparatory Coaching, a 3-month course for entry-into-services for all students (UG & PG) in collaboration with SAFALYA: An Institute of competitive exam, Midnapore commenced from 3rd August 2019.
28. University Results of the final year students of respective departments pursuing different courses were analysed and submitted to the Principal for further discussion.
29. Department of Geography, Bengali, Botany, Zoology, Nutrition and Physiology successfully completed their field tour and project work as per syllabus of Vidyasagar University.
30. Preparation of pending AQARs of Previous Academic Sessions following the latest format and Guidelines of NAAC was initiated and such AQAR's were successfully submitted in the second week of March within the given deadline.
31. Students' Satisfaction Survey was conducted offline by the IQAC with the help of respective departments. The reports have been analysed and placed before the Principal for necessary actions.
32. On 22nd January 2020, an Offline Seminar on Quality Assurance and Enhancement strategies titled ‘New Modalities of Assessment and Accreditation by NAAC’ was organized by the IQAC in the college Theatre Hall.
33. Academic & Administrative Audit was conducted successfully by Competent External Authority from 20th January and 22nd January 2020 for the previous academic year 2018-2019.
34. Green/Energy Audit was successfully conducted successfully by Competent External Authority on 11th February 2020 for the previous academic session 2018-19 and the report was placed in the GB for approval and further necessary actions.
35. Meetings with all the Departments were organized in both offline and online mode for discussion of Matters related to Improvement of Teaching/Learning/Evaluation and NAAC related activities.

36. IQAC provided the necessary help to the Dept of Philosophy for organizing an ICPR sponsored special lecture titled 'Moral Values and Technology in the 21st Century', on 12th February 2020 in the Virtual Classroom.
37. Kedar Memorial Lecture Series was organized by the IQAC from 24th February 2020 till 7th March 2020 where the experienced faculty members of all the departments (UG & PG) delivered lectures in the Smart/Virtual Classroom using smart tools.
38. Career Counselling Programmes were organized for the students on 16th September & 17th September 2019 with the help of External Competent Agency namely TARGET (S/1L/4560) & on 26th February 2020 with RICE Group (Kharagpur branch) respectively in the college campus.
39. Feedback was collected from the stakeholders of the college through the offline & online mode. Since some stakeholders were not accustomed to the online mode, the college collected feedback from them through the offline mode.
40. On 22nd February 2020, one day state level seminar on "Environmental Survey, Green Audit & Energy Audit" was organized by the IQAC.
41. Various programmes related to Environment awareness in the form of Webinars, Quiz competitions were organized by various Departments, NSS Units & Basundhara Eco-club.
42. College Annual Sports was organized on 18th February 2020 on the college playground.
43. College Annual Function and Fresher's Welcome was organized on 14th December 2019 on college playground.
44. Financial support was given to 05 (five) teachers for attending seminars/conferences/workshops and incentives to teachers pursuing Ph.D.
45. Training programmes for teaching and non-teaching staff of the college was organized.
46. Proposal for forming a Waste Management Cell was placed before the GB, which was approved and a new Waste Management Cell was formed.
47. Proposal for introducing the Best Researcher Award and the Best Library User award among Teachers was placed which was approved by the GB and necessary steps were taken for further processing.
48. The Proposal for establishing Research Centres was accepted and approved by the GB for proceeding towards necessary phases.
49. Proposal for appointing a Qualified Psychological counsellor for Psychological Counselling Cell was approved by the GB.
50. A College tour to Vizag and Puri from was organized from 25th February 2020 till 1st March 2020 for all members of Staff of the college.
51. In compliance with the revised form of remote/online Teaching & Learning process prescribed by the UGC and the affiliating University, planning and implementation of the same was done for the uninterrupted continuation of teaching-learning during the lockdown period due to COVID-19 pandemic situation.
52. Awareness programme on COVID-19 and Distribution of Relief & Safety Kit to the residents of neighbourhood communities and adopted villages was organized by IQAC, NSS Units, NCC Units, Belda College on 9th October 2020.
53. In compliance with the revised academic calendar, examination pattern and schedule, reforms were introduced and implemented in the process of University Examination/ Internal Evaluation /

Assessment. New and revised online examination system was introduced by the affiliating University which was adhered when and where required.

