Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BELDA COLLEGE**
Name of the head of the Institution	**DR. MANABENDRA MONDAL**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03229256221**
Mobile no.	**9474821951**
Registered Email	**mondalprincipal@yahoo.co.in**
Alternate Email	**principal@beldacollege.ac.in**
Address	**COLLEGE ROAD, BELDA, PASCHIM MEDINIPUR**
City/Town	**NARAYANGARH**
State/UT	**West Bengal**
Pincode	**721424**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR. ASIT PANDA**
Phone no/Alternate Phone no.	**03229255246**
Mobile no.	**9732554636**
Registered Email	**asitpand23@rediffmail.com**
Alternate Email	**asitpanda@beldacollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://beldacollege.ac.in/AQAR/AQAR2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://beldacollege.ac.in/document/sub_page/20200302_135322.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**73.00**	**2006**	**21-May-2006**	**20-May-2011**
2	**B**	**2.75**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC	**22-Feb-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day State Level Seminar on Promotion of	**22-Feb-2020** **1**	**87**

Environment- Friendly Practices & Necessity of Green Audit in HEI		
7-Day International Webinar Lecture Series on 'Addressing Multiple Jeopardies in the Era of Pandemic' was organized	24-Jun-2020 7	305
Two-Day International Conference on Coping with COVID 19: Sustainable Living in the Era of Pandemic (E-COEXIST 2020)	15-Jun-2020 2	155
National Webinar on COVID-19 and Its Impacts: A Scrutiny from the Desk of Social Science	29-Nov-2020 1	297
Kedar Memorial Lecture Series was organized	24-Feb-2020 14	780
Seminar on Quality Assurance and Enhancement strategies titled	22-Jan-2020 1	120
Belda College has been assessed and found to comply with requirements of ISO 9001:2015 Quality Management System.	02-Jul-2019 0	3000
The college successfully participated in the NIRF and successfully submitted the Institutional data	16-Feb-2021 0	3000
Feedback for the academic session 2019-20 has been collected and analyzed. The analysis has been placed before the Principal for further discussions and necessary actions and further improvements.	01-Sep-2019 30	1001
Regular meeting with IQAC External and Internal members were held. Total 9 (nine) meetings were held by the IQAC with its respected memebrs in the presence of the Chairperson	12-Jul-2019 9	19
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Basudeb Dhara	Engineering Research Project	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	2019 1095	100000
Dr. Sreetama Misra	Fund for organizing Special Lecture Programme	Indian Council of Philosophical Research (ICPR)	2019 180	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**9**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Online classes were arranged on a regular basis following the University prescribed revised Academic Calendar. The IQAC provided assistance to the respective departments in planning, devising and implementing remote teaching. The IQAC provided necessary training to the departments regarding the use of virtual platforms like Zoom, Google meet etc., use of teaching tools like white board, VLab etc. and use of LMS such as Google classroom, Moodle etc.

In this academic year 2019-20 online feedback system was introduced for the students and other stakeholders of the college. The feedback was collected in both online and offline mode, analyzed and the final analysis was submitted to the Principal for further necessary actions.

Academic & Administrative Audit was conducted successfully by Competent External Authority from 20th January and 22nd January 2020 for the previous academic year 2018-2019. Green/Energy Audit was successfully conducted successfully by the Competent External Authority on 11th February 2020 for the previous academic session 2018-19.

The Alumni Association of Belda College was registered under the West Bengal Societies Registration Act XXVI, 1961, No. S0011428 of 2019-2020 with effect from 6th March 2020.

Student and Faculty enrichment Programme in the form of Webinar (National, International, State Level) were organized. Extension Activities & awareness programme on COVID-19 and Distribution of Relief & Safety Kit to the residents of neighbourhood communities and adopted villages was organized by IQAC, NSS Units, NCC Units, Belda College on 9th October 2020.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize a Lecture Series to commemorate the founder of the college Late Kedarnath Das involving all the Departments of the college	Kedar Memorial Lecture Series was organized by the IQAC from 24th February 2020 till 7th March 2020 where experienced faculty members of all the departments (UG & PG) delivered lectures in the Smart/Virtual Classroom using smart tools.
To introduce online feedback system for all the stakeholders of the college	Feedback was collected from the stakeholders of the college through the offline & online mode. Since some stakeholders were not accustomed to the online mode, the college collected feedback from them through the offline mode.
To conduct External Academic and Administrative Audit and Green/Energy Audit for the previous academic session 2018-19	Academic & Administrative Audit was conducted successfully by Competent External Authority from 20th January and 22nd January 2020 for the previous academic year 2018-2019. Green/Energy Audit was successfully conducted successfully by Competent External Authority on 11th February 2020 for the previous academic session 2018-19.
To organize a quality related workshop/seminar	On 22nd January 2020, an Offline Seminar on Quality Assurance and Enhancement strategies titled 'New Modalities of Assessment and Accreditation by NAAC' was organized by the IQAC in the college Theatre Hall.
To conduct Students' Satisfaction Survey (SSS) for the final year students of all the departments and courses	Students' Satisfaction Survey (SSS) was conducted by the IQAC with the help of respective departments. The reports have been analysed and shared with the Principal for necessary actions.
To prepare and submit the previous pending AQAR's following the latest	Pending AQARs of Previous Academic Sessions (2015-16, 2016-17, 2017-18,

format and Guidelines to NAAC	2018-19) following the latest format and Guidelines of NAAC were prepared and such AQAR's were successfully submitted within the second week of March 2020.
To organize a Book Fair/Exhibition in collaboration with the Central Library of the college	Book Exhibition cum Book Fair was organized by the IQAC and college Central Library in the college campus from 11th September till 14th September 2019.
To create linkage for Research, student exchange, Faculty exchange, training with reputed institutions, Training agencies etc.	1 (one) MOU has been signed with Prabhat Kumar College, Contai on 1st August 2019. 1 (one) MOU has been signed as a Training Partner under FoSTaC in West Bengal, effective from 10th January 2020.
To appoint Full-Time teachers in the post of Assistant Professor to fill in the vacant posts	In this academic session, 40 Teachers were appointed as Full Time Teachers in the post of Assistant Professor (Substantive) as per the Recommendations of WBCSC.
Preparation of Academic Calendar for the session 20192	Academic Calendar for the academic session 201920 was prepared in compliance with the Academic Calendar prescribed by Vidyasagar University which is uploaded on College Website and displayed on College Notice Board.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC, BELDA COLLEGE	17-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

30-Jun-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

Several MIS Modules are used in the college for its proper functioning. The

modules which are currently operational in the Institution include a) Online Admission Module b) Online Feedback system c) Online fees collection d) Faculty Information Management Module e) Students Data Management Module f) HRMS for staff salary management etc. g) Online Library Management through SOUL. With the help of such modules all Admission related works, Fees collection Entrance Test, Preparation of Admit card, Collection of Feedback from Stakeholders, Preparation of Marks sheet, Descriptive roll etc are done. Details of Faculty members like Personal Data, Publications, Research Data etc. are skillfully managed and preserved. Such modules also help in management and preservation of data of the students and office staff. Payment of the employees is easily done with the help of HRMS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Belda College is affiliated to Vidyasagar University and follows its prescribed Curriculum. The different ways through which the Institution devises mechanisms for well-planned curriculum delivery and documentation in the offline mode are:
1. Under the supervision of IQAC and Academic subcommittee the Academic Calendar is prepared in compliance with the academic calendar published by the affiliating University prior to the commencement of Academic Session which is uploaded on the college website. 2. The Routine Committee with IQAC prepares routine (UG & PG) for the present academic session which is discussed in the Academic subcommittee meeting and after approval is distributed to the respective Heads of the Departments and is displayed on the Departmental Notice Boards. 3. The Principal, Co-ordinator, IQAC and the Academic subcommittee conduct a meeting at the beginning of the session to discuss the strategies for effective implementation of curriculum like fixing schedule for Internal Assessment, evaluation process, teaching-learning methods, implementation of PO & CO etc. 4. Departmental Heads conduct meetings before the commencement of classes with their respective faculty members for preparing departmental routine based on the master routine, allocation of class and syllabus which, after approval in the DC Meeting, is communicated to the students. 5. Following the Syllabus allotted & class routine, respective teachers prepare their Annual Lesson/Teaching Plan and conduct their classes accordingly. Such records are maintained in the Teacher's Diary. 6. Student's attendance records are maintained by the respective departments. 7. Each department has its own Seminar Library for students and Faculty members. 8. Teachers predominantly use the traditional method for teaching, i.e., chalk and talk, lecture method. However, during the lockdown period teachers resorted to remote teaching whereby Online platforms like, Google Classroom, Google Meet, Zoom, WhatsApp video calls were used for conducting online classes. 9. Faculty members also

supplement their online teaching with special lectures, webinars, project works. 10. In order to prepare students with the new system of online examination & to keep a track of the progress of the students, continuous evaluation like regular online class tests, mock tests, internal assessment etc. has been conducted. The evaluated answer scripts and the marks are preserved in the e-mails, Google Form, Google Drive, Google Classroom 11. After commencement of classes, teachers identify slow learners and advanced learners through continuous evaluation and conduct remedial classes for slow-learners where their progress is measured through assignments which are regularly checked by the teacher preparing them for University Examinations. Advanced learners are provided with advanced study materials, guided to develop research aptitude, and prepare them for University and Competitive Examinations by making them solve previous years' question papers. 12. Online Quiz, extempore speech competitions, poster/paper presentations, preparation of e-magazines etc. are regularly organized by Departments to facilitate all-round development of students. 13. Activities of the departments are recorded and stored in the form of soft and hard copies 14. The library provides easy access to printed books & journals, e-books, e-journals & e-contents to students and teachers through the college website for an uninterrupted teaching-learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in Sports Injury Management and Massage Therapy	Nil	10/01/2020	15	Fitness Instructor, Trainer, Massage Therapist	Understand ing the basic concepts of sports related injury, sports medicine, exercise, physiology and the importance of physiothe rapy massage. Critical awareness of current issues affecting athletes and sports related injuries Gain knowledge regardi
Certificate Course in Horticulture	Nil	07/11/2019	30	Nursery Production and Management, Farming,	Techniques of cutting, Trimming, Budding, Layering,

