



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

Belda College

- Name of the Head of the institution **Dr. Chandrasekhar Hajra**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03229255246**
- Mobile no **9475322819**
- Registered e-mail **principal@beldacollege.ac.in**
- Alternate e-mail **hajrachandrasekhar@gmail.com**
- Address **COLLEGE ROAD, BELDA, PASCHIM MEDINIPUR**
- City/Town **NARAYANGARH**
- State/UT **West Bengal**
- Pin Code **721424**

2. Institutional status

- Affiliated /Constituent **Yes**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Vidyasagar University**
- Name of the IQAC Coordinator **Dr. Rakhi Dey Sharma**
- Phone No. **03229255246**
- Alternate phone No. **03229255246**
- Mobile **9830299512**
- IQAC e-mail address **iqac@beldacollege.ac.in**
- Alternate Email address **rakhidey70@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://beldacollege.ac.in/AQAR/AQAR_21-22.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://beldacollege.ac.in/document/sub_page/20221020_223337.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.00	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.75	2015	03/03/2015	02/03/2020
Cycle 3	A+	3.49	2023	01/06/2023	31/05/2028

6. Date of Establishment of IQAC

22/02/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IIQA/SSR submission

NAAC peer team visit & re-accreditation (3rd cycle): result with CGPA 3.49 (A+).

Re-constitution of all sub-committees and cells for facilitating administrative functions of the College.

Organization of Seminars/Webinars & training program for faculty and staff.

Progress in the enrolment and related process of Ph. D. students of Natural Science Research Centre. Initiative for admission of fresh Ph.D. students for the academic session 2023-24. Expansion and upgradation of canteen of the College.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Procurement of books for Central and Departmental Library. Planning for purchase of computer /laptop	Total 883 (Rs.354,707) of books purchased both for Central and Departmental Library. Financial committee approved the budget and Computer and Laptops were purchased.
Organization of training program for teaching and non-teaching staffs	Organized quality related training on IPR, Research methodology & Microsoft Excel
Online feedback collection of all stake holders	Feedback collected, analysed and action taken on the basis of it.
Introduction of Add On/ Value added Courses.	Total 19 such courses were offered by the department in this session.
Upgradation of Examination cell and Nodal Centre.	A dedicated wing with enough room for examination related activity has been assigned.
Syllabus modification in PG departments.	There is syllabus modification in syllabus of the six PG departments has successfully done in this session

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	11/01/2024

14. Whether institutional data submitted to AISHE

Part A

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Name	Date of meeting(s)
Governing Body	11/01/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	23/02/2024
15.Multidisciplinary / interdisciplinary	

Belda College has already initiated undertakings to transmute itself into a holistic and multidisciplinary institution of learning as envisioned by the propositions of NEP 2020. The Institution aspires to contribute towards the overall development of the students and deems the adoption of multidisciplinary approach as a vital component in this regard. The focus is hence extended to imparting knowledge in "scientific," "vocational," and "professional" fields, as well as "soft skills" alongside the specific subject area. The Institution, within the scope of opportunity provided by the Affiliating University, strives to adopt an inclusive frame of learning in order to develop a comprehensive frame of mind in the learners by cultivating intellectual, physical, social, moral, aesthetic and emotional capacities. The Institution presently follows curricula that enable productive conversations across the disciplines. The prescribed syllabi require students of all undergraduate programmes to study Environmental Science. Again, all undergraduate students studying in Honours and General courses including those studying Technology (BCA) are required to undertake Modern Indian Languages (Compulsory Bengali and Compulsory English alternately) as an integral part of the curricula. The fusion of Humanities and Social Sciences with Science, Technology, Engineering and Mathematics (STEM) in undergraduate levels gives a wider exposure to the students and help them broaden their understanding. Our college has infused a credit-based system for the courses it offers and also entails project work in the areas of environmental education. The college organizes and encourages the students to partake in value-based education and activities in the areas of community engagement and service at regular intervals. The current curricula prescribed by the Affiliating University does not leave much scope for flexible innovations, nor includes exclusive credit-based courses and projects in connection with community engagements. The present system offered by the Affiliating University does not provide the flexibility in the curriculum to execute multiple entries and exits at the end of 1st, 2nd, and 3rd years of undergraduate education. The same is expected to be implemented in near future. The Institution aspires to broaden the scope of learning through effective research across disciplines. Alongside the compulsory research work in Environmental Studies, students are encouraged to adopt multidisciplinary approach to discover positive and practical solutions to emergent ecological issues. The Institution's endeavours to promote multidisciplinary research can be cited through the establishment of Research Centre in Natural Sciences that encourages researchers, and faculties to

engage in multidisciplinary research work to encounter the pressing issues and challenges in the present society. The establishment of departments in Languages (Santali, Sanskrit), Literature (Bengali, English), Music, Philosophy, Theatre & Stagecraft, Education, Mathematics, Commerce, Pure Sciences, Sociology, Nutrition, Economics, Physical Education, Professional Course like BCA, Vocational Courses like Software Development, Medical Laboratory Technology and other such subjects induces an environment of multidisciplinary learning system stimulating Indian education and environment. Our Institution thus, within the available scope, cultivates and promotes several good practices like endorsing community engagements and initiating multidisciplinary conversations that might be enhanced with the measures envisioned for implementation in view of NEP 2020 in near future.

16.Academic bank of credits (ABC):

NEP 2020 aims to provide a flexible experience at learning through multiple entries and exits offered that would enable the student to opt in or out of the courses according to their choices. Academic Bank of Credit, as a vital component in executing this flexible model, is introduced to function as a digital repository of the academic credits earned by the students in various courses that they have taken in different HEIs throughout their academic journey. ABC would serve as an authentic central record for checking and citing the credit point of any student at any given point in time. Since our college follows the model prescribed by the Affiliating University, it is not within the discretion of the college to implement the system of Academic Bank of Credits. Hence, there is no provision of ABC within the structure followed at present. The existing system enables the students to carry forward their academic credits from one semester to the next in terms of intra-university domain. The flexible model of multiple entries and exits are not made available to the students of the Institution either. However, the college anticipates the adoption of NEP 2020 norms with a flexible accreditation, to be implemented by the Affiliating University. Faculties of the Institution are being sensitized in this regard. They are also encouraged to introduce innovative pedagogical approaches in the teaching-learning process. As per NEP guidelines, full library access to journals, a fully functional computer lab, and laboratory infrastructure for research work are the college's top priorities. Faculties are encouraged to make use of digital platforms such as SWAYAM, MOOC, NSQF for smooth transition to future programmes, as advised in

NEP 2020. The college understands that these platforms will be of immense value once the NEP is implemented, particularly for Skill Enhancement Courses. Keeping this in view, our college is organizing regular programmes to sensitise the teaching community as well as the anticipated student community of the locality to link Aadhar cards with their Mobile Number since it will be required during registration in the Academic Bank of Credit (ABC).

