YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	BELDA COLLEGE
• Name of the Head of the institution	DR. MANABENDRA MONDAL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03229-256221
• Mobile no	9474821951
• Registered e-mail	mondalprincipal@yahoo.co.in
• Alternate e-mail	principal@beldacollege.ac.in
• Address	COLLEGE ROAD, BELDA, PASCHIM MEDINIPUR
• City/Town	NARAYANGARH
• State/UT	West Bengal
• Pin Code	721424
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**VIDYASAGAR UNIVERSITY**
• Name of the IQAC Coordinator	**DR. ASIT PANDA**
• Phone No.	**03229255246**
• Alternate phone No.	**03229255246**
• Mobile	**9732554636**
• IQAC e-mail address	**asitpand23@rediffmail.com**
• Alternate Email address	**asitpanda@beldacollege.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://beldacollege.ac.in/AQAR/2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://beldacollege.ac.in/document/sub_page/20211210_115646.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73.00**	**2006**	**21/05/2006**	**20/05/2011**
Cycle 2	**B+**	**2.75**	**2015**	**03/03/2015**	**02/03/2020**

6.Date of Establishment of IQAC	**22/02/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Quality Audit through ISO Certification of the College. Reconstitution of PG Boards of Studies and other committees. Introduction of Award to Teachers for Quality Research Publication Introduction of British Council's Spoken English & Personality Development Program. Conduct of Green Audit, Environment Audit and Energy Audit. Organization of Quality Related Training Program.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Reconstitution of PG Board of Studies in various subjects.	Reconstituted with necessary approval from the Governing Body of the college.
Audit of the Quality Management System of the college.	Assessed in compliance with the requirements of ISO 9001: 2015.
Collection of Feedback from all stakeholders.	Feedback collected in online mode, feedback analyzed and action taken on the basis of it.
Procurement of books and journals for Central Library.	471 no. of textbooks, 26 journals, and 679 no. of Reference Books purchased for central library.
Organization of a Quality Related Training Program.	Organized quality-related Training .
Upgradation of ICT Infrastructure.	20 projectors, 10 laptops, 25 desktops were purchased for office and departments.
Introduction of Add on / Value Added Courses.	Total seven such courses were offered by the department during this academic session.
Coloring of College buildings and boundary wall.	Initiative taken and coloring accomplished.
Holding of Program on e-Waste Management.	Organized webinar.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/03/2023

15.Multidisciplinary / interdisciplinary

In keeping with the vision of NEP 2020, which seeks to promote our country's long tradition of holistic and multidisciplinary learning, our college is quite prepared to transform itself into a holistic, multidisciplinary institution. In its journey ahead, the college would focus on preparing itself to offer a good education to the students of the 21st century, who will have knowledge not only in the branches of the humanities but also in "scientific," "vocational," and "professional" fields, as well as "soft skills." By providing holistic and multidisciplinary education to its students, Belda College plans to develop all the capacities of its students—intellectual, aesthetic, social, physical, emotional, and moral—in an integrated manner. Provided that the affiliating university offers ample opportunity in the prescribed curriculum, holistic education shall be, in the long term, the approach of all undergraduate programs offered by the college.

The present curriculum of most of the subjects taught in the college contains contents of a multidisciplinary/interdisciplinary nature, some of which are taught by the teachers of other departments. In undergraduate education, integration of the humanities and arts with Science, Technology, Engineering and Mathematics (STEM) produce positive learning outcomes. In all undergraduate programs offered by the College, students are offered exposure to the field of Environmental Science in the curriculum. Students of all undergraduate programs (both Hons. & General), including those of Science, Mathematics, Technology (BCA), learn Modern Indian Languages (Compulsory English/Compulsory Bengali) in the curriculum.

Belda College offers innovative curricula that include credit-based courses and projects in the areas of environmental education. But currently, the curricula offered by the affiliating university do not offer too much flexibility. Although the college motivates its students for regular participation in value-based education and activities in the areas of community engagement and service, the existing curricula do not include credit-based courses and projects in such areas.

Currently, the curriculum prescribed by the affiliating university does not have too much flexibility and it does not offer multiple entry and exits at the end of 1st, 2nd, and 3rd years of

undergraduate education.

Our Institution seeks to improve and enhance research through a holistic and multidisciplinary education approach. While conducting research projects in the compulsory course of Environmental Studies, students are motivated to conduct multidisciplinary research for finding solutions to various environmental challenges faced by the society. Seminars/conferences on interdisciplinary topics are regularly organized by various departments. In its endeavor to promote multidisciplinary research, our college has established "Research Centre in Natural Sciences" and "Research Centre in Humanities and Social Sciences" which offer scopes for students and teachers to be engaged in multidisciplinary research endeavors in finding solutions to society's most pressing issues and challenges. To promote Multidisciplinary /interdisciplinary approach, our College has established departments in Languages (Santali, Sanskrit), Literature (Bengali, English), Music, Philosophy, Theatre & Stagecraft, Education, Mathematics, Commerce, Pure Sciences, Sociology, Nutrition, Economics, Physical Education, Professional Course like BCA, Vocational Courses like Software Development, Medical Laboratory Technology and other such subjects needed for a multidisciplinary, stimulating Indian education and environment.

16.Academic bank of credits (ABC):

Academic Bank of Credit (ABC), one of the important components of the NEP-2020, aims to digitally store the academic credits earned by students from various recognized HEIs so that degrees from an HEI can be awarded considering credits earned. ABC is a digital stockroom that comprises information about the credits earned by students throughout their learning journey. ABC can be considered a trustworthy reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. Belda College is affiliated to Vidyasagar University and follows the academic curricula prescribed by the affiliating university. Hence, the initiative in matters of the creation and implementation of the Academic Bank of Credits (ABC) in the affiliated colleges, as proposed in NEP 2020, does not lie with our institution and is the absolute prerogative of the affiliating university.

In the current scenario, there is no such provision of ABC in the prescribed structure of programs at the affiliating university, in the true sense of the term. But, so far as the existing curriculum design is concerned, our students enjoy the liberty of carrying

forward their academic credits from one semester to the next. However, this banking of academic credits is entirely limited to the intra-university domain. The existing program-design does not offer the learners the opportunity to take advantage of the benefits of multiple entries and exits during the chosen programme. While pursuing a regular program, there is also no provision of being benefitted from online and distance mode courses, for getting awarded a degree.