				Test Control	Grafting, Pest Control, Tissue Culture
Certificate Course in Mushroom Culture	Nil	06/01/2020	30	Mushroom Cultivation and supplying (Self employment)	Cultivation and farming techniques of Mushroom
Certificate Course in Tabla	Nil	12/09/2019	30	Instructor and performer	Develop the skill to play Tabla
Certificate Course in Guitar	Nil	12/09/2019	30	Instructor and performer	Develop the skill to play Guitar
Certificate Course in Santali Folk Dance	Nil	14/11/2019	15	Choreography, Incentives as Govt registered folk dancer.	Understanding the folk culture, rituals, dance related movements
Certificate Course in Basics of Python	Nil	06/02/2020	30	NA	Programming concepts
Certificate Course in Dairy Technology	Nil	10/01/2020	15	Production and marketting of dairy products	Processing, packaging, distribution and transportation of various dairy products

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	MEDICAL LAB TECHNOLOGY	01/07/2019
BVoc	HEALTHCARE	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	**270**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
VALUE ADDED COURSE ON YOGA	**23/09/2019**	**65**
VALUE ADDED COURSE ON COMPUTER BASICS.	**06/09/2019**	**22**
SPOKEN ENGLISH AND PERSONALITY DEVELOPMENT	**04/11/2019**	**40**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**Bengali**	**65**
BSc	**Nutrition**	**30**
MA	**English**	**35**
BSc	**Zoology**	**32**
BSc	**Botany**	**30**
BSc	**Botany**	**30**
MSc	**Mathematics**	**3**
BA	**Geography**	**27**
BA	**Geography**	**4**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

For the academic year 2019-20, IQAC, Belda College collected feedback (Online Offline) from Teachers, parents, alumni, employers and students. We received feedback from a total of 45 Teachers, 92 alumni, 273 parents, 591 students and 10 employers. The alumni were given a questionnaire consisting of 11 queries seeking to know their views on their Alma mater and how they would like to contribute to its development. More than 50 Alumni expressed their high satisfaction towards the Institution's infrastructural, Library facilities and

more than 90 expressed that they feel proud to be associated with Belda college as alumni. The parents were given a questionnaire consisting of 11 queries seeking to know their views on the facilities for study, extension services etc. More than 50 Guardian strongly agreed that the college has helped in moulding their children's personality, the curriculum has helped in developing their children's rational outlook and overall performance. As for the students, they were supplied with four questionnaires, one each for evaluation of teachers, library and administration, programme of teaching and curriculum etc. The students were asked to evaluate the teachers on the basis of their sincerity/commitment, regularity/punctuality, communication skills, use of ICT, coverage of syllabus. They were asked to evaluate the college administration and library facilities, cleanliness of classrooms, toilets, canteen, quality of and access to drinking water, food etc. More than 70 students have expressed that 80-100 syllabus was completed and were satisfied with the teaching-learning,evaluation process, library and canteen facilities. Teachers were asked to provide feedback on the curriculum, teaching facilities, availability of books in the seminar departmental library. The feedback received from Teachers, alumni, students and their parents constitute an essential input in the decision-making process of the college. After the collection of feedback, a draft report was prepared providing a comprehensive account of all the responses received and then discussed and analyzed for preparation of a final report detailing the various responses received along with the main recommendations by IQAC. The final report was shared with the Principal, HODs and various administrative bodies functioning in the College for their cognizance and appropriate actions. The basic demands compiled from the feedback received from the teachers, students, parents and alumni during 2019-20 and on which the Principal agreed to initiate action in the following academic year include: 1) To open Research Centre in the college 3) Fee concession for existing students (UG PG) in different courses for admission and examination. 4) To provide access to online library services and e-books for students and faculty members 5) To proceed for the 3rd cycle of NAAC accreditation. 6) To organize more extension activities during the pandemic situation 7) To organize faculty and student enrichment programmes like webinars, periodical/Special/Extension lectures, by the respective departments 8) To increase virtual practical classes. 9) To take initiative for Deserving Teachers' Promotion under CAS. 10) To organize career counselling and campus placement programmes. The Principal met with the HODs and teachers to deliberate on their performance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BENGALI	143	471	93
BA	ENGLSIH	139	406	111
BA	HISTORY	134	150	81
BA	SANSKRIT	85	228	54
BA	POLITICAL SCIENCE	77	58	25
BA	PHILOSOPHY	91	182	45
BA	SOCIOLOGY	65	48	28
BA	MUSIC	40	24	15

BA	EDUCATION	57	269	51
BSc	GEOGRAPHY	74	163	37
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3558	199	101	Nill	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
127	115	192	15	5	18
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a very important part of teaching – learning and evaluation process. Mentoring system enhances Human values as enshrined in our constitution like justice, liberty, equality, fraternity, human dignity etc. This system is very important in providing the teachers assistance to the students in matters related to their career and issues in personal, academic and financial matters. Mentors provide impartial services to all the students of our college having varied socio- economic background. Mentorship for our students has the following aims and objectives: To develop teacher-student relationship To guide a particular student and offer suggestions during his/her tenure as a student of the college on various matters To help a student grow as an ideal citizen of the nation and as an ideal human being equipped with values and morality To help the mentees in different kinds of difficulty faced by them while pursuing their study To guide the mentees for progression to higher studies or employment To encourage students for class attendance To boost up students for better academic performance and progression To reduce student drop-out rates To identify slow learners and to take necessary steps and to inspire advanced learners The institute has followed the suggestion made by IQAC, Belda College to introduce the mentoring system. The importance of integrating the system for improving students' performance is immense. The system was promptly and effectively put into practice after it was first introduced from the 2015-16. The mentoring system assures a better understanding of individual students' potential and brings out their highest performance. The IQAC had taken the initiative of implementing the mentoring system of students. Students are categorised based on the streams of studies and also according to their core/ general subjects. They are divided into groups of 30-40 students depending on the number of students. Each group is assigned a particular Mentor- Professor who would perform mentoring classes. We have approximately 3500 enrolled students at our college. With an objective of bringing all the students under a mentoring system, each mentor is assigned 30- 40 mentees under his/her supervision. During the COVID 19 pandemic lockdown situation online mentoring class was implemented through Zoom, Google Meet, Google Classroom, Whatsapp, phone call etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3757	127	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	66	4	40	42

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	DR. LIPIKA MANDAL	Assistant Professor	ATAL INNOVATION MISSION AND NITI AYOG, GOVT. OF INDIA
2020	Dr. RAKHI DEY SHARMA	Assistant Professor	STE WOMEN EXCELLENCE AWARD, 2020, Save The Environment (STE)-A Society for Research, Awareness and Social Development, Kolkata, West Bengal
2019	Ms. Reek Roy	Assistant Professor	Recognition for performing Music in Bangla Sangeetmela-2019 organized by Department of Information Culture, Govt. of West Bengal on 10 Dec. 2019
2020	Ms. Reek Roy	Assistant Professor	Won Team Silver medal in Archery's Compound Women's event at "7th Netaji SubhAS State Games-2020" organized by Bengal Olympic Association (BOA) held in Sports Authority of India (SAI), Kolkata on 25th 26th January 2020.
2020	Ms. Reek Roy	Assistant Professor	Secured 3rd Place in Compound Senior women's event in 42nd State Archery Championship, 2020 organized by West Bengal Archers'

			Association (WBAA) held at Mahishadal, Purba Medinipur dated 29th Feb.- 1st March, 2020
2020	DR. LIPIKA MANDAL	Assistant Professor	COVID Warrior Award 2020 by Vidyasagar University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	ENGLISH	4	17/08/2020	21/11/2020
MA	BENGALI	4	17/08/2020	21/11/2020
MSc	PHYSICS	4	17/08/2020	21/11/2020
MSc	MATHEMATICS	4	17/08/2020	21/11/2020
BSc	MTMH	6	14/09/2020	23/10/2020
BSc	NUTH	6	14/09/2020	23/10/2020
BSc	ZOOH	6	14/09/2020	23/10/2020
BA	SOCH	6	14/09/2020	23/10/2020
BA	ENGH	6	14/09/2020	23/10/2020
BA	BNGH	6	14/09/2020	23/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Students were oriented on evaluation and assessment system, as well as developing research aptitude and methodology-based project work/dissertation and field work during the Induction Programme in the offline mode. However, the session 2019-20 has been divided into 2 phases where both online and offline mode was applicable. The odd semester students (1st, 3rd 5th) appeared for the offline examination held in the college campus before the lockdown. However, after the outbreak of COVID-19 pandemic, the conventional offline classroom examination system was replaced by online examination as per the revised VU examination guidelines for all programmes and courses (UG PG). 2. For evaluating the students progress different departments resorted to different mechanisms. While oral tests were conducted during the online classes arranged on virtual platforms like Zoom, Google Meet etc. Whereas, for written tests faculty members used different kinds of Learning Management Systems like Google Classroom, Microsoft Team etc. Home assignments were given in Google Classrooms, Whats app groups and through emails. Class tests (Open Book System) were often conducted using mostly short answer type or MCQ type questions. Evaluation was often conducted through Google form, emails, WhatsApp chat box, Google classroom, G-suite video conferencing, Zoom etc. 3. To supplement conventional evaluation process certain Departments organized various activities in both offline mode and online interactive platforms, such as