17.Skill development:

Belda College is committed to fostering a holistic educational experience for its learners. Through a multifaceted approach, the institution aims to instil positive values and equip students with essential life skills. Our initiatives include: Observance of Significant Days: We commemorate important occasions with fervour to raise awareness and promote values. Programs and Seminars: We organize events that facilitate knowledge exchange, critical thinking and personal growth. Integration of Education and Skill Development through Add-On and Certificate Courses: By aligning education with practical skills, we equip students with the competencies they need to succeed. To provide the students with an opportunity to enhance their learning journey, various Departments have introduced through specialized courses as Add-on or Certificate Courses like- Certificate Course in Sanskrit Grammar, Certificate Course on Creative Writing, Certificate Course on Medicinal Food: Science of Food, Nutrition & Self-healing, Add-On course on The Constitution of India: Structural Design and Functional Aspects, Certificate Course on Office Management, Certificate Course on First Aid, Add-on Course on Rabindrik Taal in Association with Vocal Training, Add-on Course in Bio-floc Fish Farming, Certificate Course on Application of Artificial Intelligence (CCAAI) on the Study of Nutrition and Research. VU Prescribed Curriculum: B. VOC courses in Medical and Laboratory Technology, Health Care have been introduced in the academic session 2021-22 which is continuing with increase in student's enrolment. The affiliating University's prescribed curriculum provides provision for skill enhancement through the Skill Enhancement Courses (SEC's) which aim to improve the skill levels of students in domains like cognitive, analytical, employable, communication, social, etc. Industrial visits & Field Visits: As per the prescribed curriculum, various departments of the college organise field visits & Industrial visits for the students. Institution's Innovative Council (IIC): The college has established the Institution's Innovation Council (IIC) which intends to motivate students through webinars,

guidance & trainings to develop their competencies, preparing them for the job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The integration of Indian knowledge systems (IKS) into college education, particularly through the medium of Indian languages and culture, represents a significant step towards reclaiming and revitalizing indigenous wisdom. Belda College, with its commitment to bilingual education and celebration of diverse cultural traditions, stands as a prime example of this progressive approach. By incorporating elements of IKS into its teaching-learning methodology, the college not only promotes regional languages but also fosters a deeper understanding and appreciation of India's rich heritage. The bilingual mode of instruction at Belda College, where courses are taught in both Bengali and English, reflects a conscious effort to cater to students' linguistic diversity while ensuring quality education. This approach not only makes learning more accessible but also promotes the vibrancy of regional languages, a key aspect highlighted in the UGC guidelines for promoting IKS. Moreover, the inclusion of Santali and Sanskrit as mediums of instruction for specific courses like B.A. in Santali and B.A. in Sanskrit further underscores the college's commitment to linguistic inclusivity. While the study of Bengali and Santali literatures adds impetus to the study of regional, tribal and indigenous culture, the study of Sanskrit literature provides vigour to the Vedic ways of learning and disseminating cultural heritage. Most of the PG courses except Bengali are mostly taught in English at Belda College. Vernacular language is followed too as medium of interaction in classrooms. This approach of Belda College gives confidence to rural, semi-rural and first generation learners of the college. Cultural celebrations and events play a pivotal role in fostering a sense of belonging and pride among students. Belda College's observance of various cultural festivals and occasions such as Saraswati Puja, Netaji Jayanti, Welcome Ceremony, Republic Day, Independence Day, National Youth Day, and International Mother Language Day not only adds colour to campus life but also serves as a platform for promoting Indian arts and traditions. Santali Bhasa Vijoy Dibos is celebrated every year by the Department of Santali. The patronisation of Indian classical music and the establishment of a Yoga and Meditation Centre further contribute to the holistic integration of IKS into the college ecosystem. The UGC guidelines provide a comprehensive framework for the incorporation of IKS into higher education

curricula. By mandating the inclusion of IKS courses amounting to at least 5% of the total mandated credits, with the flexibility for students to explore a larger fraction, the guidelines ensure a balanced approach to knowledge dissemination. Moreover, the emphasis on training and orienting faculty members towards IKS through induction programs and refresher courses is crucial for fostering a conducive learning environment. The integration of Indian knowledge systems into college education, as exemplified by Belda College, represents a paradigm shift towards a more inclusive and holistic approach to learning. By embracing linguistic diversity, celebrating cultural traditions, and incorporating IKS into its curricula as prescribed by the Affiliating University, the college not only enriches the educational experience but also contributes to the preservation and promotion of India's invaluable heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At Belda College, learning is more than just acquiring knowledge; it is about preparing students for the challenges of the professional world. Through a dedicated focus on outcome-based education (OBE), the college aims to develop individuals who possess not only academic excellence but also practical skills and competencies. To achieve this goal, Belda College has implemented various initiatives. These include the introduction of add-on/certificate/value-added courses to fill skill gaps and enhance students' readiness for the workforce. These courses offer interdisciplinary learning opportunities and hands-on experiences. A fundamental aspect of OBE is the clear definition of Course Outcomes (CO), Programme Specific Outcomes (PSO), and Programme Outcomes (PO). Students are made acquainted with these outcomes, and their achievement is assessed qualitatively, particularly for those nearing the end of their programs. By aligning curriculum objectives with these outcomes, the college ensures that students are equipped with the necessary knowledge and skills for their chosen fields. Throughout the programme, students are evaluated through Internal Assessments at regular intervals and End Semester Examinations, tutorials, assignments, project work, presentations etc. The outcome is also assessed through the collection of Employer's Certificate from employed alumni. Empowering students is a core principle at Belda College. Regular counselling, guidance, and mentoring sessions provide support to the students in exploring their potential and planning their professional development. Additionally, various certificate courses further enhance students' employability by focusing on industry-specific skills. The college encourages active learning

and critical thinking through activities like debates, discussions, and quizzes. These engagements stimulate intellectual curiosity and improve students' problem-solving abilities. Participation in add-on/certificate courses provides practical exposure in areas like Bee-keeping, Biofloc, Mushroom Culture, Soft Skills etc. Exit form surveys conducted at the end of each program offer valuable insights into students' overall learning experiences. This feedback helps the college continually refine its teaching methods and curriculum to meet students' needs and industry demands. With a focus on employability, Belda College integrates career counselling sessions into its curriculum. Additionally, a variety of curricular and extra-curricular activities contribute to enhancing program outcomes and enriching the overall learning experience. The college also emphasizes experiential learning through activities such as swayam-siddha, yoga, and meditation. These activities promote individual growth and cognitive development. In line with the National Education Policy (NEP), Belda College promotes outcome-based education. By offering certificate courses in emerging fields like Biofloc and Beekeeping, the college adapts to the changing needs of industries and creates opportunities for self-employment. Outcome-based education approach reflects dedication of Belda College to preparing students for success in the modern world. Through a combination of academic excellence, practical skills, and holistic development, the college equips students with the tools they need to thrive in their careers.