17.Skill development:

Through the observance of significant days, the organization of various programmes, the holding of seminars and webinars, the offering of add-on or certificate courses on value education or life skills, conducting training programs, organising competitions, etc., Belda College seeks to provide value-based education to inculcate positivity among the learners, which includes the development of humanistic, ethical, constitutional, and universal human values. Integration of education with skill development is done to enable students to acquire desired competency levels based on their aptitude. The college has taken commendable initiatives to strengthen the vocational education and soft skills of students in alignment with the National Skills Qualifications Framework. It is ensured that the development of the vocational capacities of the students goes together with the development of 'academic' or other capacities. The College has introduced and organised various training programmes and courses with the vision to link general education with a technical education that aids in the development and enhancement of skills amongst students and prepares them for the booming and demanding job market. First, apart from offering a Bachelor in Computer Application program, Belda College has earned the recognition of an empanelled Training Partner to impart training under the Food Safety Certification and Training (FoSTaC) programme of the FSSAI. Our college conducts Food Safety Supervisor Training under FoSTaC in West Bengal for several skill-based courses. Secondly, in 2016, Belda College signed an MOU with NSDC for the introduction of a 3-year professional Bachelor in Vocational Degree Course in (i) Theatre and Stage Craft and (ii) Software Development. Both degree courses were offered to the students with approval from UGC and NSQF. Thirdly, B. VOC courses in Medical and Laboratory Technology, Health Care have been introduced in the academic session 2021-22. Fourthly, the university prescribed curriculum provides provision for skill enhancement through the Skill Enhancement Courses (SEC's) which aim to improve the skill levels of students in domains like cognitive, analytical, employable, communication, social, etc. Fifthly, in addition to theoretical knowledge, hands-on

training programmes on mushroom culture, apiculture, biofloc fish farming, and vermicomposting have been organised by the college to generate the interests of the students and make them skilled. For such purposes, the college has signed MOUs with many organizations. Sixth, various add-on/certificate/value-added courses, including those on life skills, Yoga, Spoken English, Business Communication, Creative Writing, Computer Basics, Value education, Logical Reasoning, Mathematical Reasoning, Travel & Tourism, Tabla & Guitar, Counselling, First Aid, Computational Mathematics, Industrial chemistry, etc., have been introduced by various departments of the college for the students and successfully completed by the students. Seventh, industrial visits for the completion of the curriculum have been organized by various departments of the college for the students. Eighthly, the college has established the Institution's Innovation Council (IIC) which intends to motivate students through webinars, guidance & trainings to develop their competencies, preparing them for the job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Knowledge System involves complete comprehension of knowledge from the perspective of both ancient and modern India with respect to our existing socio-economic system involving health, education, environment, and so on. These elements are integrated in a systematic and scientific pattern into the CBCS curriculum of the affiliating university, followed by the college. The systematic delivery of knowledge to the students through both conventional (offline) programs and online courses is made feasible in the learning of mathematics, science, philosophy, sociology, history, tribal studies, music, literature, sports as well as in polity and administration. While the study of Bengali and Santali literatures adds impetus to the study of regional, tribal and indigenous culture, the study of Sanskrit literature provides vigour to the Vedic ways of learning and disseminating cultural heritage. The college also offers certificate courses in Yoga, Tourism, Personal counselling etc. The assemblage of diversified disciplines inserts ancient as well as pragmatic values in the contemporary education system, which resultantly leads to a holistic development of students' personalities and the expansion of specialised skills. Through various cultural programs/competitions, and activities, and the celebration of festivals/significant days, the institution works

for the development of the learners' strong sense of and knowledge of their own cultural history, arts, languages, and traditions so that they can build a positive cultural identity and self-esteem.

At our institution, education is delivered in a bilingual mode (English & vernacular). We emphasise classroom education of all subjects in the local language, i.e., Bengali/Santali. In the teaching of some subjects, the delivery of instruction is also in English. The IQAC motivates the faculty members to use the process of "translanguaging," the purposeful use of both English and vernacular in the classroom. Teachers are encouraged to provide reading materials to the students in both English and the vernacular.

Belda College offers its education of the degree courses in bilingual mode. All the degree courses (excluding B.A. in English) are taught in Bengali and English in order to provide comprehensible, quality instruction to the students and promote the strength, usage, and vibrancy of regional languages. The M.Sc. courses in all subjects like Geography, English, Physics, Chemistry and Mathematics (except M.A in Bengali) are taught only in English. Apart from teaching in Bengali, Santali and Sanskrit are also used as mediums of instruction in courses like B.A. in Santali and B.A. in Sanskrit respectively. The Bengali language is used for easy communication with students in classrooms. Santali Bhasa Vijoy Dibos is celebrated every year by the Department of Santali. Saraswati Puja, Teachers' Day, Freshers' Welcome Ceremony, Netaji Jayanti, Republic Day, Independence Day, National Youth Day, International Mother Language Day, etc. are observed every year. Basanta Utsav and Baha festival are celebrated every year in the college premises. Patronization of Indian classical music is done by the Department of Music through cultural performances at the annual function and offering of several certificate courses. The college has also established Yoga and meditation centre for promoting Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Implementation of outcome-based education and student-centric learning has been prioritized by Belda College, and accordingly, several initiatives were adopted.

•The institution has designed several add-on/certificate/value-added courses to bridge the skill gaps and make students' industry-ready, as well as provide an opportunity to develop their inter-disciplinary skills.

• Students are made aware of Course Outcomes, Program Outcome & Programme Specific Outcome. The attainment of such outcomes, especially for the end semester students is measured qualitatively.

• Efforts are taken to enable the students to fulfil the projected Course Outcomes (CO), Programme Specific Outcomes (PSO), and Programme Outcomes (PO), already mentioned on the College website.

• Empowerment of students is made possible through regular counselling and guidance for professional development, constant mentoring, and setting their employment skills through implementation of various certificate courses.

• Problem solving skills of the students are enhanced by making them participate in debates, discussions, brainstorming sessions, quizzes and register in various add-on courses such as mathematical reasoning, logical reasoning etc.

• Industry specific skill development is made possible through the student's participation in various add-on/certificate courses like Travel & Tourism, Bee-keeping, Mushroom Culture, Biofloc etc.

• At the end of each program, exit form surveys are conducted by each department for the students to get an overview about the knowledge, skills, competency, aptitude, behavior and overall attainment of students in learning a particular course.

• OBE with an aim for employability is generated through regular career counseling sessions and the concerned cell.

• Program outcome attainment is governed by certain curricular, co-curricular and extra-curricular activities that add to the overall quality of the program.

• Experiential and hands-on-activities such as swayam-siddha, the practice of yoga and meditation, and engaging in learning materials in classrooms promote individual learning opportunities and development of the student's cognitive level.

• In the line and the spirit of NEP, Belda College has laid emphasis on popularization of outcome-based education. Several certificate courses such as Biofloc, Beekeeping etc. are run, which generate self-employment for the stakeholders.

20.Distance education/online education:

With the existing digital infrastructure at the college, it is capable of offering courses in ODL mode. The initiative has been taken for e-content creation, digital repository management, and dissemination. Appropriate existing e-learning platforms such as SWAYAM, DIKSHA, etc. might also be explored for the purposes of online and digital learning. For the successful implementation of vocational courses, blended learning might be adopted.

