

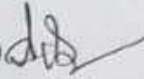






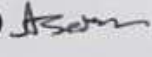
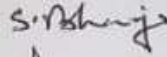
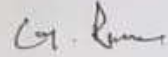



Minutes of the 26th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 26th meeting of the Internal Quality Assurance Cell of Belda College was held on 23.08.13 at 2 p.m. in the chamber of the Principal, Belda College.

A. Members present

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Prof. Alope Ratan Mitra, President (College G.B.) & Management Representative Member (IQAC) 
3. Prof. Asit Panda, Asst. Professor (Dept. of English) & Co-ordinator (IQAC) 
4. Dr. Sabitabrata Roy, Dept. of Chemistry & Faculty Member (IQAC) 
5. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) 
6. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC) 
7. Dr. Avijit Dey, Dept. of Physics & Faculty Member (IQAC) 
8. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC) 
9. Sri Pranab Kumar Das, Senior Administrative Officer & Member (IQAC) 
10. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) 
11. Sri Subhendu Bhanja, Technical Staff & Member (IQAC) 
12. Sri Gopal Rana, Technical Staff & Member (IQAC) 
13. G. S., Chhatra Sansad Students' Representative & Member (IQAC) 

B. The following member could not attend the meeting due to other engagements

1. Sri Avijit Kumar Sahani, Alumni & Member (IQAC)
2. Sri Duarkaprasad Khandelwal, External Expert & Member (IQAC)

The meeting started in time. Prof. Asit Panda, the IQAC Coordinator, Belda College extended warm welcome to all the members and requested Dr. Manabendra Mondal, the Chairman-IQAC to chair the session. The Chairman-IQAC welcomed all and requested two new members, namely Sri Gopal Rana and G.S., Chhatra Sansad for self-introduction. Dr. Mondal asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 25th Meeting of IQAC held on 7th May, 2013
Confirmed the minutes of the 25th meeting of the IQAC of Belda College held on 7th May, 2013.

Item No. 2: To prepare a Perspective plan for the current academic year (2013-14)
In this item of business, the Principal informed the members present that a perspective plan for the current academic year (2013-14) should be prepared. A discussion was held by the participants to devise a perspective plan. It was unanimously resolved in this meeting that for the

enhancement and sustenance of quality in the college, emphasis will be put on the following endeavours in the current academic session:

1. To commence the process for Cycle-2 Assessment and Accreditation by NAAC
2. To fill up the vacant positions of teaching staff with qualified candidates to strengthen the teaching learning potential.
3. To emphasize on arrangement of Remedial coaching and Tutorials by Departments
4. To run coaching for entry-into-services
5. To run skill-oriented program like Spoken English course and compulsory computer awareness for all
6. To provide all sorts of cooperation for the smooth running of newly introduced courses like English (PG) and Bengali (PG)
7. To arrange campus placement and career counselling program for students through Career Counselling and Placement Cell
8. To emphasize on increasing use of ICT in teaching-learning and administrative activities
9. To deploy A-VIEW in the college to offer students e-learning experience
10. To establish a Rain-water Harvesting Unit
11. To continue development of physical infrastructure in view of the mounting number of students and disciplines
12. To assist the teachers and staff to undergo development program and training
13. To strengthen the central library and departmental book bank
14. To persuade more teachers to submit proposals for Major and Minor Research Projects.
15. To facilitate the organization of Field Trips/Field Study for students by Dept. of Geography, Dept. of Bengali, Dept. of Santali and certain departments of Science stream.
16. To persuade the Departments to organize seminars and special lectures
17. To create a medicinal plants' garden
18. To generate environment awareness through Basundhara Eco-Club
19. To encourage different kinds of co-curricular and cultural activities by students.
20. To encourage extension activities by NCC and NSS units.
21. To analyse the results of the students appearing in University Examinations of different courses and suggest measures for improvement to the Departments
22. To collect and analyse feedback from students, alumni and parents
23. To organize seminars and sensitization programs

Resolved further that the Principal will intimate the members of the Governing Body regarding the Perspective Plan prepared by the IQAC.