20.Distance education/online education:

At Belda College, the shift towards electronic and online medium in education has become essential, particularly in response to the challenges posed by the COVID-19 pandemic. Utilizing our existing digital infrastructure, we have successfully embraced online education, ensuring uninterrupted academic activities and creating an environment conducive to learning. During the nationwide closure of Higher Educational Institutions (HEIs) due to the pandemic, Belda College swiftly adapted to online education. Our faculty members adeptly delivered course content through various online platforms such as social media, emails, Zoom, Microsoft Teams, and Google Meet. Additionally, a wealth of e-content was meticulously curated and made available to students through our college website, enabling continuous learning. Embracing innovation and flexibility, blended learning has become integral to our educational approach. While traditional classroom teaching remains fundamental, we have expanded our offerings to include numerous add-on/certificate courses in online mode,

catering to diverse learning preferences. Departments continue to organize webinars, special classes, and evaluations online, enriching the overall learning experience. The integration of various Information and Communication Technology (ICT) tools, including Google Workspace, YouTube, PPT presentations, virtual classes, and INFLIBNET, has significantly enhanced the effectiveness of our online learning initiatives. Hybrid learning, which combines technology with face-to-face instruction, has emerged as a dynamic pedagogical approach, fostering student engagement and interaction. Aligned with the National Education Policy (NEP) 2020, Belda College has implemented several best practices in distance education and online learning. Notably, we serve as a study centre for distance education courses offered by Netaji Subhas Open University thereby expanding access to higher education. The study centre of Netaji Subhas Open University (NSOU) has offered students scope of pursuing five U.G, eleven P.G., two certificate and two diploma courses through distance mode of learning. Almost 980 students appeared for different examinations in this center. Admission and examination related all activities are performed in online mode both in distance education and regular UG and PG courses of Belda College. Recognizing the importance of teacher training in facilitating effective online education, Belda College prioritizes professional development opportunities for faculty members. Moreover, we encourage students and faculty to utilize platforms such as SWAYAM, DIKSHA, and YouTube for content creation and consumption, fostering a culture of self-directed learning. The installation of Lecture Capturing Systems facilitates the creation of high-quality e-content, enhancing the learning experience for our students. In addition to academic endeavours, Belda College organizes doubt-clearing classes, online seminars, and motivational talks, promoting holistic development and fostering a sense of community among students and faculty members. These initiatives underscore our commitment to nurturing well-rounded individuals equipped with the skills and competencies needed to thrive in a digital age.

Extended Profile

1.Programme

1.1

32

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **3936**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **1346**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **912**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **126**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **69**

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	32
Number of courses offered by the institution across all programs during the year	

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Data Template	View File

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Number of students during the year	

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File Description	Documents
Data Template	View File

3.2	69
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	67
Total number of Classrooms and Seminar halls	
4.2	829.15
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	167
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Belda College, a Government-aided institution affiliated with Vidyasagar University, strictly adheres to the curriculum and Academic Calendar prescribed by the affiliating university. The college emphasises effective curriculum delivery, strategic planning, and flexibility for students through various initiatives.

At the beginning of each academic session, the Academic calendar is prepared under the supervision of the IQAC & Academic Subcommittee, aligning with the given university's schedule, and is made available on the college website and notice board. The routine committee formulates and distributes the Time Table (UG & PG), displayed both on the college website and on notice boards.

The Principal, coordinator, IQAC, and Academic Subcommittee meet to strategize curriculum implementation, including scheduling

Internal Assessments, evaluation methods, teaching-learning approaches, and the incorporation of relevant Add-on/Value-added courses. Departmental Heads, in consultation with faculty, create departmental routines, ensuring coordination with the master routine.

The Teaching-Learning process employs traditional lectures and ICT tools like projectors and laptops, coupled with well-equipped laboratories. Seminars, webinars, special lectures, projects, quizzes, presentations, group discussions, fieldwork, and industrial visits complement the overall process.

Continuous evaluation, including mock tests, internal assessments, projects, and competitions, is documented and stored electronically. The college aligns activities with the Academic Calendar, conducting Internal Assessments for UG & PG Programs. Class tests identify students' learning pace, leading to specialized care through remedials & tutorials.

To foster academic and cultural growth, the college organizes student seminars, quizzes, poster presentations, and publishes e-magazines and wall magazines, ensuring a holistic development approach.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Belda College is affiliated to Vidyasagar University. Prior to the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' in accordance with the academic calendar given by the affiliating university which reflects all relevant information regarding the curricular, co-curricular, extra-curricular activities. The academic calendar is published on the college website and is displayed in the College notice board. Students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation through mock tests, class tests, seminars, project work, quiz. Based on the academic calendar, the college schedules its activities related to internal assessment for both

UG and PG programs. After the completion of the scheduled Internal Assessment, the evaluated answer scripts are shown to the students and grievances, if any, related to evaluation are accepted which are resolved at the earliest through designated committees. In addition to the evaluation process mentioned, the Institution also monitors students' development through attendance or measuring the regularity of students, class participation, publication of wall-magazines, e-magazines etc. the evaluated outcomes are preserved in softcopy and hardcopy. Furthermore, class-tests are undertaken to identify the students as slow learners and advanced learners, who are then provided special care through remedial and tutorials for preparing them for the final examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://beldacollege.ac.in/document/sub_page/20221020_223337.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

19

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

571

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Belda College, in alignment with the syllabus prescribed by the affiliating University, integrates crosscutting issues related

to professional ethics, gender, human values, environment, and sustainability into its curriculum. These principles are actively implemented through co-curricular and extra-curricular activities. Within the curriculum, specialized courses address gender-related topics, complemented by seminars, workshops and awareness programmes. The college also prioritizes maintaining a harmonious and conducive campus environment while instilling fundamental values and ethics in its students. Every year Belda College observes commemorative days namely Parakram Divas, Republic Day, Independence Day, Gandhi Jayanti, Santali Bijoy Bhasa Divas, Saraswati Puja involving all the stakeholders especially students to encourage them to inculcate values related to one's culture and country and develop a sense of respect towards other. These initiatives aim to groom students into responsible citizens by instilling universal moral and ethical values. Furthermore, capacity-building courses focused on professional ethics are available to students. Environmental awareness is integral to the learning process, with Environment Science being a compulsory course for all students. The college actively observes and celebrates various environment-related days and events, engaging NSS volunteers and other students in tree plantation and cleanliness programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1633

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1633

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://beldacollege.ac.in/page.aspx?page_id=1227
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://beldacollege.ac.in/page.aspx?page_id=1227
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1938	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
835	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Belda College has devised certain mechanisms to identify the slow learner and advance learner, which are:	

1. Mock Tests, Class Tests, Open Book Tests, assignments and interaction outside the class also enable the teachers to judge the students and identify the Slow and Advanced Learners..
2. Students' performances in UG end semester Exam for PG courses.
3. Observing and assessing the participation of students in classes.
4. Participation in departmental internal assessment.

Measures for the advancement of advanced learners & slow learners:

Programs for Slow Learners

1. Simplified reading materials are provided, Story-telling techniques are applied.
2. Remedial classes, counselling, Mentoring, use of audio- visual media, open book test.
3. Intimation about students' progress through Parent-teacher meetings.
4. Intensive coaching, tutorial classes.
5. Teaching through Bilingual mode, regional languages.

Programs for Advanced Learners:

1. Encouraging to solve previous year's University question papers.
2. Special guidance to do research and prepare research articles.
3. Add-on courses and e-resources.
4. Supply of advanced study materials.

5. Recognition for their achievements at various forums.

6. Guidance to prepare PPTs and encouragement to participate in workshops, webinars and seminars.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3936	126

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Belda college employs various students centric method by amalgamating traditional and contemporary updated methods of teaching. To motivate the students beyond the scope of theoretical knowledge and equip them the first hand practical knowledge various departments of the college practice student centric learning methods which are as follows:

Experiential learning techniques 1. Field visits & industrial visits

2. Department level educational trips, slide shows, case study & field survey based research projects etc. have been adopted by different departments of our college. Participative Learning Techniques 1. Group discussions, extempore speech competition and debate, assignments, quizzes, are organized by the departments. 2. Students' seminar and ppt presentation 3. Publication of departmental e-magazines, wall magazines 4. News paper reading, book reviews, movie screening

Problem- Solving Techniques: 1. Assignments 2. Case studies 3. Study of current affairs 4. Quizzes, presentations, brainstorming sessions 5. Issues on crisis management

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has adequate IT facilities for learning management and administrative services. The ICT facility is well maintained and updated regularly. There are different digital technological facilities available in the college.