In Belda College, apart from conventional modes of teaching, learning, and evaluation, electronic and online mediums are used for teaching and learning activities. During the nationwide closure of HEIs due to the COVID-19 pandemic, the institute implemented online education. Teachers at the college successfully accomplished all the course content delivery in online mode, using social media and emails to communicate with the students. Lots of e-content was created and uploaded on the college website. Teaching-learning and evaluation were conducted in online mode using emails, Zoom, Microsoft Team, Google Meet, LMS, e-library, etc. during the pandemic (COVID-19). The institution has gone for blended learning as many add-on/certificate courses are offered in online mode in addition to the regular offline programs. Apart from continuing traditional classroom teaching, many departments still arrange webinars/special classes/ evaluation in online mode. Various ICT tools, such as Google Workspace (email, Google Classroom), YouTube, PPT, virtual classes, INFLIBNET, etc., are used to enhance the learners' learning experiences. Hybrid learning, i.e., integrating technology and digital media with face-to-face learning, is widely used as a type of blended learning. The institution has adopted a few good practices pertaining to the Distance education/online education in view of NEP 2020:

I.   Distance education courses of Netaji Subhas Open University and Vidyasagar University are offered at Belda College study centre.

II.   Online teaching-learning-evaluation mode is used along with traditional mode.

III.   The Lecture Capturing System is installed for the creation of e-content.

IV.   Training for teachers is imparted for effective online education.

V.   Students and faculty members are motivated to use platforms such as SWAYAM, DIKSHA, YouTube content making,

television, radio broadcasts.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	32

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	3508

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1354

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	912

File Description	Documents
Data Template	[View File]()

3.Academic

3.1	65

Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**69**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**67**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**125**
4.3 Total number of computers on campus for academic purposes	**161**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the commencement of each academic session, under the supervision of the IQAC and the Academic Subcommittee, the academic calendar is prepared by the college according to the academic calendar given by the affiliating university, which is uploaded to the college website and displayed on the college notice board. The routine committee prepares the timetable (UG & PG).

The principal, coordinator, IQAC, and academic subcommittee conduct a meeting at the beginning of each session to discuss strategies for effective implementation of the curriculum, like fixing a schedule for internalassessment, the evaluation process, teaching-learning methods, the implementation of PO & CO, strategies for measuring CO and PO attainment, and introducing add-on or value-added courses

relevant to the present demands. Departmental heads conduct meetings with their respective faculty members and prepare the departmental routines based on the master routine. The head of the department assigns each faculty member a particular portion of the curriculum for teaching. Teachers frame a teaching plan according to the given frame of time and proceed with the implementation of the curriculum accordingly. In the event of a faculty member's failure to complete the assignment within the stipulated time, extra classes for theassigned topic are arranged.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[Nil](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college is prepared according to the academic calendar given by the affiliating university. The college adheres to the academic calendar for the conduct of continuous internal evaluation (CIE). The overall teaching-learning process is supplemented with seminars, webinars, special and extension lectures, projects, online and offline quizzes, poster and paper presentations, group discussions, PPT presentations, fieldwork, industrial visits, and the preparation of e-magazines and wall magazines. Such practices help in monitoring the academic progression of a student.

Continuous evaluations like regular mock tests, internal assessments, projects, assignments,debate competitions, essay writing competitions, etc. are conducted. Outcomes are preserved in softcopy and hardcopy, emails, Google Drive, and Google Classroom.

Based on the academic calendar, the college schedules its activities related to internal assessment for both UG and PG programs. Class-tests are undertaken to identify the students as slow learners and advanced learners, who are then provided special care through remedial and tutorials for preparing them for the final examination. For further development of a student's academic and cultural performance, students seminars, quizzes, poster presentations, and publication of e-magazines and wall magazine are arranged.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://beldacollege.ac.in/document/sub_page/20211210_115646.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

421

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the curriculum provided by Vidyasagar University, which integrates cross-cutting issues relevant to professional ethics, gender, human values, the environment, and sustainability. The curricula of various programs, like those in Sociology, Education, English, Geography, Philosophy, Bengali, History, Sanskrit, Political Science, etc. have topics that specifically focus on gender and related issues. The curriculum was enhanced with the introduction of an add-on course on gender sensitization to sensitise the students.

The college also aims to maintain a harmonious and conducive environment within its campus as well as impart basic values and ethics to its students. Apart from transmitting values through the prescribed curriculum, value-added courses like value education, life skill development, etc. have also been introduced.

Likewise, capacity-building courses for imparting values related to professional ethics have also been introduced to the students.Not only has Environmental Studies been made a compulsory course for all the students, but in practice, the college and various departments observe and celebrate various environmental-related days and events like World Earth Day, World Water Day, Aranya Saptaha, World Environment Day, etc. with fervor and enthusiasm.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1395

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://beldacollege.ac.in/page.aspx?page_id=1227
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://beldacollege.ac.in/document/sub_page/20230209_114210.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1524

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

446

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mechanisms followed to identify slow learners and advanced learners:

- **Analysis of the entry-level marks (XII Std. Board examinations) of the students**
- **Students' performances in UG Exam for PG programs.**
- **Observing and assessing the participation of students in regular classes**
- **On the basis of Tutorials, Mock Tests, Class Tests, Open Book Tests, assignments and interaction outside the class, the teachers try to identify Slow and Advanced Learners.**

Programs for Slow Learners:

- **Supply of simplified reading materials.**
- **Use of Story-telling techniques.**
- **Remedial classes, counselling, Mentoring, use of audio-visual media, open book test.**
- **Intimation to parents about students' progress & performance through parent-teacher meetings**
- **Intensive coaching, tutorial classes & ICT usages.**
- **Teachings are in bilingual mode and in regional languages.**

Programs for Advanced Learners:

- Special guidance for research and preparing research articles.
- Motivation to get University ranks.
- Encouragement to become a team leader in peer tutoring sessions and supply of advanced study materials
- Assignment of special projects like book and movie review, analysis of current issues relevant to their subjects.
- Add-on courses and e-resources.
- Recognition for their achievements at various forums.
- Guidance to prepare PPTs and encouragement to participate in workshops, webinars, and seminars.
- Guidance for Competitive / Entrance exams.

File Description	Documents
Paste link for additional information	[Nil](#)
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3508	65

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning techniques followed by the college:

1. Workshops
2. Webinars/Seminars
3. YouTube videos and film shows
4. Field visits
5. Department-level educational trips
6. Slide shows, case study-based research projects, etc.