Poster presentation, Online Essay Writing Competitions, Online Quiz Competitions, Webinars. 4. Due to lockdown, the internal assessment of end semester under CBCS pattern was conducted online. UG PG question papers blank answer scripts were provided to the students online through the college website and VU website. As per the University guideline, internal examination for final year/semester students was conducted online where 50 per cent marks was given by the college and 50 per cent by the COE department. 5. For University examination, final year (3rd Year 6th Semester) students downloaded the question papers and answer booklets from the college/ University Examination Portal. After writing the answer, they were instructed to send the scanned copy of their answer sheets through email to the respective departmental mail id, specifically created for the concerned examination. Students were communicated regarding the email ids through college website.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Belda College is affiliated to Vidyasagar University. The College prepares a tentative Academic Calendar in compliance to the Academic Calendar given by the affiliating University prior to the commencement of Academic Session. The Holiday list is prepared taking into consideration University holiday list, the local festivals and Colleges own requirements. Based on the Academic Calendar prepared, the college schedules its activities such as admission, teaching days and all its Examinations. Following the instructions of the affiliating University, B.A./B.Sc 1st semester Honours and General classes commenced from 2nd week of July 2019 and classes of B.A/B.Sc. 3rd semester and 3rd year Honours and General classes commenced from 4th week of July 2019. Class tests are conducted after commencement of classes, decided by the individual departments as per the decision taken in the Departmental Committee meeting and the Academic Calendar. The Class-Tests are undertaken to identify the students for remedial classes, slow learners and advanced learners. However, with the outbreak of the Corona Virus pandemic followed by the lockdown, the affiliating University issued a revised Academic Calendar that instructed to conduct examinations through the online platform, which was followed by the college. Consequently, abiding by the instructions of Vidyasagar University, Internal Assessments were scheduled for Honours and General courses each semester through the online mode. Theory and Practical Examinations for 1st sem, 3rd Sem, 3rd year Honours and General courses were held as per the notice of Vidyasagar University. All End- Semester Examination of PG Courses (Bengali, English, Physics, Mathematics, Chemistry and Geography) was scheduled online as per the instruction of Vidyasagar University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://beldacollege.ac.in/page.aspx?page_id=1161

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	BENGALI HONS	79	79	100
ENGH	BA	ENGLISH HONS	63	63	100

GEOH	BSc	GEOGRAPHY HONS	30	30	100
HISH	BA	HISTORY HONS	55	55	100
PHIH	BA	PHILOSOPHY HONS	20	20	100
PLSH	BA	POLITICAL SC. HONS	9	9	100
MTMH	BSc	MATHEMATICS HONS HONS	35	35	100
SANH	BA	SANSKRIT HONS	25	25	100
MUSH	BA	MUSIC HONS	8	8	100
SOCH	BA	SOCIOLOGY HONS	8	8	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://beldacollege.ac.in/document/sub_page/20210828_015013.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	SCIENCE ENGINEERING RESEARCH BOARD (SERB)	5.67	1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seven-Day International Webinar Series on Addressing Multiple-Jeopardies in the Era of Pandemic 2020 Topic: Intellectual Property Rights: issues Challenges in India	The IQAC, Psychological Counselling Cell, NSS Units the Departments of Geography, Philosophy, Sociology, Physics, Nutrition, Belda College	29/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

| 0 | 0 | 0 | Nill | 0 |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	5	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Geography	2	Nill
International	English	4	Nill
International	Commerce	2	Nill
International	Physiology	4	Nill
International	Bengali	1	Nill
International	Mathematics	7	0.46
International	Nutrition	3	Nill
International	Botany	1	0.6
International	Physical Education	6	5.38
International	Physics	4	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SOCIOLOGY	1
SANTALI	1
ZOOLOGY	3
NUTRITION	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

					mentioned in the publication	excluding self citation
FexNi (1-x) O/NiO heterojunction based selective VOC sensor device by using temperature tenability	Sumita Santra	IEEE Sensors Journal, Vol. 20, No. 14, pp. 7503 – 7508	2020	Nill	Belda College, Belda 721424, India and Dept of Physics, IIT Kharagpur, Kharagpur 721302	Nill
Abhijnan sakuntala Natake Pashu o Manabasya Atut Bandhan	Mithu Rani Maish	Ebong Mahuya, Biswabidyalay Manjuri, (UGC-CARE), K.K. Publisher, Golkuwanchak, Midnapore	2020	Nill	Nill	Nill
Biswa Prokritir Patabhumikay Manabpremer Chirantan Marmagatha Shyamali Kabyer Swapna Kobita	Mrinmoyee Patra	EKABINSHA, ISSN : 2348-800X, VOL: VII, ISSUE: I, DECEMBER - 2020,	2020	Nill	Nill	Nill
Generalized skew-derivations acting on Lie ideals with central values in prime rings	B. Dhara	Annali dellUniversità di Ferrara (Springer)	2020	Nill	Belda College	Nill
Pair of generalized derivations acting on multilinear polynomials in prime rings	B. Dhara	Hacettep J. Math. and Stat.	2020	Nill	Belda College	Nill
Environmental	Asit Panda	UGC-CARE Listed	2020	Nill	Nill	Nill

Ethics, Environmental Justice and Postcolonial Literature		Peer Reviewed International Research Journal Akshar Wangmay (ISSN 2229-4929), Special Issue-I on Environmental Changes, Biodiversity and Sustainable Resource Management (September 2020), 330-35					
Impact of the Pandemic Covid-19 on Formal Education in India: Deepening the Digital Education Divide	Asit Panda	UGC CARE-Listed Peer Reviewed International Research Journal Akshar Wangmay (ISSN 2229-4929), Special Issue-III on Recent Trends and Issues in Social Science Science towards Sustainable Development (October 2020), 122-26	2020	Nill	Nill	Nill	
Impact of the Pandemic Covid-19 on Formal Education in India: Deepening	Asit Panda	UGC CARE-Listed National Level Peer Reviewed Journal Middle Flight:	2020	Nill	Nill	Nill	

the Digital Education Divide		Journal of English Literature and Culture (ISSN 2319-7684), Special Volume on Health, Environment and Humanity in Literature, Vol. 9, No. 1, (November 2020), 188-99				
Re-Reading Wole Soyinka's A Dance of the Forests: An Ecocritical Perspective	Asit Panda	UGC CARE-Listed National Level Peer Reviewed Journal Middle Flight: Journal of English Literature and Culture (ISSN 2319-7684), Special Volume on Health, Environment and Humanity in Literature, Vol. 9, No. 1, (November 2020), 188-99	2020	Nill	Nill	Nill
A note on generalized skew derivations on multilinear polynomials in prime rings	B. Dhara	Quaestiones Mathematicae (Taylor Francis)	2020	Nill	Belda College	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	104	149	33	7
Presented papers	18	15	1	Nill
Resource persons	1	6	3	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleaning Drive	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara, Choto Matkatpur, Deuli 8/2 GP	4	45
Celebration of International Day of Yoga	NSS -I,II III NCC	25	400
World AIDS Day Celebration	Red Ribbon Club, Dept. of Health Family Welfare, Govt. of West Bengal, NSS -I,II III NCC Basundhara ECO Club	8	300
23rd National Youth Festival-2020	Ministry Of Youth Affairs Sports, Govt. Of India	4	45
International Women's Day Celebration	IQAC, NSS, Women Cell ICC, Belda College.	5	56
Webinar and online awareness programme Severe Acute Respiratory Infection (SARI)	NSS -I,II III Basundhara ECO Club	6	250

Spitting Kills Programme	NSS UNIT -I,II III collaboration with Vidyasagar Uviversity	Nill	150
State Level Online iGOT Training Orientation Programme on Awareness and Preventive Measures of Covid-19	Regional Directorate, Kolkata, Ministry of Youth Affairs and Sports, Govt. of India in association with NSS -I,II III	25	70
Covid-19 Awareness and and Quiz on Cleanliness, Sanitization and Social Distancing	NSS UNIT -I,II III	14	57
Gender Sensitization	Lecture Series on 'Gender Sensitization and Changing Mindset' by Prof. Bula Bhadra organized by IQAC, NSS, Women's Cell ICC on Google Meet	8	85
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament Competition-2019	Participation Award	DM Office, Paschim Medinipur, WB	15
42nd State Archery Championship 2019-20	3rd Place (Bronze) in Compound Senior Womens Catergory	West Bengal Archers Association	1
7th Netaji Subhas State Games-2020	Won Team Silver medal in Archerys Compound Womens event	Bengal Olympic Association	1
23rd National Youth Festival 2020, Lucknow	NSS contingent participation recognition	Ministry Of Youth Affairs of Sports, Govt. of India	1
23rd National Youth Festival 2020, Lucknow	NSS contingent participation recognition	Yuba Kalyan Prantiya Rakshak Dal, Govt. of Uttar Pradesh	1
Pre Republic day Parade camp 2020,	NSS contingent participation	Ministry of Youth affairs of sports,	2

Bhubaneswar	recognition	Govt. of India		
Students Research Convention (East Zone)	Certification	ANVESHAN 2019-2020, Association of Indian Universities, New Delhi Jadavpur University, Kolkata		1
ASSISTANT PROFESSOR STE WOMEN EXCELLENCE AWARD, 2020, Save The Environment (STE)-	Award	A Society for Research, Awareness and Social Development, Kolkata, West Bengal		1
TSC At Delhi Firing Competition 2019	3rd Place	Directorate General National Cadet Corps		1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Environmental Awareness	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara, Choto Matkatpur, Deuli 8/2 GP	Cleaning Drive	4	45
Health Awareness	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara, Choto Matkatpur, Deuli 8/2 GP	World Health Day	5	32
Environmental Awareness	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara, Choto Matkatpur, Deuli 8/2 GP	Environment Awareness Rally	6	45
Environmental Awareness	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara,	Earth Day	3	43