Google Workspace for Education: The college registered with Google Workspace for Education. All the teachers are provided with the G-Workspace ID for smooth running of the online teaching and learning process which includes Google Classroom, Calendar, Drive with unlimited storage, Google meet for virtual meeting and sessions, Gboard, etc.

Classrooms and Halls with ICT enabled Facilities: Almost all the departments are equipped with LCD projectors. College has 4 smart classrooms. College has a well-equipped seminar hall and Theatre Hall enabled with ICT facilities like projector. Currently the college equipped with 25 ICT enabled classroom. In addition to that halls are equipped with microphone, speakers and internet connection.

Lecture Capturing System through Virtual Classroom: The college is equipped with a virtual Classroom which is sufficiently equipped with tools for Lecture Capturing, presentations of audio and visuals. Furthermore, the content is also accessible even after being delivered, an added benefit for those who want a quick refresher, or perhaps did not fully understand the lecture the first time.

IT facility in Departments: Along with Internet Connectivity, all the departments have been provided with basic IT infrastructure like Laptops, Desktops, Printers, Scanners etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

126

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1230

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examination procedures at Belda College adhere to principles of transparency, flexibility, and robustness. Aligned with VU regulations & academic calendar, the institution meticulously follows a structured internal evaluation process. This information is systematically communicated to students during the induction program at the commencement of each academic year and to parents through Parent-Teacher meetings. Student performance is comprehensively evaluated through a blend of continuous academic assessments (assignments, quizzes, group discussions, creative writing, debates, seminars, etc.) and non-academic activities (poster presentations, cultural competitions, sports/games, etc.) throughout the year. These assessments aim to cultivate expressiveness, articulate communication, and critical thinking skills among students. Additionally, continuous assessments, including written, mock, or online multiple-choice questions, are administered upon the

completion of each topic or course to gauge overall performance. For students requiring additional support, ongoing assessments are conducted through class monitoring, revision classes, and remedial sessions throughout the academic year. Detailed discussions on individual student performance take place within the classroom, with specific attention given to identifying challenges and outlining opportunities for improvement. In instances of grievances, typically presented in written form and encompassing issues such as untimely submission of answer scripts or requests for reassessment, resolution procedures are initiated through respective departmental committee meetings or of the Grievance Redressal Committee when required.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Based on the academic calendar prescribed by the affiliating university, the college schedules its activities related to internal assessment for both UG and PG programs. After the completion of the scheduled Internal Assessment, the evaluated answer scripts are shown to the students and grievances, if any, related to evaluation are accepted which are resolved at the earliest through designated committees. In addition to the evaluation process mentioned, the Institution also monitors students' development through attendance or measuring the regularity of students, class participation, publication of wall-magazines, e-magazines etc. the evaluated outcomes are preserved in softcopy and hardcopy. Furthermore, class-tests are undertaken to identify the students as slow learners and advanced learners, who are then provided special care through remedial and tutorials for preparing them for the final examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course Outcomes (CO) and Program Outcomes (PO) as specified (for both the previous course and as per the new CBCS syllabus) are listed on the website for all programs and courses offered by Belda College with the approval of Vidyasagar University approval. COs are formulated in departmental meetings in accordance with the university's approved curriculum. During the induction meeting at the start of each semester, students are also informed about the COs and POs of the program they are admitted into. These outcomes are also integrated with various assessment processes which are also discussed in the induction meetings. Through conversations in the classroom, parent-teacher conferences, and student-teacher forums, when all parties involved share their opportunities and challenges with learning a certain subject, they are informed about the various opportunities offered by COs, POs, and PSOs. Programme and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://beldacollege.ac.in/page.aspx?page_id=1161
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

COs, POs & PSOs are described and then mapped with each other. The justification matrix of CO with POs & PSOs are noted and delivered to the students.

CO, PO & PSO attainment is done through direct and indirect methods.

In Direct method, the marks scored by students' for each paper during internal assessment and external examination are recorded. The average of ratings scored by the students for each

course is calculated to assess the attainment of COs.

In the Indirect method, exit form survey is conducted for all students at the end semester through questionnaires. The rating and relation of PO & PSOs with the questionnaire is depicted in quantitative form. The components of the collected data are interrelated and influence the attainment level. The final attainment is obtained after target level is reached from both the methods.

An important parameter to measure attainment is through progression of students towards higher education and placement of students in Govt/Corporate jobs through qualifying NET/SET/GATE/SSC etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

912

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://beldacollege.ac.in/page.aspx?page_id=1187

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
28.80	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
2	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
2	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In its ardent zeal for the creation and transfer of knowledge, the college has set up a Research Centre in Natural Science with the necessary approval and affiliation from Vidyasagar University. The research centre seeks to conduct and promote research works of multidisciplinary nature.

To create and sustain an innovation and entrepreneurship culture and to streamline and strengthen the innovation and entrepreneurship ecosystem in the campus, the college has established Institute's Innovation Council (IC202116031) in the academic calendar year

2022-23. The IIC organised, with eminent resource persons from the industry as speakers, a workshop on "Entrepreneurship and Innovation as Career Opportunity.

The IQAC has also organised a few seminars/webinars on intellectual property rights and research methodology to create awareness of related issues among teachers and students. In its venture to promote innovations, the creation of a Maker's Space/Design Centre has been complete. To encourage teachers to prepare research projects and submit them to various funding bodies including UGC, CSIR, DST-SERB, ICSSR, and WBDST, the college has set up a Natural Science Research Centre.

The research centre seeks to conduct and promote research works of multidisciplinary nature.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://beldacollege.ac.in/page.aspx?page_id=1214
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

34

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Belda College conducts extension activities to help students become more sensitive to social injustice, gender inequality, and other community issues. Through extension activities, several departments aim to instil social ideals and duties among all parties involved for the overall growth of society. The National Cadet Corps (NCC), National Service Scheme (NSS), Bashundhara Eco-Club, and all other departments carried out awareness campaigns and provided social services in the neighbourhood. More than 500 students along with volunteers NSS and NCC participated in a variety of neighbourhood-based activities, such as awareness campaigns and demonstrations on various health, environmental, social, and gender-related issues of local, state, and national significance, all under the direction of the program officers in charge. The NSS volunteers played a very important role in Clean India 2.0, Fit India 3.0, Awareness Programme on Swachh Sagar Surakshit Sagar and more other such programmes. All such extension activities took place

in nearby adopted villages–Bandhpara, Adibhasipara, Mahammadpur, Paschim Medinipur aiming to sensitize students as well as neighbouring communities, and also in college campus, Digha Coastal areas, Moghalmari (Dantan). Different Government and non-Govt organizations have appreciated the selfless community services and extension activities of the volunteers of NSS Units.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2342

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Belda College campus consist of almost 11 acres of land with budlings, greeneries, pond etc. The campus facilitates excellent infrastructure for teaching-learning process, career progression and higher education. There are JC Bose building, Kedarnath Das Building, Vidyasagar Building, Ambedkar building and Netaji Subhas Building. The Ambedkar building accommodates the chamber of the Principal (01), Administrative office (03), IQAC Room (01), Nodal Office (01) Examination section (01), Theatre Hall (01), Classrooms (4), and Gymnasium (01)etc. Other buildings of the college accommodate Classrooms (36), Girls'waiting room (01), Students' Council room (01), Washrooms, NSS Room (01), NCC Room (01), Placement Cell (01), Career Counselling Cell, & Psychological Counseling & Health Checkup Room (01), Laboratories (18), Staff rooms(21), Reading room (01), Central library (01), Canteen (01). In addition a meditation room also there. The campus also houses Boys' Hostel (01). All the departments are equipped with adequate number of ICT-enabled class rooms, laboratories and sufficient space for hosting all academic activities. The College has one Seminar Hall and one theatre room with capacity of 210 & 150 respectively for organizing special lecturers and meetings. Among the class rooms

some of them equipped with smart-boards instead of screens.