Item No. 3: To monitor and strengthen the activities of different cells/units of the college
In this item of business, the Principal reported on the activities of various cells and units like NCC, NSS, Eco-Club, Health Unit, BCWC, Research Committee, Placement & Career

Counselling Cell, Grievance Redressal Cell, Disciplinary Subcommittee, Personal & Psychological Counselling Cell, Anti-Ragging Committee, Hostel Committee, Admission Committee, Library Committee etc. in the previous academic session. The members present were of the opinion that the activities of such cells/units be closely monitored by the IQAC. The IQAC also resolved to provide guidance and extensive cooperation to these cells, committees or units for their effective and efficient functioning.

Item No. 4: To prepare a calendar for the activities of IQAC

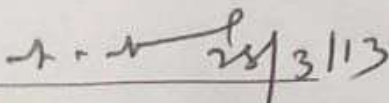
In this item of business, Prof. Asit Panda, the IQAC Coordinator stressed on the necessity of preparation of a tentative calendar for the activities of the IQAC. After a brief discussion, the members of the IQAC resolved that the subsequent meetings of the IQAC in the current academic session will be held in the months of **November (2013), January (2014) and May (2014)**. The Principal will remain responsible to convene such meetings. However, urgent meetings may be convened for activities relating to NAAC Assessment and Accreditation. **The IQAC will prepare reports collecting and analyzing feedback from different stakeholders by 31st March, 2014.** Such reports will be discussed in the meeting called in the month of May, 2014. The IQAC will endeavor to organize **Gender Sensitization program and a Seminar on a seminal topic by the Month of March, 2014.**

Item No. 5: To motivate certain teachers for participation in Faculty Development Programs organized by various Academic Staff Colleges

In this item of business, Dr. Jayanta Mukherjee reported that teachers like Dr. Lipika Mondal, Prof. Deepak Paswan, Prof. Suchita Sen etc. are willing to participate in various Faculty Development Programs like Winter School/Orientation Program/Refresher Course etc. in the current academic session. The IQAC resolved to encourage the willing teachers to participate in such programs. It was decided that information regarding arrangement of such programs by various academic staff colleges will be provided to the teachers. The Principal was requested to sanction leave to the teachers for participation in such programs.

The meeting ended with a vote of thanks to the Chair.

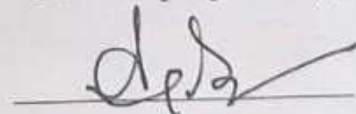
Minutes approved by



Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal
BELDA COLLEGE
Belda, Paschim Medinipur

Minutes prepared by




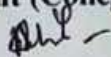



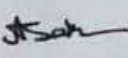
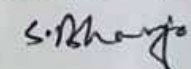
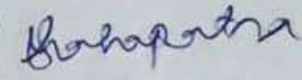

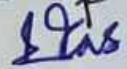
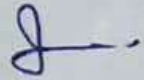
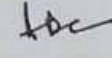
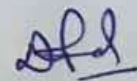
Prof. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Coordinator
Internal Quality Assurance Cell
Belda College
Belda - Paschim Medinipur

Minutes of the 27th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 27th meeting of the IQAC of Belda College was held on 19th November, 2013 at 1 p.m in the IQAC Room, Belda College.

A. Members present

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Prof. Alope Ratan Mitra, President (College G.B.) & Management Representative Member (IQAC) 
3. Prof. Asit Panda, Asst. Professor (Dept. of English) & Co-ordinator (IQAC) 
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC) 
5. Sri Pranab Kumar Das, Senior Administrative Officer & Member (IQAC) 
6. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) 
7. Sri Subhendu Bhanja, Technical Staff & Member (IQAC) 
8. G. S., Chhatra Sansad Students' Representative & Member (IQAC) 
9. Dr. Sabitabrata Roy, Dept. of Chemistry & Faculty Member (IQAC) 
10. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) 
11. Dr. Jayanta Mukherjee, Dept. of Chemistry & Faculty Member (IQAC) 
12. Dr. Avijit Dey, Dept. of Physics & Faculty Member (IQAC) 
13. Sri Duarkaprasad Khandelwal, External Expert & Member (IQAC) 

B. The following members could not attend the meeting due to other engagements

1. Sri Gopal Rana, Technical Staff & Member (IQAC)
2. Sri Avijit Kumar Sahani, Alumni & Member (IQAC)

Prof. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members and requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the minutes of the 26th meeting of IQAC held on 23rd August, 2013

Minutes confirmed.