	Choto Matkatpur, Deuli 8/2 GP			
Environmental Awareness	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara, Choto Matkatpur, Deuli 8/2 GP	Cleaning Drive	4	34
Environmental Awareness	NSS -I,II III in collaboration with Binonandapur GP, Ashrampara, Choto Matkatpur, Deuli 8/2 GP	Cleaning Drive	3	54
Drug Awareness	NSS -I,II III Basundhara ECO Club	World No-Tobacco Day	10	47
National Youth Festival-2020	Ministry Of Youth Affairs Sports, Govt. Of India	23rd National Youth Festival-2020	4	45
Gender Sensitization	Lecture Series on 'Gender Sensitization and Changing Mindset' by Prof. Bula Bhadra organized by IQAC, NSS, Women's Cell ICC on Google Meet	Gender Sensitization	8	85
State Level Online iGOT Training Orientation Programme on Awareness and Preventive Measures of Covid-19	NSS -I,II III in association with Regional Directorate, Kolkata, Ministry of Youth Affairs and Sports, Govt. of India	State Level Online iGOT Training Orientation Programme on Awareness and Preventive Measures of Covid-19	25	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange, Students Exchange,	84	Belda College Bajkul Milani	12

Collaborative Research, Students Seminar		College Mahavidyalaya	
Faculty Exchange, Students Exchange, Collaborative Research	56	Belda College Egra SSB College	8
Faculty Exchange, Students Exchange, Students Seminar	20	Belda College Bhattar College, Dantan	4
Faculty Exchange	2	Belda College Paravat Kumar College, Contai	2
ICPR Sponsored Periodical Lecture	60	Indian Council of Philosophical Research,	1
Promoting Career Awareness on the Prospects of Government Jobs (RICE Institute)	260	RICE Institute	1
State Level Online iGOT Training Orientation Programme on Awareness and Preventive Measures of Covid-19 in collaboration with Regional Directorate, Kolkata, Ministry of Sports and Youth Affairs, Govt. of India	78	Ministry of Sports and Youth Affairs, Govt. of India and Belda College	1
Online State Level Essay Competition	347	Belda College Basanti Devi College	1
Online Two-Days International Conference 'Coping with COVID 19: Sustainable Living in the Era of Pandemic- Eco-exist 2020 in collaboration with Bangladesh Open University	155	Belda College	2
Webinar organised by Dept of Zoology, Belda College in collaboration with	167	Belda College	1

Dept of Zoology, Banaras Hindu University					

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Faculty Exchange, Collaborative Research	Faculty Exchange, Collaborative Research	P.K. College, Contai	01/08/2019	31/07/2020	2
Empanelled Training Partner	Food Safety Certification Training (FoSTaC) Programme of FSSAI, Govt of West Bengal	FoSTaC of FSSAI, Govt of West Bengal attached with Govt. of India	10/01/2020	31/12/2020	15

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Food Safety Certification Training (FoSTaC) Programme of FSSAI	10/01/2020	To conduct Food Safety Supervisor Trainings under FoSTaC in West Bengal for the following courses like a) Street Food Vending, b) Advance Catering, c) Basic Catering, d) Advance Manufacturing, e) Basic Manufacturing, f) Manufacturing Special (oil, ba	15
Prabhat Kumar College, Contai	01/08/2019	Faculty Exchange, Collaborative Research, Seminar, Student Exchange	2

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	47.02

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9986	1616743	286	187920	10272	1804663
Reference Books	18205	2897843	489	320482	18694	3218325
e-Books	120000	25900	25805	5900	145805	31800
Journals	5	12300	8	30000	13	42300
e-Journals	5500	44966	350	5900	5850	50866
Weeding (hard & soft)	943	Nill	Nill	Nill	943	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Chiranjit	Database	Google Meet	10/06/2020

Changdar	Management System: Video		
MS. REEK ROY	OPERATING SYSTEM: CPU Scheduling Algorithms (FCFS, SJF) VIDEO 1	College Website	06/05/2020
Dr. Chiranjit Changdar	Relation Algebra E R diagram (DBMS)	Google Class Room	13/04/2020
TUHIN SUBHRA PANDA	System Analysis and Design:Feasibility Study, Phases	College Website	22/04/2020
TUHIN SUBHRA PANDA	System Analysis and Design(Unit-1/Part-1):Overview of System Analysis and design, Introduction to System, Difference Between Manual System and Automated System, Types of Systems	College Website	08/04/2020
DR. MRINMAYEE PATRA	1. Bohirbongiya Bangla Sahitya Charcha – Minakshi Sener galpa 'Poritran'	PDF, uploaded on Google Classroom	03/04/2020
Dr, Sabitabrata Roy	Partial Molar quantities, Chemical Potential, Chemical potential of a pure ideal gas and the concept of fugacity	Belda College Website	14/04/2020
Dr. Umasankar Senapati	Spectroscopy Photochemistry	Belda College website	21/03/2020
Dr. Sujato Ghosh	UG/SEM II/CC4T/Christabel/Text and Notes	College Website	10/04/2020
Kuheli Singha	UG: SEM II, CC4T: Mary Shelley: Frankenstein_ Text PDF PPT	Google Classroom College Website	13/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others

Existing	140	32	75	10	18	12	65	100	3
Added	13	5	0	0	0	2	5	0	1
Total	153	37	75	10	18	14	70	100	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LECTURE CAPTURING SYSTEM	https://youtu.be/sCfsv0UzFBI

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
15	13.41	35	33.62

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. The College takes adequate care for proper maintenance and utilization of its physical, academic and support facilities. 2. A dedicated team of electrician, plumber, sweepers, carpenters and gardeners provide round the clock service to Departments, Hostels, Classrooms, Canteen, Laboratories and Library. 3. The Building Subcommittee ensures proper maintenance of the buildings. 4. Fire Extinguishers which are installed at important positions are frequently checked and refilled after the expiry. 5. Whenever required, computers and peripherals are checked, cleaned, calibrated and maintained by the technical assistants hired from outside. 6. The Laboratory Assistants take care of the Laboratories and equipment of the Science Departments. 7. In Post Graduate Departments, there are Casual Staff who keep the Classrooms and Office clean and well maintained. 8. Each Department has a Stock Register containing the equipment provided to them and this register is carefully maintained. 9. While purchasing an equipment, it is always ensured that the installation charges and maintenance charges are provided by the Company which delivers the equipment. Annual Maintenance Contract (AMC) is opted for most of the services and equipment. The AMC facility includes maintenance of Generator, AC Machines, CCTV Cameras. Water Purifiers, Software etc. 10. Every year pest control is conducted in the Library keep the books, journals and records safe. 11. The campus of the College is well protected by surveillance Cameras. 12. For the maintenance of Computers, one dedicated private organization offers service.

http://beldacollege.ac.in/page.aspx?page_id=1188

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Concession in Tuition Fees**	2560	585760

Financial Support from Other Sources			
a) National	Nill	53	442800
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	27/08/2019	3757	Department-wise.
Training on Computer Fundamentals	16/09/2019	85	Department of BCA Computer Science, Belda College.
Remedial Coaching	20/08/2019	995	Department wise.
Yoga Meditation	25/07/2019	275	NSS NCC Unit, Belda College
Personal Counseling	08/08/2019	110	Psychological Counseling Cell, Belda College
Language Lab	11/09/2019	32	Department of English, Belda College.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Combined Comprehensive Preparatory Coaching	30	Nill	20	13
2019	Career Counselling	Nill	482	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
F-Zone HR Solution	150	14	Nill	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	15	B.Sc.	Zoology	Midnapore City College, Vidyasagar University, Midnapur College, Egra S.S.B. College	M.Sc.
2020	5	B.Sc.	Zoology	Bhagabati Devi Primary Teachers Training Institute	B.Ed.
Nill	25	B.A.	Bengali	Belda college. Vidyasagar University. Jadavpur University.	M.A.
2020	1	B.A.	Bengali	Swami Vivekananda college of education	B.Ed.
2020	22	B.A.	Education	Visva Bharati, Kazi Nazrul University, West Bengal State University, Diamond Harbour Women's University, Bhatter College, Dantan, Midnapore City College	M.A.
2020	3	B.A.	Education	The Institute	B.Ed.

2020	15	B.Sc.	Zoology	Midnapore City College, Vidyasagar University, Midnapur College, Egra S.S.B. College	M.Sc.
2020	11	BCA	BCA	Netaji Subhash Engineering College, Vidyasagar University, Calcutta Institute of Technology, Narula Institute of Technology, Techno India University, West Bengal, Kharagpur Tribal B.Ed. College	MCA & B.Ed.