Participative Learning Techniques followed by the college:

1. Group discussions, extempore speech competitions, debates, assignments, and quizzes organized by the departments
2. Students' seminars
3. Publication in departmental e-magazines
4. Role play, skits, etc.
5. Poster-making by the students on a significant topic

Problem-solving techniques followed by the college:

1. Assignments
2. Case studies
3. Study of current affairs
4. Newspaper reading
5. Book reviews
6. Movie screening
7. Quizzes
8. Brainstorming sessions
9. Mock involvement in crisis management

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. Google classroom is used to manage and post course-related information,learning material, lab submissions and evaluations, assignments, etc.
2. Faculties use PowerPoint presentations in their teaching by using projectors. They are also equipped with a digital library, online search engines, and websites to prepare effective presentations.
3. Recordings of video and audio lectures are made available to students for learning and future reference.
4. Teachers use various ICT tools for conducting workshops for faculty members and non-teaching staff on latest methods, such as G-Suite, Microsoft office, Use of Internet, etc.
5. Online and Offline Seminars, Workshops are organized for the students in the Seminar Hall, Department Lab which are equipped with ICT tools like overhead projector, Laptop,

> Desktop, Wi-Fi etc.
> 6. WhatsApp groups, Facebook and email are used as platforms to communicate, make announcements, address queries, and share information.
> 7. Different Open Source Software like Python, Dev C++, NVDA (Text to Speech), JAVA, UBUNTU are used.
> 8. Original EIGAP- ArcGIS Remote Sensing and GIS Software is used in the dept. of Geography.
> 9. Virtual classrooms are used by the teachers.

The college library has 6300 titles e-journals and more than 200000 titles e-books accessible through https://nlist.inflibnet.ac.in/, NPTEL and NDL, and https://beldacollege.ac.in/page.aspx?page_id=1182

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

127

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

442

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examination process at Belda College is transparent, flexible, and robust.

The institution follows the VU regulations for the internal evaluation process of the theory and practical subjects. The process is conveyed to the students during the induction programme at the beginning of every academic year & to the parents during Parent-Teacher meetings.

Students' performances are assessed through continuous academic (assignments, quizzes, group discussions, creative writing, debates, seminars, etc.) and non-academic (poster presentations, cultural competitions, sports/games, etc.) events throughout the year to make them expressive, articulate, and help them think critically.

Continuous assessments in the form of written, mock, or online MCQs are conducted after the completion of each topic or the course to evaluate the student's performance.

Slow learners' performances are also assessed throughout the year through class monitoring and the taking of revision and remedial classes.

The performance of each student is discussed in the class, specifying the problems and mentioning scopes for improvement.

In cases of grievances, mostly in written form, related to the untimely submission of answer scripts and requests regarding reassessment of answer scripts, the matter is placed and resolved in the respective departmental committee meetings or meetings of the Grievance Redressal Committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examinations were conducted in a transparent, time-bound, and efficient manner.

Written tests were conducted by the college. Checked answer scripts were shown to the students with proper clarifications for the deduction of marks. In some programs, online tests were conducted through a Google Form devised with an answer key, which enabled the students to receive automatic responses and assess their

performances.

All the grievances, issues, and difficulties related to internal marks are resolved at the departmental level by the HoD or coordinator. Any unresolved dispute at the departmental level is brought to the attention of the GRC. Subject teachers evaluate the answer scripts and return them to the students with proper clarification for the assessment made. Students with a reevaluation request or any dispute over the results can approach the HoD or GRC. Such complaints are resolved within a stipulated time.

Student's performances in classrooms, tests, seminars/MCQs are shared with them, and the concerned teacher provides suggestions to the students for improvement.

A few reassessment requests are made by the students because of poor mobile data and disrupted internet connectivity due to locational disadvantages. Such matters are resolved through the active intervention of the HOD or taken up in DC meetings for appropriate resolution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

For all programmes and courses offered by Belda College with the approval of VU, Course outcomes (CO) and program outcomes (PO) as stated (both for the old course and as per the new CBCS syllabus) are displayed on the website. COs are framed in departmental meetings as per the approved curriculum of the university. The students are also made aware of and communicated about the COs and POs of the course they are admitted into at the beginning of each semester during the induction meeting. They are intimated about the different possibilities of COs, POs & PSOs through class interaction, parent-teacher meetings, and student-teacher dialogue, wherein all stakeholders express their difficulties and opportunities relating to studying a particular course. The CO & PO

of each department are available on the college website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://beldacollege.ac.in/page.aspx?page_id=1161
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

CO, PO & PSOs are described and then mapped to each other. The justification matrix for CO with POs & PSOs is noted and delivered to the students.

CO, PO & PSO attainment are done through direct and indirect methods. In the direct method, the marks scored by students' for each paper during internal assessment and external examination are recorded. The average of ratings scored by the students for each course is calculated to assess the attainment of COs.

In the indirect method, an exit form survey is conducted for all students at the end of the semester through questionnaires. The rating and relationship of PO & PSOs with the questionnaire is depicted in quantitative form. The components of the collected data are interrelated and influence the attainment level. The final attainment is obtained after the target level is reached by both methods.

An important parameter to measure attainment is the progression of students towards higher education and placement of students in Govt/Corporate jobs through qualifying NET/SET/GATE/SSC etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://beldacollege.ac.in/iqac/po_pso/ALL_ATTAINMENT.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

912

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	[Nil](Nil)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://beldacollege.ac.in/document/sub_page/20230513_151342.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In its ardent zeal for the creation and transfer of knowledge, the college has set up a Research Center in Natural Science with the necessary approval and affiliation from Vidyasagar University. The research centre seeks to conduct and promote research of a multidisciplinary nature.

To create and sustain an innovation and entrepreneurship culture and to streamline and strengthen the innovation and entrepreneurship ecosystem on campus, the college has established the Institute's Innovation Council (IC202116031) in the academic calendar year 2021-22. The IIC organised, with eminent resource persons from the industry as speakers, a workshop on "Entrepreneurship and Innovation as a Career Opportunity". A few motivational sessions by successful innovators, entrepreneurs, and start-up founders, as well as a few

expert talks by successful entrepreneurs, have been successfully organised. "My Story-Motivational Session" was presented by the IIC to motivate the stakeholders on how to become successful entrepreneurs and how to start a new business or startup. The IQAC has also organised a few seminars/webinars on intellectual property rights and patenting laws to create awareness of related issues among teachers and students. In its venture to promote innovations, the creation of a Maker's Space/Design Centre has been completed.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[Nil](Nil)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://beldacollege.ac.in/page.aspx?page_id =1214
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out by Belda college to develop the students' sensitivities towards community issues, gender

disparities, social inequity, etc. Various departments, through extension activities, seek to inculcate social values and responsibilities among all the stakeholders for the holistic development of society. National Service Scheme (NSS), National Cadet Corps (NCC), Bashundhara Eco-Club, and all the departments rendered their social services and conducted awareness programs in the neighbourhood. 300 students, under the guidance of respective Programme officers, undertook various activities in the neighbourhood, like awareness campaigns and rallies on different health, environment, social, and gender-related issues of local, state, and national importance. Special Annual Winter Camp and Swachhata Awareness Camp of NSS were held in nearby adopted villages—Binodpur, Ashrampara, and Mohammodpur—of Deuli 8/2 GP of Narayangarh, Paschim Medinipur aiming to sensitize students as well as neighboring communities.The NSS volunteers have played an important role in Swachh Bharat Avijan, water and energy conservation, the COVID-19 awareness program, the AIDS awareness program, gender awareness and women's empowerment program, Pulse polio immunization program, and so on. Different Government and non-Govt organizations have appreciated the selfless community services and extension activities of the volunteers of NSS Units.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1993

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spread over 11 acres of land, the campus facilitates excellent infrastructure for the teaching-learning process, career progression, and higher education. The Administrative building accommodates the chamber of the Principal (01), Administrative office (02), Examination section (01), Seminar/Theatre Hall (01), Classrooms (4), Gymnasium (01), Dept of Geography (01), Dept of B.