Item No. 2: To publish a multidisciplinary research journal

In this item of business, the Principal proposed to launch a research journal from the college for the promotion of research culture inside the institution. In this journal, the teachers of various departments of the college will publish their papers on research-oriented topics. The members

present appreciated the proposal. The IQAC authorized the Principal to do the needful for publication of a multidisciplinary research journal from the college.

Item No. 3: Preparation of Annual Quality Assurance Reports for the previous years for submission to NAAC

In this item of business, the Coordinator of IQAC reported that as an essential part of the college's endeavor to get assessed and accredited by NAAC for second time, the IQAC should prepare the annual quality assurance reports for the previous academic sessions and submit the same to NAAC. In view of the reporting, the IQAC resolved to prepare and submit the reports of academic sessions 2006-07, 2007-08, 2008-09 and 2009-10 to NAAC, Bangalore by January, 2014 in the first phase.

Item No. 4: To introduce courses like Education (Hons.) & Santali (Hons.)

In this item of business, the IQAC Coordinator reported that the stakeholders like students, parents and alumni have repeatedly demanded introduction of courses like Education (Hons.) & Santali (Hons.) by the college. In view of the reporting, the IQAC resolved to endeavor for introduction of such courses in the college. The Principal was requested to take up the matter with the Governing Body.

Item No. 5: To appoint Guest teachers in certain subjects

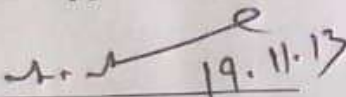
In this item of business, the Principal reported that in certain courses of Science and Arts stream, teaching is being hampered due to deficiency of sufficient teachers. The IQAC resolved that Guest Teachers be appointed for such courses. The Principal was requested to take up the matter with the Governing Body.

Item No. 6: To install Water Purifier in PG Building and to purchase some books for PG courses

In this item of business, Dr. J. Mukherjee and Prof. Debanjan Das reported that some students of PG departments (Bengali & English) have complained about the unavailability of pure drinking water in PG building. These two departments also lack sufficient books of PG syllabus in the library. In view of the reporting, the IQAC resolved to install a water purifier in PG building and purchase some books of PG course for the library. The Principal was authorized to do the needful.

As there was no other matter for discussion, the meeting concluded with a vote of thanks to the Chair.

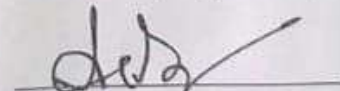
Minutes approved by


19.11.13

Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal
BELDA COLLEGE
Belda, Paschim Medinipur

Minutes prepared by





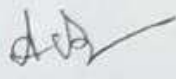


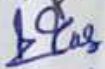



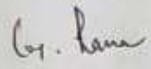
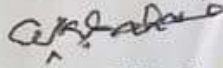
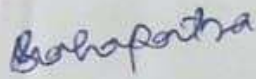
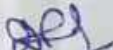
Prof. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Coordinator
Internal Quality Assurance Cell
Belda, Paschim Medinipur


Minutes of the 28th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 28th meeting of the IQAC of Belda College was held on 28th January, 2014 at 1 p.m. in the IQAC Room, Belda College.

A. Members present

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) 
2. Prof. Alope Ratan Mitra, President (College G.B.) & Management Representative Member (IQAC) 
3. Prof. Asit Panda, Asst. Professor (Dept. of English) & Co-ordinator (IQAC) 
4. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC) 
5. Dr. Sabitabrata Roy, Dept. of Chemistry & Faculty Member (IQAC) 
6. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) 
7. Dr. Jayanta Mukherjee, Dept. of English & Faculty Member (IQAC) 
8. Dr. Avijit Dey, Dept. of Physics & Faculty Member (IQAC) 
9. Sri Pranab Kumar Das, Senior Administrative Officer & Member (IQAC) 
10. Sri Gopal Rana, Technical Staff & Member (IQAC) 
11. Sri Avijit Kumar Sahani, Alumni & Member (IQAC) 
12. G. S., Chhatra Sansad Students' Representative & Member (IQAC) 
13. Sri Duarkaprasad Khandelwal, External Expert & Member (IQAC) 

B. The following members could not attend the meeting due to other engagements

1. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) 
2. Sri Subhendu Bhanja, Technical Staff & Member (IQAC)

The meeting started in time. Prof. Asit Panda, the IQAC Coordinator of Belda College welcomed all the members and requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC took the chair and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the minutes of the 27th Meeting of IQAC held on 19th November, 2013

The Coordinator read out the proceedings of the previous meeting and it was resolved unanimously that the proceedings be confirmed.