(first row header continued): for Academic Excellence (B.Ed & D.El.Ed college), Pratap Chandra College of Education, Swami Vivekananda College of Education

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
Any Other	10

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Karate	National and State Level	2
Athletic	College Sports	70

Kabaddi	College Sports	20
Kho-kho	Non-Government meet	24
Volleyball	College Sports	72
Football	University Meet	1
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Broadcast	National	Nill	1	BLD17011 212	Jaba Hemram
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active Students' Council to officially represent all the students in the college. Major functions of the students' Council are: • To identify and help solve problems related to admission, examination, students concession etc encountered by students in the college. • To communicate the opinion of the students to the college authority on any subject that concerns students and on which the union wishes to be consulted. • To promote and encourage the involvement of students in organizing various college activities. The college also provides a platform for the active participation of the students in the various academic and administrative bodies/committees. This enables the students in gaining leadership qualities, execution of skills and understanding rules and regulations. The students also have their representation in different administrative and academic bodies such as IQAC, Governing Body, admission committee, Hostel Committee, Library Committee, Cultural Committee etc. The representatives of Students' Council have actively approached the Local MLA and MP for sanctioning financial support to the institution. The Students' Council along with the College Administration has actively solved many problems of the students like concession, admission, examination etc. Freshers' Welcome Ceremony, Rakhsa Bandhan, Annual Tour, Annual Function, Cultural Competition, Annual Sports, Saraswati Puja etc. are jointly organized by Students' Council and College Management. Students' Council actively collaborated with the NCC and NSS units in organizing and conducting programmes like Tree Plantation, Swachh Bharat Abhiyan, Blood Donation Camp etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Maintaining good relationships with alumni over time is crucial to the success of higher education institutions. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. College also relies on alumni to provide mentoring, internships, and career opportunities to students. Alumni are important to the success of higher education institutions, which are becoming more accountable for job placement rates. Belda College has strong alumni association that contributes various developmental activities of the institution. This alumni network of a college

is one of the biggest sources of placement opportunities to the students. It plays an active role in voluntary programmes like mentoring students in their areas of expertise and contributing scholarships to deserving students. Belda college Alumni Association was formed on 25th February, 2004 by the Alumni of Belda College and it became a registered society as Belda College Alumni Association under Registration of Societies Act, XXVI, 1961 of the Govt. of West Bengal in June 2001. The Registration No. of Belda College is S0011428 of 2019-2020, Dated 06.03.20. The main objective of the Association is to work in close association with the college authorities for the overall development of the college. The Annual General Meeting of the Alumni is held every year. All the valid members of the Alumni are intimated of the meeting. Meeting is held under the Chairmanship of Principal, Belda College on a suitable date. The list includes Scientists, Scholars, Civil Service Officers, University teachers, University Officers, M.L.A., Court Judge, Public Representatives, Associate and Assistant Professors, Headmasters, Headmistresses, Lawyers, noted Businessmen, Military Personnel, Sports Personalities, Govt. Servants, School Teachers. The Alumni Association performs various social, cultural and awareness programmes. It organizes Reunion, friendly football match, Annual Shramdaan. Objective: To bring all the old students of Belda College in this association To utilize the rich experiences of old students of the college for the benefit and progress of the present students To promote the campus placements through the old students working in reputed industries in India and abroad 4. To get the valuable advices of the Alumni in the overall development of the college 5. To arrange tour, seminars, debates, workshops and also to arrange cultural and social welfare programs

5.4.2 – No. of enrolled Alumni:

445

5.4.3 – Alumni contribution during the year (in Rupees) :

122000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings : 2 Activities: 1. Awareness camp on covid-19. 2. Distribution of mask and hand sanitizer in people of nearest area of college. 3. Participated in the organization of Book Fair in Belda College. 4. Organized picnic at Bhasraghat (On the bank of the river Subarnarekha) 5. Participated in observance of the Independence Day and the Republic Day in college campus. 6. Participated in the organization of Annual Cultural function and Blood donation camp. 7. Participation in extension activities and environmental awareness programme. 8. Encourages other Alumni for registration and donation to Alumni Contribution Fund.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Organization of Awareness Program on Covid-19 Pandemic through various Units: From the beginning of 2020, a novel coronavirus Covid-19 affected the people of almost all countries. Our country has been severely affected by this SARS virus. It was an utmost challenge for the Government to curb the spread of this deadly infection. It was not possible for the government alone to fight against the spread of the coronavirus. It requires cooperation from all walks of people. People got both directly and indirectly affected by the pandemic. It should be fought unitedly together with the help of the Government. Our college also voluntarily came forward to actively help the distressed and affected

people in this pandemic situation. Immediately, the IQAC and the Principal responded to this emergency situation and decided to organize Covid-19 awareness programs, seminars and relief distribution. For this purpose the Principal of the College decided to involve IOAC members, local teachers, NSS Programme officers and volunteers, NCC units, Students' representatives, Head of office staff, representatives from local communities and local administrations. The objective was to smoothly conduct and supervise the implementation of the various awareness programmes taken from time to time to make the local people aware of precautions needed to be taken to remain safe and protected from the deadly virus. A good number of awareness programs, poster making program, quiz competitions, awareness rally, seminar etc. were organized through the active involvement of various bodies and units of the college and local people. This shows a good practice of decentralization and participative management. 2. Covid-19 Relief Distribution and organization of Relief Camps: Due to the corona pandemic situation, many local villagers in Belda failed to make their ends meet due to the prolonged lockdown and closing of commercial activities. There was also the problem of migrant laborers. In this situation to help the local people, on the recommendation of the IQAC, a committee was formed by the Principal consisting of IQAC members, Senior teachers, Programme officers of NSS and NCC units, Head of Office, Representative from students, representative from local Panchayet body. A Covid-19 relief fund was created by the Principal with contributions from the employees. A Relief distribution camp was organized by the college inside the college premises. Voluntary services were rendered by distributing relief, food, medicines and essential materials to the local villagers. The relief camp was successfully conducted with the active participation of teachers, office staff, students, and volunteers of NSS units. Many of our students were actively involved in distributing relief materials in their locality maintaining Covid-19 Protocols with the active help of college authority. Some of our students also rendered their services to the corona affected people by helping them to get medical treatment and other essential requirements. It would be worthy to note that the college has collected contributions from all its employees and made a donation of Rs. 1,25,000/- to the Chief Minister Relief Fund. Also the College has spent more than fifty thousand rupees towards various relief works.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1.Online admission process is being run through the use of Student Module of Office Management Software. 2. Merit List is published on College Website. 3. Reservation rules are strictly followed. 4. Admission is done on the basis of Merit. 5. For Admission rules and regulations of the Affiliating University and the Government of West-Bengal is thoroughly followed. 6. Considering the pandemic situation, tuition fees and admission fees for all students were waived off in all streams for all courses.

Industry Interaction / Collaboration	1 (one) MOU have been signed with Prabhat Kumar College, Contai on 1st August 2019. 1 (one) MOU has been signed as a Training Partner under FoSTaC in West Bengal, effective from 10th January 2020.
Human Resource Management	Training for both Teachers and Office Staff was organized respectively. For faculty members a one-day training on Application of LMS and Online Teaching Tools was organized and a two-day training programme on "Website Uploading, Online Form Fill-up system" for office staff. 2. Faculty members were motivated to participate in Faculty Development Programmes. 3. Use of Teachers Diary for Self-Appraisal of the Teachers. 4. Regular webinars, e-conferences Workshops are organized by the Institution for the enrichment of the Faculty members and students. 5. Keeping in mind about the fitness of members of Staff, the college has a well equipped Gymnasium with a qualified Instructor. 6. Psychological Counseling cell offers emotional support and strength to the members of staff and students, especially during Covid-19 outbreak, when the psychological health of the stakeholders witnessed severe crisis. 7. Health Unit provides timely treatment to the staff and students when they feel unwell. 8. Anti-Ragging Committee and Grievance Redressal Cell offer timely support and assistance to the students and staff when required.
Library, ICT and Physical Infrastructure / Instrumentation	1.The Central Library is fully automated with the installation of SOUL -2 Integrated Library Management software. 2. Library offers access to e-journals and e-books to its students and members of staff through INFLIBNET. 3. Library users avail OPAC (Online Public Access Catalogue) facility. 4. The college is equipped with ICT facilities, which includes Smart Classrooms. Departments have LCD Projectors along with Laptops for enhancing the Teaching-Learning process. 5. The internet bandwidth has been increased from 50 Mbps to 100 Mbps. 6. Construction of the 3rd floor of the G Plus 5 Building was initiated to cater to the needs of the students.
Research and Development	1.Meetings of the research Committee are regularly held. 2. Teachers are

	encouraged to present papers in Seminars or Research proposals to Funding Agencies. 3. Teachers are given incentives for receiving awards and recognition. They are encouraged to pursue Ph.D works. 4. A few Teachers were provided seed money for presentation of paper in Seminars and Workshops. 5. Teachers were also encouraged to participate in Online Orientation programmes, Refresher courses as well as FDPs/STCs.
Examination and Evaluation	1. The examination and evaluation process is guided by the rules and regulations of the affiliating University. However, for assessing the progress of the learners the College takes help of Internal Assessment, Students Seminar, and Field Study etc. 2. Since March 2020 to December 2020, all examinations, evaluation as well as assessment were taken online as per VU guidelines. 3.The teachers of the College are actively engaged in the evaluation process of the University as Paper setters, Examiners, Head-Examiners, Reviewers, Moderators etc. 3. The College has set up a separate Examination Cell for Post-Graduate Departments. 4. Tutorials in offline online mode as well as online class tests, mostly MCQ based objective tests/short answer type, quiz, student seminar etc. was conducted through Whatsapp, chatbox, email, zoom video conferencing and Google Workplace (Google classroom, GSuite video conferencing, GMeet Chatbox, Google Forms, Google Sheets etc.) for both UG PG courses.
Teaching and Learning	Workshops, seminars, webinars and regular use of ICT in the classroom contribute to the enhancement of Teaching-Learning experience in the College. 2. Lectures as well as webinars on Covid-19 awareness, environmental consciousness and sustainability, gender sensitization, ethics and morality are regularly arranged. 3. Due to the emergence of pandemic situation from March 2020, teaching and learning process has been continuing in online mode (Zoom, Google Classroom, Google Meet, e-mail, WhatsApp, Audio conference etc). 4. Tutorial classes and remedial coaching are provided to the slow-learners while