A dedicated room for research Centre for Inter-Disciplinary Studies for all the Science Departments is located in Kedarnath Das Building. The college offers facilities like Lecture Capturing System, Ramp, lift and differently abled user-friendly toilet, Screen reading software etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports/Games: Various sports facilities are provided to the students within the campus focusing sports as an extracurricular activity. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students.

Outdoor Games: The College has a common playing ground measuring 137.16m×59.4 mt in which could be used for 200mt Track & field facilities, football ground measuring 90m×50m, 18m×9m Volleyball court, 13m×8m Kabaddi court & Kho-kho ground 27m×16m as per college requirements. College has 14m×6m badminton court & 28m×15m Basketball court.

Indoor Games: A fully furnished Indoor Games hall having facilities with Table Tennis, Chess, Carrom board etc.

Gymnasium: A fully furnished Gymnasium hall is available in the college with motorized treadmill, Electric spin bike, Multi Gym station etc.

Yoga Center: The college houses a Yoga center to revive the Indian ancient tradition and culture to provide a healthy practice along with academics. The college also offers Certificate Course in Yoga.

Cultural Activities: The College also encourages students to participate in various cultural & literary activities like E/Wall Magazine Publications, Annual Function, Freshers' Welcome

ceremony, Teachers' Day celebration, Rabindra Jayanti, Basanta Utsav, Annual Cultural competition etc. in which students exhibit their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.27

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Belda College Central library was established in 1963 along with the foundation of this college. This library opened firstly with only 44 books in its stock. This library is providing its services to the users (like students, faculties and non teaching staff) of this college since 1963. At present this library contains about 31,173 printed books as on 30th June 2023 & subscribed 27 printed periodicals (Both Journals and magazines) as on 31st December 2022. Library also provide access to 6000+ e journals and 1,00,000 + ebooks through the membership in N-List INFLIBNET. In 2014 the retro conversion work for the printed documents completed and from the year 2015 all the library started its journey in automated environment by using bar-coding technology. At that time this automation was done in the SOUL 1.0 Software. After that in 2018 a new server machine procured and installed in the library. Simultaneously library also upgraded its automation software from Soul 1.0 to Soul 2.0 and all data migration is done under the guidance of INFLIBNET Centre. After that library again achieved another remarkable achievement in 2022 i.e. installation of KOHA ILMS in Cloud Server. So that users can remotely search the library catalogue at any time and form anywhere.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://beldacollege-opac.kohacloud.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.5

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

88

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

For learning management and administrative services of Belda College has adequate IT facilities. The IT facility is well maintained and updated regularly.

Computer Laboratory: Well-equipped computer labs are functioning in the departments like BCA, Computer Science, Geography, Mathematics, Physics, B.Voc (Software Development), Commerce etc. of the college. Google Workspace for Education: The college registered with Google Workspace for Education. KOHA Online: The KOHA software used by the Central Library has been integrated with the web portal of the college.

Library Computer Facility: Located in the Central Library, this computer facility with 10 terminals, is for the usage of student

for accessing digital resources.

CCTV Surveillance Unit: : The college has deployed an IP based surveillance system containing high resolution cameras installed at all strategic locations.

Software Facility: The departments use open-source and licensed softwares like Scilab, 8085 Microprocessor simulator, Ubuntu, Turbo C++, Java, Python, Lingo, Wamp server, arcGIS.

Other available IT facilities include:

1. IT facility in Departments and Office
2. Wi-Fi & LAN Facility
3. High-Speed Broadband
4. Biometric Attendance System
5. Classrooms and Halls with ICT enabled
6. Lecture Capturing System through Virtual Classroom

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

181

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

229.73

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the maintenance and use of all of its physical and academic facilities, the College has a clearly defined policy and structure in place.

A dedicated team of electrician, plumber, sweepers, carpenters and gardeners provide round the clock service to Departments, Hostels, Classrooms, Canteen, Laboratories and Library. Computers and peripherals are checked, cleaned, calibrated and maintained by the technical assistants hired from outside time to time. Fire Extinguishers are frequently checked. Renovation, major maintenance and repairs of building are outsourced. There are effective solid, liquid and waste management systems in practice. The Laboratory Assistants take care of the Laboratories and equipment of the Science Departments. Each Department has a Stock Register for the equipment provided to them which is carefully maintained. Annual Maintenance Contract (AMC) is opted for most of the services and equipment. Annual Maintenance Contract (AMC) is opted for most of the services and equipment. The AMC facility includes maintenance of Generator, AC Machines, Lift, CCTV Cameras, Water Purifiers, Software etc. The campus of the college is well protected by surveillance Cameras. The canteen committee inspects the canteen's ambience, quality of the food and the maintenance of hostels is carried out by the gardeners and cleaners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3063

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

209

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>B. 3 of the above</p>
<p>File Description</p>	<p>Documents</p>
<p>Link to Institutional website</p>	<p>Nil</p>
<p>Any additional information</p>	<p>View File</p>
<p>Details of capability building and skills enhancement initiatives (Data Template)</p>	<p>View File</p>
<p>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>	
<p>32</p>	
<p>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>	
<p>32</p>	
<p>File Description</p>	<p>Documents</p>
<p>Any additional information</p>	<p>View File</p>
<p>Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</p>	<p>View File</p>
<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

216

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Belda College recognizes the pivotal role that students play within its community. Their active involvement in college

administration and extracurricular activities is essential for transparent governance, fostering an academic environment, and safeguarding students' interests.

Traditionally, students' representatives were elected through student elections. However, in response to concerns about political interference, the Government of West Bengal has temporarily suspended student elections. Despite this, Belda College's administration has proactively integrated students' representatives into various administrative, cultural, and academic committees. These committees include the Internal Quality Assurance Cell (IQAC), the Anti-Ragging Committee, Students Grievance Cell, Sports Committee, the Internal Complaints Committee (ICC), the NSS/NCC Advisory Committee, and the Hostel Committee.