Voc courses (01) etc.

Other buildings of the college accommodate Classrooms (36), Girls'
waiting room (01), Students' Council room (01), Washrooms, NSS Room
(01), NCC Room (01), Placement Cell (01), Career Counselling Cell &
Psychological Counseling Room (01), Laboratories (18), Staff rooms
(21), Reading room (01), Central library (01), Canteen (01). The
campus also houses Boys' Hostel (01). All the departments are
equipped with adequate number of ICT-enabled class rooms,
laboratories and sufficient space for hosting all academic
activities. The college has two (2) Halls for organizing special
lecturers and meetings with a seating capacity of 200. Some of the
classrooms have smart boards instead of screens. Research Centre for
Inter-Disciplinary Studies functions as a research centre for all
the Science Departments. The college offers facilities like a
lecture capturing System, Ramp, lift,differently abled user-friendly
toilet, Screen reading software, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports/Games: Various sports facilities are provided to the students
within the campus, focusing on sports as an extracurricular
activity. The college is committed to creating a balanced atmosphere
of academic, cultural, and sports activities for the overall
personality development of the students.

Outdoor Games: The college has a common playing ground measuring
137.16 mt in which could be used for 200 m of track and field
facilities, a football ground measuring 90m×50m, 18m×9m Volleyball
court, 13m×8m Kabaddi court & Kho-kho ground 27m×16m as per college
requirements. College has a 14m×6m badminton court & 28m×15m
Basketball court.

Indoor Games: A fully furnished Indoor Games hall having facilities
with Table Tennis, Chess, Carromboard etc.

Gymnasium: A fully furnished Gymnasium hall is available in the
college with motorized treadmill, Electric spin bike, a multi-gym

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station, etc.

Yoga Center: The college houses a yoga center to revive the
ancientIndian tradition and culture and provide a healthy practice
along with academics. The college also offers a certificate course
in Yoga.

Cultural Activities: The College also encourages students to
participate in various cultural and literary activities like E/Wall
Magazine Publications, Annual Function, Freshers' Welcome Ceremony,
Teachers' Day Celebration, Rabindra Jayanti, Basanta Utsav, Annual
Cultural Competition, etc. in which students exhibit their talents.
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://beldacollege.ac.in/document/sub_page/20230120_224945.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://beldacollege.ac.in/iqac/it-facility/2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

55

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library contains about 30,290 printed books and subscribes to 27 printed periodicals (both journals and magazines) as of December 31, 2022. The library also provides access to 6,000+ e-journals and 1,00,000 + ebooks through the membership in N-List INFLIBNET. In 2014, the retro conversion work for the printed documents was completed and in 2015, the library started its journey in an automated environment by using bar-coding technology. This automation was done in the SOUL 1.0 Software. After that, in 2018, a new server machine was procured and installed in the library. Simultaneously, the library also upgraded its automation software from Soul 1.0 to Soul 2.0, and all data migration was done under the guidance of the INFLIBNET Centre. Another remarkable achievement in 2022 was the installation of KOHA ILMS on Cloud Server enabling users to remotely search the library catalogue at any time and from anywhere.

Library Automation Software: In Offline mode - SOUL 2.0 In Cloud Server - KOHA 21.11.04.001 Library Collection & Purchase Details Printed Books - Last accession no. 30290 (as on 31/12/2022)

Facility or services available for the users: 1. Book Issue: Return 2. Reading Room Facility

3.Internet Facility 4.Reference Services 5. e-books & e-journal services through NLIST-INFLIBNET

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://beldacollege-opac.kohacloud.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.46

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate IT facilities for learning management and administrative services. The IT facility is well maintained and updated regularly.

Computer Laboratory: Well-equipped computer labs are functioning in the departments like BCA, Computer Science, Geography, Mathematics, Physics, B.Voc (Software Development), Commerce etc. of the college.

Google Workspace for Education: The college registered with Google Workspace for Education.

KOHA Online: The KOHA software used by the Central Library has been integrated with the web portal of the college.

Library Computer Facility: Located in the Central Library, this computer facility, with 10 terminals, is for the use of students to access digital resources.

CCTV Surveillance Unit: The college has deployed an IP-based surveillance system containing high-resolution cameras installed at all strategic locations.

Software Facility: The departments use open-source and licensed software like Scilab, Gnuplot, Sigmaplot, Mathematica, the 8085 microprocessor simulator, Ubuntu, Turbo C++, Java, Visual Studio, Oracle, Matlab, Python, Lingo, Wamp server, arcGIS.

Other available IT facilities include:

1. IT facility in Departments and Office
2. Leased Line
3. Wi-Fi & LAN Facility
4. High-Speed Broadband
5. Biometric Attendance System
6. Classrooms and Halls with ICT-enabled Facilities
7. Lecture Capturing System through Virtual Classroom

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106041/4.3.1_1674064983_10051.pdf

4.3.2 - Number of Computers

181

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.87

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for the meticulous maintenance and upkeep of various facilities. A dedicated team of electricians, plumbers, sweepers, carpenters, and gardeners provides round-the-clock service to Departments, Hostels,

Classrooms, Canteen, Laboratories and Library. There are effective solid, liquid, and waste management systems in practice. Fire extinguishers are frequently checked. Computers and peripherals are checked, cleaned, calibrated, and maintained by the technical assistants hired from outside. Renovation, major maintenance, and repairs to the building are outsourced. The Laboratory Assistants take care of the Laboratories and equipment of the Science Departments. Each Department has a stock register containing the equipment provided to them, and this register is carefully maintained. While purchasing equipment, it is always ensured that the installation and maintenance charges are provided by the company that delivers the equipment. An annual maintenance contract (AMC) is opted for for most of the services and equipment. The AMC facility includes maintenance of Generator, AC Machines, CCTV Cameras, Water Purifiers, software, etc. Every year, pest control is conducted in the Library to keep the books, journals, and records safe. The campus of the college is well protected by surveillance cameras. The canteen committee inspects the canteen's ambience and quality of food, and the maintenance of hostels is carried out by the gardeners and cleaners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2014

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

202

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	<u>Nil</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1050`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1050`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

232

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are a vital part of Belda College. Their participation in college administration and activities has been ensured for transparent governance, promotion of academic culture, and maintenance of students' interests. Generally, students' representatives are selected through students' elections, but presently, students' elections have been banned by the Government of West Bengal to curb unwanted political interference in the education system. However, Belda College's authority has included students' representatives in various administrative, cultural and academic committees of the college. Such bodies include IQAC, Anti-Raging Committee, Sports Committee, ICC, Grievance Redressal Cell, NSS/NCC Advisory Committee, Hostel Committee, etc. In 2020-2021, apart from participation in extension activities, students of various departments performed different activities as follows:

1. **'Basanta Utsab' and 'Rakhi Bandhan Utsab' in collaboration with the Alumni Association.**
2. **Organization of Blood Donation Camp in collaboration with the Alumni Association of the college.**
3. **Assistance to the college authority to keep the college campus green.**

4. Conduct of the Annual Sports Meet.
5. Organization of the cultural competitions in the college.
6. Organization of the Annual Freshers' Welcome ceremony and Annual Function.
7. Celebration/Observance of different commemorative days and events

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Belda College has a functional Alumni Association registered in the year 2020 under the Registration of Societies Act, XXVI, 1961, with the registration number S0011428 of 2019-2020. Former students of Belda College (alumni) are now well established in their respective fields, i.e., Politics, Education, Judiciary, Literature, Sports, Agriculture, Business and Industry, Social Work and Public Speaking. Alumni play a vital role in the development of Belda College and the promotion of academic culture at the college. Some alumni made

financial contributions to the development of the college.

In the academic year 2021-2022, the Belda College Alumni Association was involved in various developmental and constructive activities. A few of them are mentioned below:

1. Book Donation
2. Placement and Career Guidance Assistance
3. Holding of Alumni Lecture
4. Organization of Alumni Meet
5. Annual Sports Meet
6. Organization of Freshers' Welcome Ceremony and Saraswati Puja
7. Annual Cultural Meet and Annual Function

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Belda College is "to transform the institution into a centre of excellence in the arena of higher education and contribute to the inclusive development of the country by generating quality human resources." The college works relentlessly with the mission of providing "quality education to the students and working for the holistic development of the students." The objective of governance and leadership implemented in the institution is typically to meet its Missions & Vision. The Governing Body takes decisions on finance, education, and infrastructure aspects. The strategic plan,

recruitment, and other academic and administrative proposals are scrutinized by the Governing Body. The Finance Committee considers the proposals for expenditures and recommends them to the Governing Body for approval. The IQAC's responsibility is to ensure quality in all academic and administrative activities of the college. The principal acts as a catalyst, giving form to the ideas deliberated by the statutory and non-statutory bodies.The Academic Council approves the new courses to be introduced, the admission and examination process, the implementation of CBCS, reforms in teaching-learning-evaluation, and academic regulations. The college promotes participative management in decision-making by constituting committees with teachers, office staff, and students as members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Belda College emphasizes decentralisation and participative management within its administrative and academic practices by involving all members of staff and students through the assignment of responsibilities at various levels. Committees are set up to address every aspect of education, instruction, administration, culture, sports, and general growth for both faculty and students. The principal and the IQAC create a number of statutory and non-statutory committees that organize various events. Most of the committees and cells are led by a convener, as well as a few other faculty members and a group of students. To encourage creativity and flexibility, the committee's constituent members and programme coordinators are frequently replaced. The cell and committee members meet on a regular basis to discuss and organize the activities. Starting with setting the work schedule, syllabus-related activities, identifying and running different certificate programs, and life skills programs, teachers have been given the freedom to suggest other activities, encouraging collaborative decision-making. The college's departmental academic programmes are all directly coordinated at the departmental level by the departmental heads. The entire institution assures a system of participative management in which management, staff, and students are all involved in the information flow and decision-making processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution, which are the constant driving factors for improving academic policies and strategies. It is effectively deployed to focus on bringing quality improvements to the areas of: 1. Curricular Planning and Implementation 2. Enhancing Academic Flexibility and Capacity Building 3. Teaching-Learning Processes 4. Research, Collaboration and Extension Activities 5. Academic infrastructural facilities 6. Student Support Activities and Student Progression 7. Internal Quality Assurance System 8. Governance, Leadership and Management. After the completion of the second cycle of accreditation in 2015, the college authority chalked out a strategic plan of events and activities for the next five years to support the growth and development in these key areas. One such broad area in which the institutional Perspective and Strategic Plan have been successfully implemented is the "Introduction of new courses and programs." This has been achieved through the deployment of the Action Plan in 2021-22 for the following initiatives:

1. MoUs signed with Industrial sectors for training and curriculum implementation.
2. Establishment of a Research Centre in Natural Sciences to offer PhD programs.
3. Enhancement of infrastructure as per increasing requirements
4. Introduction of new B. Voc Programs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://beldacollege.ac.in/page.aspx?page_id=1241
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Belda College has a well-defined organisational structure and governance.The Governing Body is responsible for ensuring effective management on campus. The principal monitors the regular academic and other activities of the college, assisted by the IQAC and heads of departments. Among the statutory bodies, Governing Body body has the authority to plan and monitor. All the proposals, plans, and budgets presented by the PG BOS and statutory bodies like the Academic Subcommittee, Finance Committee, etc., and other non-statutory bodies are approved by the Governing Body. The Academic Subcommittee is the sole authority on academic matters. Finance Committee analyzes and approves the budgets submitted by the departments.

Non-statutory bodies take care of the overall planning and execution of a few academic, non-academic, co-curricular, and extra-curricular activities. Some of the key non-statutory bodies include the Examination Committee, Tender Subcommittee, Purchase Subcommittee, Building Subcommittee, IQAC, Grievance Redressal Cell, Admission Committee, Cultural Subcommittee, etc. Standard Operating Procedures (SOP's) are created for various academic and administrative processes. The recruitment procedure, promotional policies, and service rules are as per the rules of the Department of Higher Education, Govt. of West Bengal, and the guidelines of the UGC for appointments in state-aided colleges in West Bengal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://beldacollege.ac.in/document/sub_page/20230120_204811.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching staff:

1. GPF scheme
2. Easy loan facility from Belda College Employees Cooperative Credit Society.
3. Quick PF loan facility
4. First Aid/Health Checkup
5. Guest Room Facility for short time stay
6. Day Care Centre
7. Annual excursion
8. Financial support for attending Seminar, Conference andtowards membership in professional bodies
9. Award for research publications
10. Incentive for pursuing PhD work
11. Help for inclusion in the West Bengal Health scheme

Welfare measures for Non-teaching Staff

1. GPF scheme
2. Easy loan facility from Belda College Employees Cooperative Credit Society
3. Monetary help for children's education and medical treatment
4. Puja bonus, Puja advance
5. Quick PF loan facility
6. First aid/ health checkup
7. Annual excursion etc.
8. Support Staff Development Programme
9. Annual Gift to Co-operative members

File Description	Documents
Paste link for additional information	[Nil]()
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File]()
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File]()

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For the maintenance of standards in higher education under the schedule of UGC Regulations 2010, the college has introduced annual self-assessment for all its employees through the Performance-Based Appraisal System (PBAS). The IQAC of the college prepares an annual self-assessment form according to its requirements for PBAS. All teaching and non-teaching staff are asked to submit a self-assessment form on an annual basis. Then the IQAC makes verification and assessment of the duly filled-in forms along with all the enclosures as submitted by the employees of the college. The report of the assessment of the individual staff is shared with the principal, who informs the concerned staff of his or her performance and provides necessary suggestions for improvement. During the promotion of the teaching and non-teaching staff, such performance reports are taken into consideration. The college authority also offers awards and recognitions to the staff members for their respective remarkable achievements in academic and administrative areas of functioning during the annual cultural function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Belda College has a very strong mechanism for conducting regular internal and external financial audits. The internal audit is conducted once a year, and the detailed report is submitted to the principal of the college. APB & Co., Chartered Accountant Company, verifies all the bills, payments, receipts, journals, vouchers of the transactions, cash books, and ledger account reviews that have been carried out in the past year. Based on the audit, the report is prepared and submitted to management.