	advanced-learners are supplied with advanced study materials in both offline and online mode . 5. The Faculty members are encouraged to update their knowledge through their participation in Seminars, Webinars and Conferences. They are also encouraged to pursue Research work. 6. Depending on the performance of the students in online class-tests, the drawbacks of the students are identified and suggestions are given for improvement. 7. The College focuses on experiential and participative learning.
Curriculum Development	As the College is affiliated to Vidyasagar University, there is very little scope for Curriculum Development from the part of the College and the College implements the curriculum designed by the University. 1.Senior faculty members who are part of the Undergraduate Board of Studies of the Affiliating University or Postgraduate Board of Studies of the College function for Curriculum Development through their participation in Workshops organized by the University for revision and restructuring of the Curriculum. 2.The College includes field work, industrial visit and educational excursion at both Undergraduate and Postgraduate levels to enrich the curriculum. 3.Different departments offer Add-on courses, the syllabus of which are designed by the Faculty members of the College. 4.Teachers try to enrich the curriculum by involving the students in project work, group discussions, Students Seminar, Wall Magazine preparation, online quizzes etc.. 5. Due to Covid-19 outbreak and total transition from offline to Online mode of teaching from March 2020, syllabi of the different courses were reduced and teaching has begun to be conducted online through Google classroom, Google meet, Zoom, Skype etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All decisions regarding planning and development taken by the IQAC and by the Governing Body are preserved electronically in the computer. e-Tender regarding development works are uploaded on website regularly.

Administration	The following important administrative activities are done: tally entry, e-tendering, online notification in website. College management system is used for the smooth operation of the Circulation of all important notifications are maintained through website, sms, whatsapp, email etc.
Finance and Accounts	Salary of the teaching and non-teaching staff is maintained through WBIFMS software. Salary of casual staff and other party payments are made through NEFT.
Student Admission and Support	'Office Module' software is used during admission procedures of UG and PG levels. Students fees collection, maintenance of student's profile, creation of admit card for PG entrance test, printing of mark sheets are done through the use of software. Students Merit List is prepared by software and published on website. Data verification for all kinds of scholarships under schemes like Kanyashree/SC/ST/minority is done online.
Examination	All information regarding examination duties of the teaching cum non-teaching staff is circulated through WhatsApp. Since March 2020, all internal assessments as well as internal evaluation for both PG UG courses were taken in online mode. All examination notifications are given to the students and teachers through sms and in WhatsApp student's group. 'Student Module' software is used during examination processes, such as in entering examination marks in the computer, and therefrom computer-generated mark sheets are taken out. E-mark sheets are preserved in the cloud. Mark sheets are generated electronically in the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Lipika Mandal	For presenting paper in One Day Interdiscip	Nill	5000

		linary Online International Conference ON E NVIRONMENTALCHA NGES, BIODIVERSITY AND SUSTAINABLE RESOURCE MANAGEMENT ORGANIZED BY SANTOSH BHIMRAO PATIL ARTS, COMMERCE AND SCIENCE COLLEGE, MANDRUP Thursday, 10			
2020	Dr. Asit Panda	For presenting paper on "Impact of the Pandemic Covid-19 on Formal Education in India: Deepening the Digital Education Divide" in One Day online Inte rdisciplinary International Conference on "Recent Trends and Issues in Social Science Science Tow	Nill	5000	
2020	Kuheli Singha	For attending International Webinar on "Literary Theory: Narratology and Cultural Studies" organized by Sri S. R. N. M. College, Tamil Nadu on 18th June 2020.	Nill	500	
2020	Dr. Balaram Das	For Participation in the 2-Day international Webinar on "Recent Trends	Nill	1000	

Year					
		In Nanomaterials Nanobiomaterials (Rtnn)" organized by Narajole Raj College on 14th 15th June, 2020.			
2020	Dr. Balaram Das	For Participation in the One Day International Virtual Conference on"Recent Trends in Plant Genetics and Genomics" Organized by VIT School of Agricultural Innovations Advanced Learning (VAIAL)on 7th July, 2020.	Nill	500	
2020	Dr. Arnab Ghosh	For attending in the "Special Techniques in Electron Microscopy for Material Science Applications STEM-2020" online seminar held on 6th-7th November, 2020, jointly organized by CSIR-IMMT, Bhubaneswar IIT-Bhubaneswar EMSI, East Zone, Kolkata.	Nill	500	

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2020	Training on the Application of LMS and Online Teaching Tools	Nil	16/12/2020	16/12/2020	87	Nill
2020	Nil	Training Programme on Website Uploading, Online Form Fill-up system	09/01/2020	10/01/2020	Nill	12
2020	Training on How to Use Virtual Classroom	Nil	13/02/2020	14/02/2020	82	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme on Management of Skill Development at Higher Education, organized by National Institute of Educational Planning and Administration (NIEPA) (Deemed to be University) 17-B, Sri Aurobindo Marg, New Delhi-110016	2	09/12/2019	13/12/2019	5
UGC SPONSORED REFRESHER COURSE AT LNIPE GWALIOR	1	06/10/2020	19/10/2020	14
Refresher Course in Mathematics	1	18/11/2019	30/11/2019	13
98th	1	01/12/2019	24/12/2019	24

Orientation Programme				
One Week National level e- Short Term Training program on "Developing MOOCs: Need of an Hour", jointly organized by Google classroom Moodle cell and Department of Electronics Communication Engineering, Parul Institute of Technology, Faculty of En	1	28/12/2020	02/01/2021	5
UGC-Sponsored One Week Workshop on "Research Methodology" organized by UGC-HRDC, Jamia Millia Islamia, New Delhi	1	17/12/2020	23/12/2020	6
UGC-Sponsored Short Term Course on "e-Content Development" organized by UGC-HRDC, Ranchi University	1	25/11/2020	01/12/2020	7
ONLINE SHORT-TERM COURSE ON HUMAN RIGHTS, HRDC, KUMAUN UNIVERSITY, NAINITAL	1	09/09/2020	15/09/2020	6
Online Mode for University and College Teachers Seven Day Faculty Development Programme (FDP) in Online Mode for University and College	1	26/05/2020	01/06/2020	5

Teachers on the theme "Gender Concerns in Education" organized by the Centre for Women's Studies, Dibrugarh Univer				
5 DAYS FACULTY DEVELOPMENT PROGRAMME GUJCOST Sponsored e-STTP on ""Developing MOOCs: Need of an Hour" ORGANIZED BY GOOGLE CLASSROOM AND MOOC CELL, DEPT OF COMMUNICATION AND ELECTRONICS TECHNOLOGY, PARUL UNIVERSITY,GUJARAT, INDIA	1	28/12/2020	01/01/2021	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Facilities available to faculty members include GPF scheme, easy loan from Belda College Cooperative Credit Society, Quick PF Loan facility, Firstaid/health check up,maternity leave, Medical leave/casual leave/compensatory leave, Free Annual Excursion,Sponsorship for presenting papers in semi nars/conferences/webinars etc. Incentives for	Financial support to an employee for medical treatment was provided when he faced a street accident while being on duty. Other facilities given to office staff include GPF scheme, easy loan from Belda College Cooperative Credit Society, Monetary Help for Children's Education and medical treatment, Puja Bonus, Puja Advance,Quick PF Loan	Welfare schemes available to the students include Annual Excursion at subsidized rates, Scholarships and freeships from Govt. and non-govt organizations, concession in tuition fees, student aid fund, Health Unit, Canteen, Hostel, pure drinking water, free Wi-Fi etc.

| pursuing Ph.D., Help for inclusion in West Bengal Health Scheme. | facility, Firstaid/health checkup, maternity leave, Medical leave/casual leave/compensatory leave, Annual Excursion etc. | |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and External financial audits are conducted regularly. The Head Clerk, Accountant, Cashier, Bursar and the Principal check the cash book and passbook regularly. A finance committee comprising internal and external members reviews the financial position and its implications for various purposes. The Statutory Auditor engaged by the Higher Education Department, Govt. of West Bengal visit the college and verify the accounts, bills, vouchers, resolution etc. and submit the report to the College Authority and to the Government of West Bengal. For the financial year 2019-20 external audit was delayed due to the pandemic and conducted in the month of December, 2020.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Arun Roy and Associates	21000	Development
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6.4.3 – Total corpus fund generated

6015984

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Internal Audit Team formed by the Principal
Administrative	No	Nill	Yes	Internal Audit Team formed by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is an unregistered Parent-Teacher Association in the college. However, regular interactions are held between the parents and the teachers within the department in the departmental Parent-Teacher meeting. One parent is also a member of the IQAC and participates in the policy making for the quality assurance and enhancement in the college. Feedback and suggestions are collected in every academic session from the parents for the improvement of the institution. Accordingly, the college tries to implement them. Many parents participate in the cultural programmes organized by the College. Some of the parents contributed to the development of physical infrastructure. Mr. Tarashankar Bandopadhyay, parent of Sathi Bandopadhyay (Department of Sociology) donated one Aquaguard in front of Ambedkar Bhaban, Belda College to meet the requirement of purified drinking water of the students. Mr. Shaktipada

Jana, parent of Mr. Krishnendu Kr. Jana donated one Almirah for fulfillment of the infrastructure requirement of NSS Units. Mr. Gourishankar Patra, parent of Mr. Sanjit Patra, student, Department of Geography donated one Aquaguard in front of IQAC, Belda College.