Item No. 2: Submission of AQAR's and L.O.I. to NAAC

In this item of business, the Coordinator informed the house that the NAAC has acknowledged the receipt of the AQAR's for previous four academic sessions (2006-07 to 2009-10) which were

prepared by IQAC. In view of the reporting, the IQAC resolved that AQAR's for academic sessions 2010-11, 2011-12 & 2012-13 be prepared and submitted to NAAC immediately. The Coordinator was requested to take the initiative. The Principal stressed on the quick submission of L.O.I. It was resolved that after the submission of AQAR's, measures will be taken to submit the Letter of Intent.

Item No. 3: To organize Gender Sensitization Program in collaboration with the Women's Cell

In this item of business, the Coordinator informed the house that as per the calendar of IQAC a gender sensitization program should be arranged by IQAC. The IQAC resolved to assist the **Women's Cell of the college in celebration of World Women's Day through the holding of a Gender Sensitization Program on 8th March, 2014.**

Item No. 4: To organize a seminar on "Legal Aids to Women and Children"

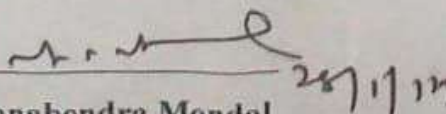
In this item of business, the Coordinator informed the house that as per the calendar of IQAC a seminar on a seminal topic need to be organized by the IQAC. The members were of the opinion that in view of the increasing violence on women and children in the society an awareness need to be created among all against it. The Principal proposed "**Legal Aids to Women and Children**" as the topic of the seminar. The other members gladly accepted it. It was resolved that assistance will be sought from **District Legal Services Authority, Paschim Medinipur** in this regard. The Coordinator was authorized to do the needful.

Item No. 5: To organize an "Electors' Motivation Programme"

In this item of business, the Principal stated that in our country general election is imminent. But many voters do not exercise their voting power in general elections. This tendency is harmful to democracy. An awareness among the students and staff need to be created in this regard. In view of the ensuing discussion, the IQAC resolved to organize an "**Electors' Motivation Programme**" in the college in the month of April, 2014. It was also resolved that assistance in this regard will be sought from the D.M. Office, Paschim Medinipur.

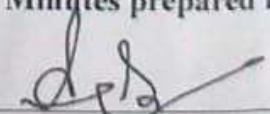
The meeting terminated with a vote of thanks to the Chair.

Minutes approved by


Dr. Manabendra Mondal
Chairperson, IQAC
mondalprincipal@yahoo.co.in

Principal
BELDA COLLEGE
Belda, Paschim Medinipur

Minutes prepared by


Prof. Asit Panda
Coordinator, IQAC
asitpanda23@rediffmail.com

Coordinator
Internal Quality Assurance Cell
Belda College
Belda, Paschim Medinipur

Minutes of the 29th Meeting of Internal Quality Assurance Cell (IQAC) of Belda College

The 29th Meeting of the IQAC of Belda College was held on 5th May, 2014 at 2 p.m. in the IQAC Room, Belda College.

A. Members present

1. Dr. Manabendra Mondal, Principal & Chairman (IQAC) *[Signature]*
2. Prof. Asit Panda, Asst. Professor (Dept. of English) & Co-ordinator (IQAC) *[Signature]*
3. Dr. Lipika Mondal, Dept. of Geography & Faculty Member (IQAC) *[Signature]*
4. Dr. Sabitabrata Roy, Dept. of Chemistry & Faculty Member (IQAC) *[Signature]*
5. Prof. Debanjan Das, Dept. of Bengali & M R Member (IQAC) *[Signature]*
6. Dr. Jayanta Mukherjee, Dept. of *English* & Faculty Member (IQAC) *[Signature]*
7. Dr. Avijit Dey, Dept. of Physics & Faculty Member (IQAC) *[Signature]*
8. Sri Pranab Kumar Das, Senior Administrative Officer & Member (IQAC) *[Signature]*
9. Sri Arunava Sarkar, Senior Administrative Officer & Member (IQAC) *[Signature]*
10. Sri Subhendu Bhanja, Technical Staff & Member (IQAC) *[Signature]*
11. G. S., Chhatra Sansad Students' Representative & Member (IQAC) *[Signature]*