For External Audit, the auditor is appointed by the Dept. of Higher Education, Govt. of West Bengal. The financial records are audited by a Chartered Accountant at the end of each fiscal year, and the audited statements of income and expenditure and balance sheets are certified. The auditor verifies if the items of revenue, expenditure, and assets and liabilities get reflected in the income and expenditure account and balance sheet as per the requirements. The audit report is submitted to the Dept. of Higher Education.

As of now, there are no major findings or objections. Minor errors, omissions, and commissions pointed out by the audit team are immediately rectified, and precautionary steps are taken to avoid future recurrence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

`0.25`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body of the College, the Principal, the Finance Committee, and the Purchase Committee work in tandem to optimally use the resources of the college.

Key Resources:

1. **Government Funds: The institution is vigilant in mobilizing funds from various Government schemes and has received funds from the State Government, Central Government funds such as the RUSA Fund, and funds for the Bachelor in Vocational Studies. The institution, through its faculty, continues to receive minor and major research grants from the UGC.**
2. **Non-Government Funds: The institutional leadership takes initiatives to mobilize various resources from industries, generous alumni, parents, sponsors, well-wishers and philanthropists.**
3. **Miscellaneous sales proceeds**
4. **Interest on investment funds**
5. **Students' fee collection**

Optimal Utilization of Resources:

Belda College has a well-defined mechanism to monitor the effective and efficient utilization of available financial resources for the development of academic processes and infrastructure.

The utilization of resources is primarily for:

1. **Staff Salary**
2. **Development of Physical Infrastructure**

3. Introduction of innovative teaching-learning practices
4. Conduct of seminars and workshops by Departments
5. Sports and cultural activities
6. Student and staff support measures
7. Software, Electricity & Internet charges
8. Library resources
9. ICT infrastructure
10. Repair and maintenance work

The funds mobilized are utilized according to the provisions of management and other funding agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Having been established in February 2007, the Internal Quality Assurance Cell (IQAC) of the institution has significantly contributed to the institutionalization of quality assurance strategies and processes. In the assessment year 2021-22,the key contributions of IQAC in quality assurance and enhancement include: Conduct of regular academic, administrative & environment audit, successful conduct of teaching-learning by empowering the faculty members through training, holding of staff and faculty enrichment programs, introduction of a good number of programs and courses, MOUs with reputed Institutions and organizations at regional and national levels, participation in NIRF ranking, strengthening of mentoring system, intense extension activities, introduction of student-centric teaching-learning methodologies, establishment of Research Centre in Natural Science, collectionof online feedback,conduct of seminars/webinars/training programs, and remarkable augmentation of academic and physical infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, being the central body within the college, monitors and reviews the teaching-learning process regularly. Departments are asked to submit daily records of academic activities at regular intervals. Teachers are asked to maintain an academic diary. The IQAC has designed a structured feedback form on teacher's performance, curriculum, and infrastructure. To review its teaching-learning process, structures and methodologies of operations and learning outcomes, the IQAC also organizes different kinds of audits, like academic audit, administrative audits, financial audits, green and environmental audits, etc. The IQAC analyses admission and result-related data, which are shared with the principal, who takes the necessary action for better performance. Based on feedback collected and audit reports, various innovative activities were planned and implemented, and reforms were proposed to the management for ratification and implementation. Based on such reports, IQAC took initiatives to introduce enhanced ICT facilities and many add-on or certificate courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	[Nil](Nil)
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Belda College acknowledges 'Gender Equality' as one of the Sustainable Development Goals and strives to achieve it through certain practices:

1. Ensuring a safe and secure campus with the aid of CC cameras installed throughout the campus to keep a vigil on all the activities within the college premises
2. Different committees, such as the Internal Complaints Committee (ICC), Anti-Ragging Cell, Grievance Redressal Cell and the Code of Conduct Monitoring Committee, have been formed. These are functional to address grievances effectively and ensure the maintenance of a decent and conducive atmosphere within the campus.
3. The Women's Cell, in association with the ICC, organizes Special lectures, awareness programs, and observes International Women's Day on March 8 every year to sensitize the students.
4. A self-defence programme titled 'Swayam Siddha' has been introduced to impart self-defence skills to female students.
5. The college has a ladies' common room dedicated to female students, which is equipped with a sanitary napkin vending machine.
6. The college provides sports facilities for all its female students on its campus.
7. Several awareness programs for the promotion of gender equity are organized.

File Description	Documents
Annual gender sensitization action plan	https://beldacollege.ac.in/document/sub_page/20230120_223528.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://beldacollege.ac.in/document/sub_page/20230120_223912.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Belda College has a well-developed mechanism for waste management & strives towards conservation of the environment through sustainable mechanisms. The college strictly adheres to the 3 R's—"Reduce, Reuse, Recycle"—when it comes to waste management. The college has provisions for segregating the waste through separate bins kept throughout the campus for collecting bio-degradable & non-bio-degradable waste. The various ways through which the institution disposes of the various types of waste generated with an eco-friendly approach are:

Solid Waste Management: Firstly, solid wastes are segregated through the mechanism of keeping separate dustbins on the college campus for collecting biodegradable and non-biodegradable wastes. Kitchen wastes (generated from college canteen& hostel) and garden wastes are recycled to form nutrient-rich organic manure for agricultural and gardening purposes. Paper waste is disposed of through registered & qualified vendors for recycling.

Liquid Waste Management: The waste water is carried out through the pipeline, disposing of all the waste in a scientific manner to ensure that it is not released directly into the environment.

Biomedical Waste Management: There is no biomedical waste management system at the college.

E-waste Management: The e-wastes generated by the college is accumulated and sold to a registered and qualified e-waste recycling company – Hulladek

Waste Water Recycling System: There is a rainwater harvesting system in the college. However, there is no system of waste water recycling in the college.

Medical Waste Management: No medical waste is generated.