During the academic year 2022-2023, students from different departments actively participated not only in extension activities but also contributed to a diverse range of initiatives as follows:

1. 'Basanta Utsab' and 'Rakhi Bandhan Utsab' in collaboration with the Alumni Association.
2. Organization of Blood Donation Camp in collaboration with the Alumni Association of the college.
3. Assistance to the college authority to keep the college campus Green.
4. The hostelites took initiative to build a kitchen garden within the hostel premises which is maintained by them.
5. Conduct of the Annual Sports Meet.
6. Organization of the cultural competitions in the college.
7. Organization of the Annual Freshers' Welcome ceremony and Annual Function.
8. Organisation of various awareness programmes for various stakeholders of the College.
9. Celebration/Observance of different commemorative days and events

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Belda College has a functional Alumni Association registered in the year 2020 under The Registration of Societies Act, XXVI, 1961 with the Registration number S0011428 of 2019-2020. Former students of Belda college (Alumni) are now well established in their respective

fields i.e., Politics, Education, Judiciary, Literature, Sports, Agriculture, Business and Industry, Social Work and Public Speaking.

Alumni play a vital role in the development of Belda College and promotion of academic culture in the college. Some Alumni made financial contribution for the development of the college. In the academic year 2022-2023, Belda College Alumni Association was

involved in various developmental and constructive activities. Few of them are mentioned below:

1. Book Donation
2. Placement & Career Guidance Assistance
3. Annual Sports Meet
4. Organization of Freshers' Welcome Ceremony &
5. Basanta Panchami Celebration (Saraswati Puja)
6. Basanta Utsab (Dolyatra & Holi)
7. Annual Cultural Meet & Annual Function.
8. Annual College Tour

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Belda College is committed to its mission of delivering quality education to students and dedicatedly working towards their holistic development. Decision-making within the institution, encompassing finance, education, and infrastructure matters, rests with the Governing Body of the college. The body critically evaluates strategic plans, recruitment initiative, and various academic and administrative proposals. The Finance

Committee, responsible for assessing expenditure proposals, provides recommendations to the Governing Body for final approval. The Principal serves as a catalyst in giving form to the ideas deliberated by the statutory and non-statutory bodies.

The IQAC functions as an overall advisory body of the college, constantly operating for the betterment of the infrastructure, teaching learning process, research, governance, extension activities etc. in order to augment the quality of education imparted by the college. Since quality enhancement is a continuous process, the IQAC has become a part of the college's system & works towards realisation of the goals of quality enhancement & sustenance. The approval of the new courses, admission and examination process, implementation of NEP 2020 and CCFUP, CBCS, reform in teaching-learning evaluation and academic regulation gets approval from Academic Council. The Belda College believe on participative management in decision making by constituting committees with faculties, office staff, alumni and students as members.

File Description	Documents
Paste link for additional information	https://beldacollege.ac.in/page.aspx?page_id=1087
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In all academic and administrative operations, Belda College always encourages and employs decentralisation.

Most of the committees and cells are led by a convener. The teachers, staffs and students are assigned responsibility by keeping each one from them as parts of most of the committees and cells. The committees are set up to address every aspect of education, administration, culture, sports and general growth for both faculty and student. To encourage creativity and flexibility, the committee's constituent members and programme coordinators/Convenors are frequently replaced. The cell/committee members meet on a regular basis to discuss and organize the activities. Academic council created with all head of departments, librarian etc suggest academic activities, encouraging collaborative decision-making, identifying and

running different certificate programs and life skills programs, with the freedom to suggest. The college's departmental academic programmes are all directly coordinated at the departmental level by the departmental heads. The Anti-Ragging, Grievance Redressal, and Discipline Committees look after the institute's disciplined, and healthy culture. The Institute's daily academic operations are managed by a number of academic committees, including the academic sub-committee, library committee, Routine committee etc.

File Description	Documents
Paste link for additional information	https://beldacollege.ac.in/page.aspx?page_id=1123
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan is intricately woven with the vision and mission of the institution, serving as a constant driving force for the enhancement of academic policies and strategies. This comprehensive plan is strategically employed to bring about quality improvements in the following area:: 1. Curricular Planning and Implementation 2. Enhancing Academic Flexibility and Capacity Building 3. Teaching-Learning Processes 4. Research, Collaboration and Extension Activities 5. Academicinfrastructural facilities 6. Student Support Activities and Student Progression 7. Internal Quality Assurance System 8. Governance, Leadership and Management. After the completion of the 2nd cycle of accreditation in 2015, the college authority chalked out the strategic plan of eventsand implemented most of them. In this 2022-23 academic session our Institution has submitted SSR and finally get NAAC team visit on 31st May and 1st June 2023.College get re-accredited and graded A+ with CGPA 3.49. One broad area in which the institutional Perspective and Strategic Plan has been successfully implemented is that of "Introduction of Research Centre in Natural Science." This has been achieved through the deployment of the Action Plan in 2022-23 for the following initiatives: 1. As per guideline of affiliating university establishment of research activities.

2. Enrolment process of Ph. D. students followed by activities related with course work for Ph.D. registration

3. Enhancement of Infrastructure as per increasing requirement.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://beldacollege.ac.in/page.aspx?page_id=1241
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Belda College's governance and organizational structure are clearly defined. The governing body is in charge of making sure that everything is run efficiently on campus. With assistance from the IQAC and department heads, the principal oversees the college's normal academic program as well as other activities. The Governing Body is one of the Statutory Bodies with planning and monitoring authority. The Governing Body approves all plans, budgets, and suggestions made by the PG BOS as well as by statutory and non-statutory bodies such as the Finance Committee and the Academic Subcommittee. The exclusive authority on academic topics is the Academic Subcommittee. The budgets that the departments submit are examined and approved by the Finance Committee. A small number of co-curricular, extracurricular, academic, and non-academic activities are managed by non-statutory bodies. The Examination Committee, Purchase Subcommittee, Building Subcommittee, IQAC, Grievance Redressal Cell, Admission Committee, Cultural Subcommittee, etc. are a few of the important non-statutory entities. Standard Operating Procedures, or SOPs, are developed for a variety of administrative and academic procedures. The UGC's guidelines for appointments in West Bengal's State-aided colleges and the Department of Higher Education's regulations govern the recruiting process, promotional plans, and service norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://beldacollege.ac.in/document/sub_page/20230120_204811.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching Staff:

1. Easy loan facility from Belda College Employees Cooperative Credit Society.
2. Quick PF loan facility
3. Regular Health check up
4. Guest Room Facility for short time stay
5. Day Care Centre for young mothers (staff).
6. Annual excursion
7. Financial support for attending Seminar, Conference and towards membership in professional bodies
8. Award for research publications
9. .Help for inclusion in the West Bengal Health scheme
10. Yoga and meditation center.

Welfare measures for Non-teaching Staff

1. Easy loan facility from Belda College Employees Cooperative
2. Credit Society
3. Puja advance
4. PF loan facility
5. Health camp
6. Annual excursion etc.
7. Staff Development Programme
8. Annual Gift to Co-operative members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to ensure the quality of service in Higher education, the Institution follows a Performance Based Appraisal System (PBAS) for both its Teaching and Non-teaching staff members. The

Internal Quality Assurance Cell has prepared a structured proforma to this end. Staff members are required to prepare an annual report of their activities in the prescribed format and submit the same to the IQAC at the end of each Academic Session. The IQAC systematically goes through the submitted reports, identifies the lacunae, and proffers recommendations to the concerned for further improvements. These annual reports on performance are taken into account during the promotion of the staff members. As and when the teaching staff becomes eligible for their promotion under the Career Advancement Scheme, he/she presents respective performance-based appraisal forms in the format prescribed by the Department of Higher Education of the state.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Belda College maintains a vigorous system for conducting regular internal and external financial audits. The internal audit occurs annually, with a comprehensive report submitted to the college principal. APB & Co., a Chartered Accountant firm, meticulously verifies all financial transactions, including bills, payments, receipts, journals, vouchers, cash books, and ledger accounts from the previous academic year. Based on the audit, a detailed report is prepared and submitted to the college management.