6.5.3 – Development programmes for support staff (at least three)

1. Support staff are given training for the use of Computer. 2. Support staff are provided financial assistance for medical treatment by the College. 3.Support staff are given training on certain aspects of the College Management System, like the admission process. 4. Puja Advance and Puja Bonus are given to them. 5. During the COVID-19 lockdown period relief was given to them.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post-Accreditation Initiatives: 1. Appointment of 40 permanent Teachers in the post of Assistant Professor. 2. Construction of 3rd floor of the G plus five storied college building. 3. Introduction of Online Teaching-Learning. 4. Registration of Alumni Association with effect from 6th March 2020 has been done (Registration number-S0011428 of 2019-2020). 5. ISO certification of the Institution has been done. (ISO 9001-2015 dated 02/07/2019). 6. Pending AQARs were submitted following the revised and latest guidelines of NAAC within the 2nd week of March 2020. 7. Online Feedback system for all the stakeholders has been introduced. 8. Formation of Waste Management Cell.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Seminar on New Modalities of Assessment and Accreditation by NAAC	22/01/2020	22/01/2020	22/01/2020	120
2020	Academic Administrative Audit	20/01/2020	20/01/2020	22/01/2020	158
2020	Green Audit	11/02/2020	11/02/2020	11/02/2020	36
2020	Two-Day International Conference on 'Coping with COVID 19: Sustainable Living in the Era of	15/06/2020	15/06/2020	16/06/2020	155

	Pandemic (E-COEXIST 2020)'				
2020	7-Day International Webinar Lecture Series on Addressing Multiple Jeopardies in the Era of Pandemic	24/06/2020	24/06/2020	30/06/2020	305
2020	National Webinar on "COVID-19 and Its Impacts: A Scrutiny from the Desk of Social Science"	29/09/2020	29/09/2020	29/09/2020	297
2020	One Day State Level Seminar on Promotion of Environment-Friendly Practices Necessity of Green Audit in HEI's	22/02/2020	22/02/2020	22/02/2020	87
2020	Kedar Memorial Lecture Series was organized	24/02/2020	24/02/2020	07/03/2020	780
2020	Training on the Application of LMS and Online Teaching Tools for faculty members	16/12/2020	16/12/2020	16/12/2020	87
2019	Online and Offline Feedback collection from all the Stakeholders and analysis	01/09/2019	01/09/2019	30/09/2020	1001
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture Series on 'Gender Sensitization and Changing Mindset' by Prof. Bula Bhadra organized by IQAC, NSS, Women's Cell ICC on Google Meet	27/06/2020	27/06/2020	25	65
Celebration of International Women's Day on 'I am Generation Equality: Realizing Women's Rights' organized by IQAC, NSS, Women Cell & ICC, Belda College.	08/03/2020	08/03/2020	15	25
Inaugural Self Defense Programme Swayam Siddha for Women organized by IQAC, NSS, Women Cell & ICC, Belda College.	08/03/2020	08/03/2020	15	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. 14-day observance of Swacchata Pakhwada. 2. Cleaning Drive and Environment Awareness Rally in Binonandapur Gram, Panchya Ashrampara, Chotomatkatpur. 3. International Day of Biological Diversity (22nd May) and Earth Day (22nd April, 2020) was celebrated 4. One Day National Level Seminar on 'Environmental Hazard: A Global Scenario' on 17th November, 2019 5. One Day State Level Seminar on 'Environment Survey, Green Audit and Energy Management' 5. Two Day International e-conference e-CoExist 2020 on 'Coping With Covid-19: Sustainable

Living in the Era of Pandemic'. 6. One Day National Level Webinar on 'Covid-19 Pandemic: Nature's Teaching to the Mankind'. 7. One Day National Level webinar on 'Addressing Environmental Crisis in the Anthropocene: Moving Towards Sustainability Through Innovative Practices' 8. Waste Collection Drive organization and Segregation of Solid Waste in the adopted village of Mahammadpur Ashrampara. 9. Online Awareness Camp on 'Fight Against Covid-19' (1st June, 2020) along with webinars and online health awareness programmes. 10. On the occasion of World Environment Day organization of the best Environmental Slogan Writing Competition on 'Time for Nature' 11. Awareness Quiz on World Ozone Day, 2020 on 16th September 12. One Day National Webinar on 'Covid 19 Its Impact: A Scrutiny From the Desk of Social Science' 13. Pledge Programme on 'Need Solidarity Not Stigma' and 'Stop Smoking' during Covid-19 lockdown period 14. Drawing and Essay Writing Competition on 'National Unity Day' on 31st October, 2020. 15. iGOT State Level Online Training and Orientation Programme on 'Awareness and Prevention Measures on Covid-19' on 8th May, 2020. 16. State Level Webinar on 'Lower Ganga Delta and Estuaries' on 11th June, 2020 (10:30 am to 5 pm). 17. Cleaning Drive and Plantation programme at the adopted village Binodpur was on 3rd July, 2019, in Keshiary More, Belda on 27th July, 2019. 18. Regular and quality Audit on environment, energy and waste management practices are carried out by the institution. 19. The college has pledged to measurably reduce plastic footprints in the campus, making the campus 'Plastic free zone.' 20. The college has sanitized the campus and classrooms during the pandemic period and is trying to keep the campus clean, safe and hygienic by maintaining all Covid-19 safety protocols. 21. Rainwater harvesting is another eco-friendly initiative that measurably reduces the dependence on ground water and electricity. 22. Two eco-friendly green generators are installed in the college campus to reduce carbon emission and noise pollution. 23. Vermi-composting procedure is used as a biodegradable method for waste management. 24. The solar panels produce electricity to the tune of 12 KWH X 300 which equals to 3600 KWH per year. The percentage produced by solar panel is 8.35 per year.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	25
Ramp/Rails	Yes	34
Rest Rooms	Yes	15
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	16/09/2019	2	Training Programme on Career Counselling and	Awareness on the importance of career counseeli	350

					coaching for entry into sevices	ng and guidance for entry into government services (Organized by TARGET Gr Career Counselling Cell, Belda College)	
2019	1	1	15/07/2019	14	'Aranya Saptah' through NSS	Tree plantation and raising environmental awareness among the rural people in the adopted villages such as Binodpur, Ashrampara, Madhya para and Deuli.	255
2019	1	1	08/01/2019	15	'Swacch ata Pakhwada'	Awareness Camp that includes cleanliness, Plantation and street play by the NSS volunteers villages such as Binodpur, Ashrampara, Madhya para and Deuli.	180
2019	1	1	21/08/2019	1	Awareness Campaign on Malaria	Awareness campaign has been organized by the	170

						NSS volunteers for the local people and staff on diseases like malaria, its symptoms, preventive measures etc.	
2019	1	1	28/08/2019	1	Awareness Campaign on Vector-borne Diseases	Awareness campaign has been organized by the NSS volunteers for the local people and staff on symptoms, causes and issues related to diseases resulting from infection transmitted to humans by blood feeding anthropods etc.	150
2019	1	1	12/01/2019	1	World Aids Day Celebration	AIDS Awareness programme and rally, Seminar, Magic show by NSS units of Belda College for creating	170

						awareness among the local people, migrant labour to fight against HIV/ AIDS in associ ation with BMOH, Nar ayangarh Block and CMOH, Paschim M edinipur.	
2020	1	1	26/02/2 020	1	Training Programme cum One- Day State Level Seminar on 'Promo ting Career Awareness on Prospects of Govern ment Jobs'.	Awareness on import ance of coaching programme s for entry into services organized by Career Counselin g Placement Cell IQAC, Belda College.	134
2020	1	1	24/05/2 020	1	Awareness Campaign on Covid-19 Hand Sanitizer Distribut ion	Distrib ution of hand sani tizers among the villagers and orienting them about Covid 19 precautio nary measures and protocols	200
2020	1	1	26/05/2 020	3	Rendering voluntary services	The vol unteers of NSS Unit dist	180

| 2019 | 1 | 3 | 19/11/2019 | Nill | Vermin composting | Distribution of bio fertilizar to enhance Zero Budget Natural farming among the villagers of neghbouring villages of the college | 52 |

by distributing relief, cooked food, medicines and essential materials among the villagers. | ributed relief among the villagers of Asrampara, Madhyapara, Deuli, Binodpur. They also extended their voluntary services at COVID quarentine centres, COVID affected patients and safe homes during Covid-19 pandemic situ

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct: Handbook for Students, Employees Visitors	01/07/2019	A meeting was organized involving various stakeholders to make them aware of different kinds of rules and regulations introduced by the college regarding ideal behavioral practices.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
ICPR Sponsored Periodical Lecture Programme on 'Moral Values Technology in the 21st Century' organized by the Department of Philosophy, Belda College	12/02/2020	12/02/2020	70
One-Day State Level Webinar on 'Ideas of Swami Vivekananda on the Responsibilities of Youth Towards Society' organized by NSS Unit, Belda College NSS RD, Kolkata	13/09/2020	13/09/2020	85
Celebration of International Yoga Day by NSS Units and NCC, Belda College	21/06/2020	21/06/2020	175
One Day National Webinar on 'Yoga Its Relevance in Present Scenario' organized by NCC, Belda College the Department of Physical Education	21/06/2020	21/06/2020	90
'Role of NSS Volunteers for the Development of Society in this new Normal'	24/09/2020	24/09/2020	85
Ekta Diwas	31/10/2019	31/10/2019	210
Fit India Movement	14/09/2020	20/09/2020	170
Ek Bharat Sresth Bharat	05/02/2020	12/02/2020	52
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The initiative of low firewood practices, especially in the college canteen has helped in reducing carbon content to a great extent. 2. The Save Paper Campaign has been largely efficient in saving paper among the students and staff. 3. Plantation of a large number of saplings, especially on 5th June and through different environmental campaign by NSS is a moving step in going green and maintaining an eco-friendly Green campus. 4. More use of LED bulbs instead of incandescent and CFL bulbs in a partial block of the college campus have