54. Online seminars/Webinars were conducted in collaboration with other esteemed institutions and departments. Like, International Webinar titled 'Coping with COVID 19: Sustainable Living in the Era of Pandemic (E-COEXIST 2020)' was organized on/from 15th - 16th June 2020 in collaboration with Bangladesh Open University, Dhaka. National Webinar on "COVID-19 and Its Impacts: A Scrutiny from the Desk of Social Science" was organized on 29th September 2020 jointly with Bajkul College.
55. Initiative was taken for the sanitization of college office, classrooms and premises with the assistance of local BDO office.
56. Report of Green, Energy and Environmental Audit which was conducted by external experts from 16th November 2019 to 18th November 2019 was placed in the GB meeting for consideration.
57. Awareness Programmes related to Environmental issues was organized by the NSS Units in the form of Webinars and Online Quiz.
58. A State-Level Essay Writing Competition titled 'Opportunities & Challenges of Online Education in Present Scenario' for all the UG & PG students of West Bengal was organized from 8th June 2020 till 14th June 2020, by the IQAC, Department of Sociology, Belda College in collaboration with the IQAC, Department of Education, Basanti Devi College, Kolkata.
59. International Yoga Day was celebrated jointly by the NSS & NCC Units through the virtual platform on 21st June 2020.
60. National Level Webinar & International Level webinars on COVID-19 related issues were organized by the IQAC in collaboration with various departments and cells.
61. On 5th September the Department of Geography (UG & PG) and the Department of Sociology (UG) launched their annual departmental e-magazine through the virtual mode titled 'Annyo Mon' & 'Sociological Imagination' respectively.
62. Virtual (zoom platform) Career Counselling Webinar titled 'Explore the career opportunities in Government Sectors and Unlock the potentials in you' was organized by the IQAC, Career Counselling Cell in collaboration with RICE Education on 27th July 2020.
63. In the academic session 2019-20, both offline and online National, International level seminars, webinars were organized by various departments of the college. One-Day National Level Seminar titled "Advances in Nano material and Astrophysics" on 19th March 2020 was organized by the Department of Physics (offline), Special Lecture on "Tribes in West Bengal: Different Dimensions" was organized by the Department of Sociology and Political Science on 9th September 2019 (Offline). Two-Day International Conference on "Coping with COVID 19: Sustainable Living in the Era of Pandemic (E-COEXIST 2020)" was organized through the online mode (15th-16th June 2020), 7-Day International Webinar Lecture Series on 'Addressing Multiple Jeopardies in the Era of Pandemic' was organized online (24.06.2020-30.06.2020).
64. Respected Principal requested the Teachers to give their valuable feedback on the pros and cons of the newly introduced online Teaching-learning system.
65. Preparation of Updated and revised Prospectus for 2020-21 has been prepared.
66. Class Routine for the upcoming semester of different courses & programmes have been prepared in accordance with the academic calendar of Vidyasagar University and is put up on the notice board and circulated amongst the Departments.
67. For conducting Examination, the college strictly followed the guidelines and instructions provided by the Higher Education Department and the Affiliating University. Accordingly, exam co-ordinators were appointed for conducting online Examination for all the semesters and courses.
68. Initiative for fast construction of 3rd floor of the G plus Five storied college building has been taken.

69. A number of offline and online Meeting with the Faculty Members of Different Departments and Office staff members was conducted by the IQAC.
70. A College Relief Fund was created by the Principal to help the people affected directly or indirectly by the Covid-19 pandemic. Members of Staff contributed generously to the relief fund account through which relief was given on 9th October, 2020 to the residents of the adopted villages of the College.
71. Feedback for the academic session 2019-20 has been collected and analyzed. The analysis has been placed before the Principal for further discussions and necessary actions.
72. Proposal for initiating the process of promotion of the deserving Teachers (4 teaching staff from the Department of Mathematics, Geography, Physical Education, Commerce respectively) under CAS was accepted and approved by the GB.
73. Financial Audit was conducted for the previous Financial Year 2018-2019 on 12.12.20 and submitted to the Principal for further necessary actions.
74. Various Covid-19 Awareness Program & Environment Awareness Program involving various Departments and units/cells of the College were organized both in offline and online mode.
75. The IQAC conducted an offline, face to face training programme/workshops with Teachers regarding the use of teaching tools like white board, Google Classroom etc on 16th December 2020 in the college Theatre Hall
76. Induction meeting/Orientation programme for the newly admitted 1st Semester students (Honours & General) was conducted before the commencement of classes.
77. Preparation of the Academic Calendar for the session 2020-21 has been initiated in compliance with the Academic Calendar of the affiliating University.
78. 69 (sixty-nine) numbers of Extension Activities by NSS units were organized in both offline and Online mode.
79. Process for inclusion of new Teachers serving on Substantive Basis under West Bengal Health Scheme has been initiated.
80. The respected Principal requested the Teachers to enrol themselves in MOOC and SWAYAM courses. Teachers were also advised to encourage Students of their respective Departments to join courses.



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