For external audits, an auditor appointed by the Department of Higher Education, Government of West Bengal reviews the financial records at the end of each fiscal year. The audited statements of income and expenditure, as well as the balance sheets, are certified. The auditor verifies whether the revenue, expenditure, assets, and liabilities are accurately reflected in the income and expenditure account and balance sheet or not, adhering to the regulatory requirements. The audit report is then submitted to the Department of Higher Education.

Any minor errors, omissions, or discrepancies identified by the audit team are instantly rectified, and preventive measures are implemented to prevent future recurrence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body of the College, the Principal, the Finance Committee, and the Purchase Committee work synchronously to optimally utilize the resources of the college.

Key Resources:

1. **Government Funds:** The institution meticulously mobilize funds received from various Government schemes i.e., the State Government, Central Government funds such as the RUSA Fund, and funds for the Bachelor in Vocational Studies. The institution, through its faculty, continues to receive minor and major research grants from the UGC, SERB, DST.

2. **Non-Government Funds:** The institutional leadership takes initiatives to mobilize various resources from industries,

generous alumni, parents, sponsors, well-wishers and philanthropists.

3. Miscellaneous sales proceeds

4. Interest on investment funds

5. Students' fee collection

Optimal Utilization of Resources:

Belda College has a well-defined mechanism to monitor the effective and efficient utilization of available financial resources for the development of academic processes and infrastructure.

The utilization of resources is primarily for:

1. Staff Salary
2. Development of Physical Infrastructure
3. Introduction of innovative teaching-learning practices
4. Conduct of seminars and workshops by Departments
5. Sports and cultural activities
6. Student and staff support measures
7. Software, Electricity & Internet charges
8. Library resources
9. ICT infrastructure
10. Repair and maintenance work. The funds mobilized are utilized according to the provisions of management and other funding agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its founding in February 2007, the institution's Internal Quality Assurance Cell (IQAC) has made a substantial contribution to the institutionalization of quality assurance procedures and methods. The main ways that IQAC has contributed to quality assurance and enhancement in the assessment year 2022-23 are as follows: conducting routine audits of the academic, administrative, and environmental aspects of the college; successfully conducting teaching-learning by empowering faculty members through training; holding staff and faculty enrichment programs; introducing a good number of programs and courses; participating in NIRF ranking; strengthening the mentoring system; intensely conducting extension activities; introducing student-centric teaching-learning methodologies; gathering online feedback; conducting seminars, webinars, and training programs; A Research Centre in Natural Science, that was established in the last session is running in full fledge with around 25 students being enrolled in PhD program under the supervision of 16 faculty members. The IQAC is responsible for preparing and submitting the AQAR in time which gets posted on the institute's website after approval from NAAC. IQAC also organizes alumni and parent-teacher meeting annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, being the central body within the College, monitors and reviews the teaching-learning process regularly. Teachers

are asked to maintain academic diary. The IQAC has designed a structured feedback form on teacher's performance, and infrastructure. To review its teaching-learning process, structures and methodologies of operations and learning outcomes, the IQAC also organizes different kinds of audits like academic audit, administrative audit, financial audit, green and environmental audit etc. The IQAC analyses admission and result related data which are shared with the Principal who takes necessary action for better performance. Based on feedback collected and audit reports, various innovative activities were planned, implemented, and reforms were proposed to the management for ratification and implementation. The most crucial duty of the IQAC is to prepare the AQAR. The entire team ensures that the report is efficiently created and delivered on time. It is posted online by the institution after receiving NAAC approval.

The IQAC makes significant recommendation for the improvement of the faculties and students. Students are encouraged to participate in different seminars and present posters. The faculties are expected to present papers at seminars, conferences, workshops, faculty development programmes, etc. The institution grants leave of absence for the same reasons. The faculties are also encouraged to submit research papers in university-approved publications as well as compose books, book chapters, and books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Belda College has a number of close circuit cameras installed throughout the campus to ensure a safe environment.

Various sub-committees such as Internal Complaints Committee, Anti - Ragging Committee, Students Grievance Committee and Discipline Committee function regularly.

The Psychological Counselling Cell extends positive emotional support and guidance to the students.

A Day Care Centre is present to promote a supportive environment for the working parents in order to enable them to fulfil personal responsibilities alongside academic activities.

The Women's Cell, in collaboration with the ICC, organises Special Lectures on pertinent issues and observes International Women's Day every year to sensitise students.

A self-defence programme titled 'Swayam Siddha' has been introduced for female students.

The departments organise various extension activities on issues such as Saving Girl Child, Women's Literacy etc. aiming at gender sensitisation in nearby communities. Other extracurricular activities like screening of relevant films are also organised by the departments.

The college has common rooms and Sports & Gym facilities for both the girls and the boys. Ladies common room is an exclusive space meant for female students and is equipped with Sanitary Napkin Vending machine and incinerator.

The Institution thus endeavours to build a safe and inclusive space.

File Description	Documents
Annual gender sensitization action plan	https://beldacollege.ac.in/document/sub_page/20240220_150155.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://beldacollege.ac.in/document/sub_page/20240219_150421.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Belda College has a well-developed mechanism for waste management & strives towards conservation of the environment through sustainable mechanisms. The college strictly adheres to the 3 R's - Reduce, Reuse & recycle when it comes to waste management. The various ways through which the institution disposes the various types of waste generated with an eco-friendly approach are: Waste Segregation: Belda College prioritizes campus safety by implementing a robust waste management system. Throughout the campus, separate bins are

strategically placed for collecting both biodegradable and non-biodegradable waste. NadepPit: Kitchen waste from the college canteen and hostel, along with garden waste, is recycled to create nutrient-rich organic manure for agricultural and gardening purposes. Paper waste is responsibly disposed of through registered and qualified vendors for recycling. Liquid Waste Management: Waste water is efficiently channeled through pipelines to ensure proper disposal without direct release into the environment. Biomedical Waste: While there is no dedicated biomedical waste management system at present, the college remains committed to exploring sustainable solutions. E-waste Management: Belda College accumulates e-waste and collaborates with Hulladek, a registered and qualified e-waste recycling company, for responsible disposal. Rainwater Harvesting: The college has installed a rainwater harvesting system to conserve rain water. Medical Waste and Hazardous Chemicals: No medical waste or hazardous chemicals are generated within the college premises. By adhering to the principles of reduce, reuse, and recycle, Belda College contributes to a greener and more environmentally conscious campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>A. Any 4 or All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 568 523 629">File Description</th> <th data-bbox="523 568 1394 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 629 523 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="523 629 1394 734" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 734 523 875">Various policy documents / decisions circulated for implementation</td> <td data-bbox="523 734 1394 875" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 875 523 943">Any other relevant documents</td> <td data-bbox="523 875 1394 943" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	No File Uploaded	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	View File			
File Description	Documents										
Geo tagged photos / videos of the facilities	No File Uploaded										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	View File										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>B. Any 3 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 1404 523 1464">File Description</th> <th data-bbox="523 1404 1394 1464">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1464 523 1606">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="523 1464 1394 1606" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1606 523 1711">Certification by the auditing agency</td> <td data-bbox="523 1606 1394 1711" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1711 523 1809">Certificates of the awards received</td> <td data-bbox="523 1711 1394 1809" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1809 523 1877">Any other relevant information</td> <td data-bbox="523 1809 1394 1877" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms</p>	<p>A. Any 4 or all of the above</p>										

Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony.