significantly reduced the usage of energy consumption. 5. There have been plans to ensure carbon neutrality in the college campus through Vermin-composting and Solar panel. 6. The institute ensures restricted entry of automobiles and promotes more use of bicycles and battery-powered vehicles (e-rickshaws). 7. The college is equipped with a more walkable and pedestrian friendly pathways. 8. The college has pledged to measurably reduce plastic footprints in the campus, making the campus tobacco free and 'plastic-free' zone. 9. The campus promotes green infrastructure on campus, with pen spaces and natural landscapes for physical, mental and spiritual healing of the stakeholders. 10. With the view of cultivation of medicinal plants, a garden called 'Sushruta Uddan' was created, with around 40 herbal/medicinal plants tagged with their biological nomenclature. 11. Rainwater harvesting is another eco-friendly initiative that measurably reduces the dependence on ground water and electricity. It involves the collection of water that has fallen and is collected from the roof and subsequently stored for later use. 12. The use of clay pots and paper cups for tea in the college canteen is one of the eco-friendly initiatives. Clay pots as well as paper cups are biodegradable, eco-friendly, sustainable as well as healthy. 13. The use of Sal-leaf plates for meals for the students and staff in the college canteen has been another eco-friendly initiative. 14. The use of Solar energy is one of the eco-friendly initiatives which has remarkably reduced the operating costs in the college campus. Solar has been successful in providing a great source of reliable energy.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-I Student and Faculty Enrichment Programmes GOALS To help both the Teachers and the students broaden their skills, as well as their understanding of their field of interest. To allow Teachers and students to attain new knowledge on the latest developments in their own disciplines as well as on contemporary issues. To develop their interaction skills, rational faculty and public speaking abilities and prepare them for all round development. To offer both students and teachers the opportunities of being benefitted from alternative mode of having discussions on academic issues in the absence of the conventional face to face mode. CONTEXT Due to the sudden outbreak of COVID-19 pandemic, the institution has been compelled to shift from holding conventional mode of discussions on academic issues through seminars, conference, workshops, special lectures to virtual platform for the same purpose. National International level Offline and Online seminars on academic related issues i.e., to supplement traditional curriculum-based teaching were conducted to ensure uninterrupted allround learning enrichment of students and teachers. Furthermore, the unexpected extension of lockdown had not only brought forth a sudden shift in the entire Teaching-Learning process, it has simultaneously deprived students from enjoying their college life and being physically present in the college campus. Consequently, to motivate students, to make them feel an integral part of the college, several activities in addition to academic have also been organized. THE PRACTICE International, National State level webinars on Academic issues, Awareness Programmes related to COVID-19 pandemic, Mental wellbeing, Environmental issues, Gender Sensitization and imparting strengthening moral values where eminent experts from across the globe and country shared their expertise were organized for all the stakeholders of the college. Joint collaborative webinars, online Essay writing competitions were conducted involving Bangladesh Open University, Dhaka, Bajkul College, Basanti Devi College, NSS NCC UNITS. Special care was taken to keep the students physically active during this lockdown period. In this regard International Yoga Day was celebrated virtually on 21st June 2020, where Mr. Sukumar Pradhan, Principal, Yoga School of Contai Yoga Instructor, Athilagari, conducted 45 minutes session imparting valuable lessons on the

importance of yoga and exercise during this pandemic situation. To give the students an experience of relishing their college days, to understand their experience of this present situation, to provide them an opportunity to show their aptitudes to nourish their talents, numerous cultural, academic and extension activities were organized in the form of Online Poster Making competitions where students were given a prescribed format and a deadline according to which they were asked to click a clear picture of their essays or drawings and send them online in the given e-mail id. All the webinars were conducted through reliable web platforms, primarily through Google Meet Platform, Zoom which were live streamed on the Belda college YouTube channel and then later posted on the Belda college official Facebook page especially for those who were unable to be present, to increase their probability of accessing and participating in such activities. Records of all the activities are kept in both online and offline mode. EVIDENCE OF SUCCESS Total 23 (twenty-three) webinars were organized in the online mode and 9 (Nine) Seminars/ Special lectures were organized in offline mode. More than 2500 students from the college participated in the webinars and seminars Students and Teachers became more accustomed with this new mode of interactive platform. PROBLEMS ENCOUNTERED The major problems encountered were poor internet connectivity and ICT infrastructural constraints faced by many students and teachers residing in the remote areas. BEST PRACTICE-II Updated College Website Social Media Network GOALS In order to keep the communication system clear, reachable and student friendly during this sudden extended lockdown period. To transform the college notice board into e-notice board, which can be easily accessed by all the stakeholders of the college. To provide timely, engaging, and updated current information regarding college related activities like admission process, examination notification, University form fill up, Academic calendar, Seminars/Webinars to all the stakeholders of the college and community. To provide additional support to the college website through the college official Facebook page, twitter page and YouTube channel CONTEXT During the Pre COVID-19 period where the conventional offline mode was applicable, students would get information from the college notice board. However, with the sudden and extended period of lockdown such provision was disrupted. Consequently, in order to keep the communication system clear, reachable and specifically student-friendly during this sudden extended lockdown period, special care was taken to keep the college website and other official social networking sites like Facebook page, YouTube channel, twitter page updated with all the information, Notice regarding college, department and University activities. THE PRACTICE It was made sure that all the students and other valuable stakeholders are kept informed regarding all the upcoming activities, Programmes, examination and admission related information. Additionally, to support the college website, an official college Facebook page, twitter page and YouTube channel have been opened to disseminate all vital information to the stakeholders, especially the students. College programmes, webinars are live streamed in these social media platforms to extend support to students and increase their chance of accessibility to participation in various college activities, so that no students are left out from this new remote learning system. The entire process of updating the college website and official college social networking sites is done by a dedicated team comprising of teaching faculty and office staffs. EVIDENCE OF SUCCESS Majority of stakeholders of the college has been reached through e-notice boards of the updated college website and other dedicated official social networking sites. Students especially responded to the dedicated official social networking sites of the college by subscribing to the channel, following the college related page. Very few students visit college campus to seek information at present lockdown situation. PROBLEMS ENCOUNTERED Lack of a good Internet connection strength and recurring incidents of power cut in college area cause some delay to update certain information through the e-notice board. Lack of sufficient transport

facilities due to pandemic situation caused hindrance in the collection of data by the social media cell from college office for timely uploading.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://beldacollege.ac.in/document/sub_page/20210828_135721.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Belda College aims to transform itself into a centre of excellence in the arena of higher education and strives towards the holistic development of the young learners basically coming from weaker sections of the society. Located in a rural setting, Belda college since its establishment in 1963 has played a pivotal role in providing opportunity and quality education to its immediate rural community members. Due to the sudden outbreak of Corona virus followed by the extended lockdown of all educational institutions and with the vision and mission of continuing to impart knowledge to the first-generation learners of Belda and adjacent rural areas, the college in this year has introduced certain new certificate courses, conducted extension activities to cater to the immediate needs of the pandemic affected people and implemented certain reforms practices in its Teaching learning Evaluation system during this session: Since the college is located in a tribal belt special the college is committed to empower the marginalized people through providing them quality education and enhancing their employability developing skills. To fulfill this commitment the college has introduced certain certificate courses like Horticulture, Mushroom Cultivation, Folk Santali Dance, Chhau Dance, Dairy technology. These courses are aimed at empowering the socio-economically marginalized people in the surrounding neighbourhood. Social Responsibility: The college has been active in extending support during COVID-19 lockdown period towards the local neighbouring community. Awareness Programmes in the immediate neighbourhood communities have been organized through miking leaflet distribution. On 9th October 2020, Belda college arranged a programme in its campus for distributing relief items (rice, pulses, cooking oil, one packet of soy bean, 1 packet biscuit) protective gears (1 mask, 1 bottle sanitizer, 1 Dettol soap bar) to the residents of the neighbouring 3 villages namely, Asram Para, Bandh Para Deuli Maddhya. The Block Medical Health Officer of Belda, Dr Ashish Kumar Mondal graced the occasion and delivered a lecture on the preventive measures to be taken during COVID-19 pandemic in local language. About 500 local residents were provided with the relief safety kits were educated on all the vital COVID-19 protocols to be maintained in order to stop the spread of the virus. The programme was telecasted on 'Update Bangla News' channel. Online classes were arranged on a regular basis. Care was taken to continue the newly introduced remote/online teaching learning and ensure maximum participation of students. Consequently, during the initial phase of lockdown only 2 classes per semester per day were conducted keeping in mind the infrastructural issues faced by our students. To supplement traditional classroom teaching and online/remote teaching, National and International Level seminars/webinars were organized in collaboration with other esteemed institutions for all round development of the students. Secondly, to keep students morally psychologically uplifted, physically fit and impart value education, the college continued programmes on moral education, psychological counselling, yoga training in online mode. In the offline mode, offline National/State Level Seminars/Lectures were organized by various departments. Extension activities were also organized.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To go for the 3rd Cycle of Assessment and Accreditation by the NAAC. To complete the construction of the 4th floor of G plus 5 storied building. To set up one Research Centre for Science and Natural Science one for Humanities Social Science. Extension of the PG Building and introduction of a few more PG courses. Proposal sent to the Govt. of West Bengal for allotment of Fund towards construction additional administrative Building. To establish linkage or MOU with reputed international institutions. To participate in the NIRF ranking process. Organization of more webinars, e-workshops etc by the Departments. To procure more Research Grants through faculty members. To organize Quality related program by the IQAC. To attempt for the establishment of an Incubation centre at Belda College. To establish colleges own innovation council with the help of Ministry of Education, Govt. of India.