Hazardous chemicals and radioactive waste management: not generated.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles**	**A. Any 4 or All of the above**

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :	**A. Any 4 or all of the above**

Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural and Regional:

1. 'Basanta Utsav and Baikalik Adda'
2. "Baha Festival" was celebrated by the Department of Santali.
3. "Rabindra Jayanti" Celebration
4. Celebration of "National Youth Day."
5. Saraswati Puja was celebrated on the auspicious occasion of Basant Panchami.
6. "Women's Day" and the self-defense programme were organized on 8th March, 2021.
7. Celebration of International Yoga Day.

Linguistic:

- The curriculum permits the students to choose languages like Santali, Hindi, Sanskrit, Bengali, English, etc.
- Santali Bhasa Vijoy Dibos was celebrated on 22/12/2021.
- Observance of International Mother Language Day on 21st February, 2022.

Communal & Socio-economic:

1. Topics related to human rights, peace, tolerance, harmony, promotion of social values, awareness of environmental protection, etc. are added to the curriculum.
2. An environment is created in the classrooms and cultural porgrammes in which the students learn to appreciate diversity

and become sensitized to tolerance and pluralism.
3. Extra-curricular activities develop students' attitudes toward the promotion of tolerance and harmony.
4. Various departments organized extension activities such as: 'Beti Bachao Beti Padhao', Adult Literacy Drive, etc.

Gender and Differently Abled:

1. Equal access and rights for women and men.
2. Facilities for the differently abled persons.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The following activities mark as well as reflect the sensitization of students and employees of the institution to the constitutional obligations:

1. Republic Day was observed on January 26th, 2022.
2. With the initiative of the Government of India, the stakeholders of Belda College observed and commemorated 75 years of independence under Azadi ka Amrit Mahotsav on 15th August, 2021.
3. Netaji Jayanti (Parakram Divas) was observed on 23rd January, 2022.
4. Constitution Day was celebrated on 26th November, 2022 by the NSS units & the students of Belda College.
5. A voter awareness drive was conducted.
6. Participation of college students in the National Youth Parliament
7. Social activities, AIDS awareness camps, tobacco prevention camps, and the Swachh Bharat cleanliness drive were organized by various departments along with NSS units.
8. Awareness programmes and campaigns for students, teachers and non-teaching staff on rights, duties and responsibilities through ICC, Anti-Ragging Cell, Code of Conduct Monitoring Committee etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NA
Any other relevant information	NA

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Belda College, in addition to imparting knowledge to students, also aims to impart basic human values to its stakeholders and maintain a harmonious, conducive environment within the campus. Consequently, the college observes and celebrates days of national and international importance, commemorative days, and festivals with enthusiasm and passion. All the stakeholders of the institution together celebrate these occasions within the campus, upholding unity, peace, and harmony both towards humankind and the environment. Some celebrations or organizations organized by the college include:

'Basanta Utsav & Baikalik Adda' on Doljatra.

"Baha Festival" observed by the Department of Santali.

"Rabindra Jayanti" Celebration

Celebration of "National Youth Day"

Saraswati Puja celebrated on the auspicious occasion of Basant Panchami.

Raksha Bandhan.

Celebration of International Yoga Day.

Teacher's Day Celebration on September 5th

Celebration of Freshers' Welcome, Annual Prize Distribution Ceremony

Observance of National Science Day

Celebration of Santali Bhasa Vijoy Dibos on 22nd December.

Observance of International Mother Language Day on 21st February.

Observance of Republic Day on 26th January.

Observance of Independence Day on 15th August.

Observance of Netaji Jayanti (Parakram Divas) on 23rd January.

Celebration of Constitution Day on 26th November.

Observance of No-Tobacco Day, World Environment Day & World AIDS Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TITLE: Introduction of "No Vehicles Day"

CONTEXT: The necessity of reducing carbon emissions for the sustainability of the planet.

PRACTICE: To promote the reduction in carbon emissions, the college prohibits the use of carbon-emitting vehicles inside the campus every Wednesday.

EVIDENCE OF SUCCESS: 98% of students and employees entered the campus on foot every Wednesday. It created awareness regarding the necessity of reducing the use of fossil fuels.

PROBLEMS ENCOUNTERED: Reluctance of the students and employees to leave their respective motorized vehicles outside the campus.

RESOURCES REQUIRED: Strict vigilance at the Entry Point.

2. TITLE: Establishment of a "Maker's Space"

OBJECTIVE: Providing opportunities to the students to become successful future entrepreneurs.

CONTEXT: Students needed training and opportunities to have their own start-up projects for the production of cosmetic and jewelry items.

PRACTICE: A dedicated and well-equipped hall was provided for the design and making of handicrafts. A few trainers were employed to train the enthusiastic students who will be future entrepreneurs.

EVIDENCE OF SUCCESS: Many students learned the techniques of making handicrafts. A lot of cosmetic and jewelry items were made through their efforts within a short span of time.

PROBLEMS ENCOUNTERED: Marketing of the products

RESOURCES REQUIRED: Trainers and adequate funding.

File Description	Documents
Best practices in the Institutional website	NA
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In consonance with the vision and mission of the institution, which is to contribute to the inclusive development of the country by generating quality human resources through imparting higher education to rural people, women, and backward class people, Belda College has been consistently striving to extend assistance to the weaker sections of society. The founder secretary, Sri Kedar Nath Das also donated his land for the establishment of the college to impart education to the local and socially backward tribal population. Since the college is situated in a tribal belt, it is also committed to empowering marginalized people through education and outreach programs.

For the development of the tribal population and imparting quality education to the backward communities of the neighbourhood, the college introduced UG Hons and General programmes in 'Santali' language for promotion of tribal language and literature. The culture of the indigenous socially backward people is promoted through celebration of events such as Bhasha Vijoy Divas, Hul Divas, etc. To encourage the tribal pupils to pursue higher studies, the college provides hostel facilities for boys and various scholarships to the disadvantaged students. The Santali Folk Museum has been established to promote and preserve the artistic and cultural

traditions of the indigenous people.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Initiative for receiving Grants and raising funds from various sources, including government and Non-government bodies, philanthropists, individuals, etc.

2. Initiative for the 3rd cycle of assessment and accreditation by the NAAC.

3. Introduction of a few more UG/PG programs in subjects of contemporary relevance to cater to the demands of the stakeholders.

4. Purchase of books and computers, laptops, and projectors.

5. Enhancement of academic facilities like extension of library, purchase of subject-related softwares, purchase of laboratory equipment, creation of more classrooms, improvement in internet services, etc.

6. Signing of MOUs with institutions of national and international repute

7. Implementation of NEP 2020.

8. Endeavour for the achievement of autonomous status.

9. Introduction of job-oriented Vocational Courses.

10. Intense Extension and Community Outreach Programs

11. Financial, academic, administrative, and environmental audits

12. Initiative for the creation of more teaching and nonteaching posts

13. Introduction of new add-on courses

14. Training of students for skill enhancement and capacity building

15. Construction of a steel canopy over Iswar Chandra Vidyasagar Bhawan.

16. Coloring of the walls of the buildings of the college and its boundary wall

17. Modernization of the Theatre Hall.