Cultural:

- National Youth Day, Birth Anniversary of Swami Vivekananda [12 January 2023]
- Birth anniversary of Netaji Subhas Chandra Bose as Parakram Divas [23 January 2023]
- Republic Day Celebration [26 January 2023]
- Celebration of Saraswati Puja [26 January 2023]
- Basanta Utsav, (6 March 2023)
- International Women's Day [8 March 2023]

- Celebration of World Earth Day [22 April 2023]
- International Yoga Day [21 June 2023]
- Anniversary of Kabi Guru Rabindranath Tagore [12 August 2023]
- Independence Day Celebration [15 August 2023]
- National Sports Day (29 August 2023)
- World Environment Day (5 June 2023)
- Blood Donation Camp (21 February 2023)

Regional:

- World Tribal Day [9 August 2023]
- "Hul Divas" (30 June 2023)

Linguistic:

- International Mother Language Day (21 February 2023)
- Celebration of Santali Bhasa Vijoy Divas [22 December 2023]
- Belda college follows the curriculum prescribed by the affiliating university. Keeping in tune with the multidisciplinary/interdisciplinary demands within the academic domain as well as adhering with the mission and vision of the institution, the students are continuously groomed with specialized knowledge and practical application of topics related to human rights, peace, tolerance, harmony, promotion of social values, awareness of environmental protection etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. National Youth Day on the Birth Anniversary of Swami Vivekananda on 12th January 2023 2. Parakram Divas on the Birth Anniversary of Netaji Subhas Chandra Bose on 23rd January 2023 3. Republic Day was observed on 26th January, 2023. 4. Observance of International Women's Day on 8th March 2023 5. With the initiative of the Government of India, the stakeholders of Belda College observed and commemorated 77 years of independence under Azadi ka Amrit Mahotsav on 15th August, 2023. 6. Constitution Day was celebrated on 26th November every year by the NSS units & the students at Belda College. 7. Voter Awareness drive was conducted. 8. Participation of college students in the National Youth Parliament. 9. Social activities, AIDS awareness camps, Tobacco prevention camps, Swachh Bharat cleanliness drive were organized by various departments along with NSS units. 10. Awareness programmes and campaigns for students, teachers and non-teaching staff on rights, duties and responsibilities through ICC, Anti-Ragging Cell, Code of Conduct Monitoring Committee etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://beldacollege.ac.in/document/sub_page/20240225_002230.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence

B. Any 3 of the above

to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Belda College, in addition to imparting knowledge to students, also aims to impart basic human values to its stakeholders and maintain a harmonious, conducive environment within the campus. Consequently, the college observes and celebrates days of national and international importance, cultural significance, commemorative days, and festivals with enthusiasm and passion. All the stakeholders of the institution together celebrate these occasions and events within the college campus, upholding unity, peace, and harmony both towards humankind and the environment. Some celebrations or organizations organized by the college include:

- National Youth Day, Birth Anniversary of Swami Vivekananda [12 January 2023]
- Birth anniversary of Netaji Subhas Chandra Bose as Parakram Divas [23 January 2023]
- Republic Day Celebration [26 January 2023]
- Celebration of Saraswati Puja [26 January 2023]
- International Women's Day [8 March 2023]

- Celebration of World Earth Day [22 April 2023]
- International Yoga Day [21 June 2023]
- World Tribal Day [9 August 2023]
- Anniversary of Kabi Guru Rabindranath Tagore [12 August 2023]
- Independence Day Celebration [15 August 2023]
- Celebration of Santali Bhasa Vijoy Divas [22 December 2023]

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title:Regular video counselling and vigorous job related news update.

Objectives:To give students emotional strength and mental stability for their good academic activities and future career planning. **Context :**Necessity of students well-being for their own performance and society as well.

The video counselling is being done regularly for the students who are in the need. Teacher's allot time in the week end for counselling and give them suggestion for their need. Regular update of job help them to decide their career and direct video interaction help them in all respect. Overall student happiness index increased.More and more students required to participate in this endeavour.

Title: Meditation and Stress release centre for all members and alumni of the college

Objectives: To give good academic and working environment in the college. **Context :** Meditation help everyone to keep good mental and physical health.

The dedicated yoga and meditation room of our college kept open in office hour. Teachers and students are allowed to come into the room at dedicated time. Students and faculties regularly visit the room. Meditation room needs to be furnished with more facilities and required to be discussed during induction meet with the newly admitted students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Organic farming, in the form of a kitchen garden, serves as a distinctive feature of our college, an exemplary of our institution's commitment to sustainability and holistic living. Within the campus and boys' hostel, students actively engage in the cultivation of various seasonal vegetables, herbs, and fruits using entirely organic methods. This initiative not only helps the students to develop a deeper connection with nature but also educates residents about the importance of environmental stewardship and healthy eating habits. The kitchen garden serves as a practical learning arena where students can observe the principles of ecosystem in action, learn about soil health, and natural pest control. Beyond its educational value, the produce harvested from the garden finds its way into the College Canteen's and College hostel's kitchen, providing fresh, nutritious ingredients for meals prepared. This practice of organic farming within the institution not only promotes self-sufficiency but also reduces our ecological footprint by minimizing reliance on contemporary agriculture practices that often involve harmful chemicals and extensive transportation. Through our commitment to organic farming, we not only nurture

our bodies with wholesome food but also cultivate an insightful appreciation for the interconnectedness of all living things and the importance of conservation.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following events have been scheduled for the upcoming academic year 2023-24:

1. Implementation of NEP from the session 2023-24.
2. Introduction of Inter- and multi-disciplinary short-term courses and ability- enhancing courses.
3. Promoting practice of high standard research publication and project submission among faculty members.
4. Initiative for creation of more teaching and non-teaching posts.
5. Introduction of new post graduate program and Honours program in Physiology.
6. Initiative for introduction of Ph.D. program in Social Sciences & Humanity.
7. Enhancement of academic facilities like extension of library, purchase of subject related softwares, purchase of laboratory equipment, creation of more classrooms and ICT enabled class rooms, improvement in internet services etc.
8. Seminar for sensitization on IPR and filing for patents.
9. Signing MOUs with institutions of national and international repute.
10. Initiative for receiving Grants & raising funds from various sources including Govt. & Non-govt. bodies, philanthropists, individuals etc.

11. Preparatory courses for the NET/SLET and other competitive exams.
12. Initiative for Introducing Courses through MOOCs & SWAYAM.
13. Intense Extension and Community Outreach programmes.
14. Training of students for skill enhancement and capacity building.
15. Invigorating NSS & NCC activities.
16. Blood donation camp and free Eye check-up camp
17. Endeavour for achievement of autonomous status.
18. Initiative for 'Earn while learn' for the students.
19. Implementation of Student Grievance Regulation, 2023.