B. The following members could not attend the meeting due to other engagements

1. Prof. Alope Ratan Mitra, President (College G.B.) & Management Representative Member (IQAC)
2. Sri Gopal Rana, Technical Staff & Member (IQAC)
3. Sri Avijit Kumar Sahani, Alumni & Member (IQAC)
4. Sri Duarkaprasad Khandelwal, External Expert & Member (IQAC)

At the very outset, Prof. Asit Panda, the IQAC Coordinator of Belda College extended warm welcome to all the members and requested Dr. Manabendra Mondal, the Principal & Chairman-IQAC to chair the session. The Chairman-IQAC welcomed the members and asked the Coordinator to start the proceedings.

Item No. 1: Confirmation of the Minutes of the 28th meeting of the IQAC held on 28th January, 2014

Minutes confirmed.

Item No. 2: Formation of the Steering Committee for the preparation of Self-Study Report for submission to NAAC

In this item of business, the Principal briefed the members on the letter received by him from NAAC regarding the acceptance of L.O.I. The Principal also informed the house that the NAAC has asked the college to submit the Self Study Report. Some IQAC members stressed on the

formation of a Steering Committee with efficient teachers and office staff for preparation of the Self Study Report. After a brief discussion, the IQAC constituted the Steering Committee comprising of young and dynamic faculty member Prof. Asit Panda as coordinator and other active faculty members and administrative staff such as Dr. Lipika Mondal, Dr. Sabitabrata Roy, Dr. Basudeb Dhara, Dr. Avijit Dey, Dr. Jayanta Mukherjee, Prof. Abdul Hai Mallick, Sri Pranab Das (Head Clerk), Sri Arunava Sarkar (Accountant) and Sri Suwendu Bhanja (technical staff). The Principal was requested to ensure active cooperation from all during the preparation of SSR.

Item No. 3: To consider the report made by the IQAC members analyzing the feedback received from the students of the college

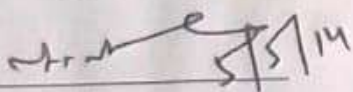
In this item of business, Prof. Asit Panda, the IQAC Coordinator placed before the meeting the report prepared on the basis of the analysis of feedback collected from the students. It was observed that the students have asked for certain facilities like Girls' NSS Unit, concession of fees, more fulltime teachers, Girls' Hostel, admit cards for Internal Assessments etc. Some students have also opined for removal of gap between two classes of a particular course. Some students have also demanded opening of Vocational courses by the college. The Principal was requested to do the needful taking into consideration different aspects of the feedback report.

Item No. 4: To consider the report made by the IQAC members analyzing the feedback received from some parents and alumni

In this item of business, Prof. Asit Panda, the IQAC Coordinator placed before the meeting the report prepared on the basis of the analysis of feedback collected from some parents and alumni. It was observed that the parents have opined for certain facilities like enrichment of Health Unit, introduction of a College Bus, opening of PG courses in subjects like Geography and UG courses like Santali (Hons.) & Hindi (Gen). They have also asked to reduce the fees in certain courses. Although the alumni have expressed satisfaction about the overall progress of the college, some of them have been for improvement in certain areas. It has been demanded that more facilities for Games and Sports should be made available. A few alumni have claimed that the College should use more ICT in teaching-learning process. Some alumni also have opined for recruitment of more fulltime teachers and introduction of certain vocational and PG courses. A demand has also been made for the registration of the alumni association. The Principal was requested to do the needful taking into consideration different aspects of the feedback reports.

The meeting ended with a vote of thanks to the Chair.

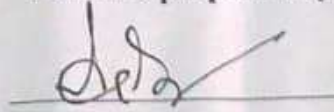
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